

Yarmouth Golf Enterprise Committee
Minutes of Meeting
March 6, 2023

Attending Committee Members: Ellen Chapman, Ted Deckel, Jay Fraprie, Andrew Laird, Doreen Levitan, Dick Donovan.

Attending from the Golf Department: Scott Gilmore, Becky White, Ian DeArmond

Attending from the Public: Richard Simon

The in-person GEC meeting was called to order in the Bayberry Maintenance Building at 5:03 PM. Secretary Fraprie confirmed there was a quorum.

1. The minutes for the GEC's February 13th meeting as amended were approved by unanimous vote and will be posted on the town's website.
2. Public Comments: Richard Simon, the Finance Committee voted provisional approval for all town funding articles on the spring warrant. This includes those for golf funded through the Golf Enterprise Fund.
3. Becky, from Golf Operations provided a detailed update on pass holder sales. 60 additional were added last month. There are 37 new pass holders vs 2022 and 44 out of town pass holders to date. The out of town pass holders are from throughout Barnstable County and Southeastern Mass.
4. Ian, from Golf Operations is working to update the new Yarmouth Golf Website and added drone footage on the new platform. It should be live by the April GEC Meeting.
5. The issue with 2&3 day advanced booking for pass holders should be resolved.
6. Chez Hospitality discussed plans for 2023 season. They are planning an update to the current menu including grab and go hot dogs and breakfast items. 60% of last years staff is returning, Chez is attending job fairs and hiring to fill out staff. Jesse is the Operations Manager and will have an office at Bass River if anyone has issues or suggestions. Chez is exploring options for opening earlier during the high season.
7. Director of Golf Scott Gilmore reviewed the Capital Planning Process and Golf Articles on Spring Town Warrant. Large items over the \$10,000 go through the Town Capital Planning Process with appropriate sign-offs and Annual Town Meeting (ATM) vote. Items less than \$10,000 can be included in the Golf Operations Annual Budget. This Spring's Annual Town Warrant includes two Golf Articles, the 2024 Golf Budget Request and Golf Capital Request for \$140,000 which comes out of Golf Retained Earnings. The ATM Golf Capital Article is for engineering and feasibility studies in support of the five year capital plan. The

Golf Enterprise Retained Earnings balance is \$1,669,445 as of 11/15/2022. There are several large capital projects planned for the approval process in the next few years.

8. Highlights from the monthly Director's Report: The BH Clubhouse project is roughly 65% complete. Tree work at BH is complete, BR bunker project continues and beginning spring cleanup for course openings. A newsletter will be sent out this month once the new website is up and running. BR pro-shop update is 85% completed. Links Course SW45 permit has been filed, awaiting DEP approval. Links course master plan article is targeted for fall ATM. The Transfer Pipe project still in early stages of design and engineering.
9. Revenue is running \$266,000 above FY22 through February.
10. GEC Concerns - Andrew Laird reviewed new outdoor lighting options for Bayberry Hills to complete the renovation.
11. The next meeting will be April 10th at 5PM and Zoom will be used for remote access needs.

A motion to adjourn was accepted by 6-0 vote at 6:59 PM.