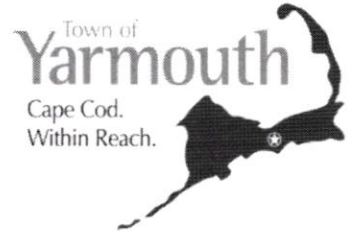


TOWN OF YARMOUTH

Board of Assessors

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Director of Assessing
Andy Machado

Board of Assessors
John Serijan
Joseph Sullivan

MINUTES OF BOARD OF ASSESSORS' MEETING March 3, 2022

Chairman Jay Serijan called the meeting to order at 10:00 am. In attendance were Board member Joe Sullivan and Tara Monroe, Assistant Assessor.

PUBLIC COMMENT: None.

DIRECTOR UPDATE: The second-half real estate and personal property tax bills were processed and issued February 15. They are due by May 2, 2022 as May 1 is a Sunday. We will continue reviewing and processing all FY 2022 real estate exemption applications as they are submitted. The filing deadline is April 1, 2022. Income and Expense questionnaires were mailed out to all commercial properties in the Town of Yarmouth. The Assessor's office continues to work collaboratively with other Town departments on projects. Our Financial Management Software upgrade was successfully implemented February 17 and 18.

NEW BUSINESS: Board members authorized the Assessor's office to stamp all statutory exemption applications, abatement applications and denial notices. Board members voted unanimously to accept the Minutes from the January 6 and February 3, 2022 meetings, approved and signed all monthly reports.

Chairman Serijan made a motion to adjourn the meeting and Board member Sullivan seconded. Meeting adjourned at 10:40 am.

The next meeting is scheduled for **April 7, 2022 at 10:00 AM** in Yarmouth Town Hall Conference Room A. Minutes submitted by Tara Monroe.

Yarmouth Board of Assessors