

On May 24, 2022, on a motion by Maria Marasco, seconded by Joe Gibbs, the committee voted 4-0-1 (Ken Smith abstained) to approve these minutes.

Town of Yarmouth

MINUTES OF THE COMMUNITY & ECONOMIC DEVELOPMENT
COMMITTEE MEETING OF
April 12, 2022

The Yarmouth Community & Economic Development Committee held a regular Business Meeting at 4:30 p.m. on Tuesday, April 12, 2022. The meeting was conducted in the Yarmouth Town Hall Room A.

Committee Members Present: Stephen O'Neil, Joanne Crowley, Joe Gibbs, Mary Vilbon, Maria Marasco, Joe Manning

Staff: Kyle Pedicini, Economic Development Coordinator

YARMOUTH TOWN CLERK

The meeting was opened by Stephen O'Neil at 4:30pm

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1. Discussion with Selectmen Post

The Chairman Stephen O'Neil welcomed Selectman Tracy Post to the meeting and thanked her for her attendance. The committee explained that they were seeking feedback from her regarding how the committee could improve its work to be more effective for the town and business community. Selectman Post explained that she was a founding member of the CEDC and served for a few years on it after its inception. It was noted that when it was first founded, the CEDC did a lot of work with the Planning Board to develop bylaws that would provide assistance to the business community (HMOD a notable example). Ms. Post stated that the CEDC's mission is still very relevant today as economic development is a crucial component to the town's planning.

It was agreed that wastewater is the biggest impediment today to development in Yarmouth and all were in agreement that this should be a chief priority moving forward. However other possible impediments to development were also discussed, and Ms. Post noted that it was important for the town to understand what the "common no's" were to development in Yarmouth. In other words, it's important for the town and committee to understand what the reasons are that certain businesses can't open in different places in Yarmouth. By understanding the common impediments to businesses, the town can work to change zoning and/or general bylaws to accommodate these businesses as deemed appropriate by the community. Kyle Pedicini, Economic Development Coordinator, noted that this is sort of already taking place at the town level as the Building Commissioner works with the Planning Board to identify and correct these common impediments (an example being the town's new brewpub bylaw).

Ms. Post and the committee also discussed the importance of having a point person in town for business issues, and it was noted that Kyle Pedicini, Economic Development Coordinator, has been serving in that role in some respect for the past couple of years. Mary Vilbon, Executive Director of the Yarmouth Chamber of Commerce, noted that it was appreciated by the business community when Mr. Pedicini reached out after hearing concerns at the town's Visioning

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workshop. The Town's permitting system was also discussed, and all agreed that it was important for the town to continue to advance its online permitting planning. The committee thanked Ms. Post for attending the meeting and providing excellent ideas on how to better assist businesses.

2. Utility Box Wrap Project

Kyle Pedicini, Economic Development Coordinator, presented a request for funding for additional utility box wraps in town. It was explained that the utility box wraps initially funded by the committee were very well-received so it was decided to add additional locations to the project. An additional seven boxes have been identified, most along Route 28 and one at the Taylor-Bray Farm. Mr. Pedicini explained that he estimated the project would cost about \$5,000 given the costs of the previous project.

Vote: On a motion from Maria Marasco, seconded by Mary Vilbon the Committee voted to allocate \$5,000 from physical improvements to the utility box wrap project, by a vote of 6-0.

3. Review of Past Meeting Minutes

Vote: On a motion from Joanne Crowley, seconded by Joe Gibbs the Committee voted to approve the minutes of January 25, 2022, by a vote of 4-0-2 (Maria Marasco and Joe Manning abstained).

Vote: On a motion from Maria Marasco, seconded by Joanne Crowley the Committee voted to approve the minutes of March 22, 2022 as amended, by a vote of 5-0-1 (Joe Gibbs abstained).

4. Staff Member Updates

Kyle Pedicini, Economic Development Coordinator, presented the sub-topic wastewater webpages the town is currently working on. It was explained that there will be various subpages published for the wastewater project, with the first pages being impact on the local economy, health and environment considerations, project management information, and state and federal requirements. Members expressed the importance of having a financing and grant management webpage for the project, and Mr. Pedicini explained that town plans on creating a page for this but is not ready to do so at the moment (as many financing decisions have yet to be made). Mary Vilbon also suggested that the town add a glossary of terms to residents can better understand the technical jargon associated with the project.

5. Future Meeting Dates/Schedules

The committee's next meeting will take place on May 10th.

The meeting adjourned at approximately 6:15pm