

**Yarmouth Golf Enterprise Committee**  
**Minutes of Capital Plan Workshop**  
**February 25, 2021**

**Attending Committee Members:** Ellen Chapman, Ted Deckel, Beverly Arnett, Chris Hanson, Andy Martin and Richard Simon

**Attending from the Golf Operations Department:** Scott Gilmore

The virtual Zoom Capital Plan Workshop was started shortly after 5:00 PM.

1. This workshop was scheduled so Scott Gilmore could update the GEC on his Feb 27<sup>th</sup> discussion with Dave Young and DPW Director Jeff Colby regarding the wastewater project and to overview changes made to the Capital Plan Framework since it was last shared with the GEC on Feb 8<sup>th</sup>. As a workshop, there was no deliberation by the GEC or public participation.
2. Chairperson Chapman encouraged all GEC members to watch the recorded Feb 16<sup>th</sup> Board of Selectmen meeting when the Golf Dept. budget was reviewed. A common theme from several departments was the need for competitive hourly pay to attract qualified seasonal staff. This is critical for the Golf Dept. The Personnel Board is scheduled to consider the recommended 2021 pay plan for seasonal golf staff at its meeting in mid-March. The Personnel Board has already approved higher 2021 seasonal pay rates for other departments. Selectman Horgan was unable to attend the last GEC meeting as he had hoped; Chapman and Gilmore have proposed meeting Dan on Feb 27<sup>th</sup>.
3. Director Gilmore reported he had provided Messrs. Young & Colby with a preliminary estimate of projected lost revenues if Bass River was closed for a season (\$1.1m). They will use this input for the wastewater project agreement. This is just one of many inputs which lack certainty so the agreement will include language that provides for the process to calculate the final figures.
4. An updated draft of the Capital Plan Framework was presented, including revisions to the introductory PowerPoint slides. As emphasized during the presentation, the Framework provides a tool to consolidate future capital expense and related debt service calculations for integration with projections of revenues, expenses and operating surplus. An enhanced debt amortization calculator had been added since the first release. As new information becomes available, the tool will be updated.
5. Due to a scheduling conflict, the GEC will meet next on March 15<sup>th</sup>.

The workshop concluded about 6:00 PM.