

On October 10, 2019, on a motion by Jack McCormack, seconded by Ken Smith, the committee voted 5-0 to approve these minutes.

Town of Yarmouth

MINUTES OF THE COMMUNITY & ECONOMIC DEVELOPMENT  
COMMITTEE MEETING OF  
October 7, 2019

The Yarmouth Community & Economic Development Committee held a Business Meeting at 4:30 p.m. on Monday, October 7, 2019 at the Cape Light Compact Conference Room, located at 261 White's Path, South Yarmouth, MA.

**Committee Members Present:** Jack McCormack, Ken Smith, Stephen O'Neil

**Staff:** Kyle Pedicini, Economic Development Coordinator; Dan Knapik, Town Administrator

**Guests:** Tom Nickinello, Yarmouth Chamber of Commerce; Maggie Downey, Cape Light Compact; David Talbot, CTC Technology

The meeting was opened by Ken Smith at 4:35 pm

YARMOUTH TOWN CLERK  
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**1. Yarmouth Businesses Broadband Needs Project Update**

David Talbot, CTC Technology, reviewed the report analyzing the potential demand of Yarmouth businesses for broadband services. Mr. Talbot stated that the report conclude that the majority of Yarmouth's businesses would be unlikely to be interested in broadband services due to the small employee size and telecommunications budget for typical Yarmouth businesses. Mr. Talbot noted that he heard comments from the Yarmouth Chamber of Commerce that there were some network issues for some existing Yarmouth businesses. He suggested that the Town conduct a survey in the future to see if Yarmouth's businesses are indeed experiencing network issues, and how much they might be willing to pay to rectify these problems.

Dan Knapik, Town Administrator, updated the committee on his recent conversations with OpenCape. He stated that he has been in contact with Angela Hurwitz of OpenCape to discuss a potential Route 28 broadband project that would connect businesses in Yarmouth along 28 to OpenCape's fiber network. It was indicated that the project would likely need some sort of funding from the CEDC to make it economically feasible for the businesses connecting, and CEDC members expressed their support for the project. Mr. Knapik was appreciative of the support for the future project and stated that he would return to the committee with a proposal after discussing further with OpenCape.

**2. Tourism Revenue Preservation Fund**

Kyle Pedicini, Economic Development Coordinator, presented the Tourism Revenue Preservation Fund budget to the committee. It was explained that CEDC currently has

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\$131,013.33 available in unallocated funding and \$93,480.45 available in physical improvement funding. It was noted by Chairman Smith that the \$27,675.00 for gateway signage will likely not be used and can be returned to the account. Mr. Smith also suggested that the committee write a thank you note to the DPW for their beautification team efforts.

**3. Committee Member Updates**

Jack McCormack updated the Committee on recent Cape Cod Commission business. He explained that the Commission is currently reviewing Harwich's application for a District of Critical Planning.

Mary Vilbon entered the meeting at 5:25pm

**4. Staff Updates**

Kyle Pedicini updated the Committee on various ongoing projects. He stated that the community information board has yet to be installed, but will be installed by the end of the month. He also stated that the fencing project around the Route 6A Common has been completed. Mr. Pedicini also updated the committee on various grant applications the Town has recently submitted that would support economic development efforts.

**5. Minutes for Review**

The Committee reviewed draft minutes from their meeting on August 12, 2019.

**Vote:** On a motion from Stephen O'Neil, seconded by Jack McCormack, the Committee approved the minutes for August 12, 2019 by a vote of 4-0.

**6. Upcoming Meetings**

The next CEDC meeting will take place on Thursday, October 10<sup>th</sup>, and the committee will be discussing Yarmouth's Opportunity Zone.

**7. Adjourn**

On a motion from Jack McCormack, seconded by Stephen O'Neil, the Committee voted 4-0 to adjourn at 6:04 pm.

**8. Documents provided:**

- a. Agenda for the meeting
- b. TRPF Budget Update
- c. *Analysis of Business Data* – Report from CTC Technology
- d. Draft Minutes from CEDC meeting on August 12, 2019

Respectfully Submitted,  
Kyle Pedicini, Community Development Office