



# TOWN OF YARMOUTH

1146 ROUTE 28, SOUTH YARMOUTH, MA 02664-4451  
Telephone (508) 398-2231 Ext. 1292~Fax (508) 398-0836

## OLD KING'S HIGHWAY HISTORIC DISTRICT COMMITTEE

### CERTIFICATE OF DEMOLITION OR REMOVAL

Attached is the Yarmouth Old King's Highway Regional Historic District Committee's application for a **Certificate of Demolition or Removal (C/D)**. Deadlines for application submission and corresponding meeting dates can be found on the next page. Please pay close attention to the due dates; they are set to accommodate legal deadlines for *The Register*, Yarmouth's weekly newspaper, and cannot be waived. Applications must be complete at the time of submission. Please note that agendas may close prior to the deadline at the discretion of the Committee Chairman; OKHC accepts only 12 applications per hearing. If you have any questions concerning these matters, please consult the Office Administrator.

Hearing notices will be publicly posted and advertised under legal notices in *The Register* at least one week prior to the public hearing. The notices will include the property owner's name, address where the work will take place, brief description of the project, and the time and place of the hearing. Applications and supporting materials will be available to abutters and other interested parties at the Old King's Highway office at Town Hall prior to the meeting.

**Please note:** The applicant or contractor/agent is required to attend the hearing to present the application. If no one is able to attend the hearing, please send a letter to the OKH Committee office requesting that the Committee act in the applicant's absence **or** that the application be tabled to a meeting when a representative is available.

Please return the completed application to the OKH Office Administrator by mail or in person at Town Hall. The application fee must be paid at the time of the application's submission. The current Yarmouth OKH Certificate of Demolition or Removal application fee is **\$50.00**. Fees are nonrefundable. **The fee is doubled** if the work is started **before** the applicant has obtained OKH approval. **Please note:** Such work is undertaken at the applicant's risk. If the application is denied at the hearing, the work may be required to be returned to its original state.

Please return completed application packet to the OKH Office Administrator either by mail or in person at Town Hall. Address information is listed in the letterhead above. **Checks or cash** are acceptable forms of payment. If requested, written receipts are available. Please make checks payable to the **Town of Yarmouth**. The Town Collector requires the following information on checks:

Personal checks – Name, address, phone number

Business checks – Company's name, address, phone number, plus name of signee (printed or legibly written)



**TOWN OF YARMOUTH  
OLD KING'S HIGHWAY HISTORIC DISTRICT COMMITTEE  
2017 MEETING SCHEDULE**

Meetings are held on the 2<sup>nd</sup> and 4<sup>th</sup> Monday at 7:15 p.m. in the Hearing Room at Town Hall, 1146 Route 28, South Yarmouth unless otherwise noted. This schedule is subject to change.

<b>*Filing Deadlines (12 noon Wednesdays)</b>	<b>Meeting Dates</b>
December 21, 2016 January 4, 2017	January 9, 2017 January 23, 2017
January 25, 2017 February 8, 2017	February 13, 2017 February 27, 2017
February 22, 2017 March 8, 2017	March 13, 2017 March 27, 2017
March 22, 2017 April 5, 2017	April 10, 2017 April 24, 2017
April 19, 2017 May 3, 2017	May 8, 2017 May 22, 2017
May 24, 2017 June 7, 2017	June 12, 2017 June 26, 2017
June 21, 2017 July 5, 2017	July 10, 2017 July 24, 2017
July 26, 2017 August 9, 2017	August 14, 2017 August 28, 2017
August 23, 2017 September 6, 2017	September 11, 2017 September 25, 2017
September 20, 2017 October 4, 2017	October 10, 2017 (Tuesday) October 23, 2017
October 25, 2017 November 8, 2017	November 13, 2017 November 27, 2017
November 22, 2017	December 11, 2017
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December 20, 2017 January 3, 2018	January 8, 2018 January 22, 2018

\* The OKH Committee will take 12 (twelve) new applications per meeting/agenda. If the agenda fills before the filing deadline, you will be placed on the agenda for the next meeting.

Legal Notice is published in *The Register* & posted at the Town Clerk's Office.

**In the event of inclement weather, please check website  
for cancellations: [www.yarmouth.ma.us](http://www.yarmouth.ma.us)**



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## OLD KING'S HIGHWAY HISTORIC DISTRICT COMMITTEE

### APPLICATION FOR CERTIFICATE OF DEMOLITION OR REMOVAL

Application is hereby made for the issuance of a permit for the Demolition or Removal of a building or structure or part thereof, under Section 6 of Chapter 470, Acts of 1973, as amended, for the proposed work described below and on plans, drawings, or photographs accompanying this application. **PLEASE SUBMIT SIX (6) COPIES OF APPLICATION FORM AND ACCOMPANYING INFORMATION (INCLUDING PHOTOS).**

**Type or print legibly:** Please note: All applications must be submitted by owner or accompanied by letter from owner approving submittal of application.

Address of proposed work: \_\_\_\_\_ Map/Lot # \_\_\_\_\_

Owner(s): \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Year built: \_\_\_\_\_

Email: \_\_\_\_\_ Preferred notification method: \_\_\_\_\_ US Mail \_\_\_\_\_ Email

Agent/contractor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Preferred notification method: \_\_\_\_\_ US Mail \_\_\_\_\_ Email

**Description of Proposed Work (Additional pages may be attached if necessary):**

Signed (Owner or agent): \_\_\_\_\_ Date: \_\_\_\_\_

- Photos (6 sets) showing all sides of building **MUST** accompany application. ➤ If building is to be moved, give new location.
- If relocation is granted, Certificate of Appropriateness application is required if new location is within the Yarmouth OKH District.
- Owner/contractor/agent is aware that a permit is required from the Building Department. (Check other departments, also.)
- If application is approved, approval is subject to a 10-day appeal period required by the Act.
- This certificate is good for one year from approval date or upon date of expiration of Building Permit, whichever date shall be later.

**For Committee use only:** \_\_\_\_\_ Approved \_\_\_\_\_ Approved with \_\_\_\_\_ modifications \_\_\_\_\_ Denied

Date: _____
Amount <b>\$50</b> _____
Cash/CK #: _____
Rcvd by: _____

Reason for denial: \_\_\_\_\_

Signed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Signed: \_\_\_\_\_

**TOWN OF YARMOUTH  
OLD KING'S HIGHWAY HISTORIC DISTRICT COMMITTEE**

**ABUTTERS' LIST**

Applicant's (Owner) Name: \_\_\_\_\_

Property Address/Location: \_\_\_\_\_

Application #: \_\_\_\_\_ Hearing Date: \_\_\_\_\_

Notices must be sent to the Applicant and abutters (including owners of land on any public or private street or way) who's property directly abuts or is across the street from the Applicant. Mailings will be sent using addresses as they appear on the most recent applicable tax list. Please provide the map and lot numbers only.

Note: This information may be obtained at the Assessor's Office in Town Hall or on the Town of Yarmouth website: [www.yarmouth.ma.us](http://www.yarmouth.ma.us) (under the Assessor's Department tab).

	Map Number	Lot Number
Applicant Information:		

	Map Number	Lot Number
Abutter Information:		

\_\_\_\_\_  
Andy Machado, Director of Assessing