

On 10/07/2019, on a motion by Stephen O'Neil, seconded by Mary Vilbon, the committee voted 4-0 to approve these minutes.

Town of Yarmouth

**MINUTES OF THE COMMUNITY & ECONOMIC DEVELOPMENT
COMMITTEE MEETING OF
August 12, 2019**

The Yarmouth Community & Economic Development Committee held a Business Meeting at 4:30 p.m. on Monday, **August 12, 2019** at the Yarmouth Town Hall, Room B, located at 1146 Route 28, South Yarmouth, MA.

Committee Members Present: Jack McCormack, Ken Smith, Peter Smith, Stephen O'Neil, Mary Vilbon

Staff: Kyle Pedicini, Economic Development Coordinator

YARMOUTH TOWN CLERK

The meeting was opened by Peter Smith at 4:35 pm

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1. OpenCape Fiber Discussion

Angela Hurwitz, OpenCape, gave the committee an update on OpenCape's operations on Cape Cod since the last update given last year. Mr. Hurwitz explained that the Town of Falmouth's Economic Development and Industrial Corporation (EDIC) recently released a request for proposals for a feasibility study for a community fiber network for the Town of Falmouth, Massachusetts. She explained that in Falmouth there is currently a fiber project along Main Street and \$10 a month a charged to customers to fund future connections in Town. It was also explained that OpenCape is currently involved in a mix use development in Hyannis that could be a profit generating venture for the landlord in addition to providing residents/businesses with excellent internet connectivity.

Ms. Hurwitz explained that the Town of Yarmouth has potential to see a large benefit from fiber being implemented throughout Town. She explained that the Town is currently working on a plan to connect all Town buildings to fiber, which would make implementing the 'Last Mile' to the rest of the Town much more feasible.

Kyle Pedicini, Economic Development Coordinator, gave the committee an update on the analysis of the broadband needs of Yarmouth businesses being conducted by CTC Technology. He explained that town staff and the Chamber of Commerce have spoken with CTC to provide them context on the current business climate in Yarmouth. Final deliverables from the project are expected to be received by the Town in a couple of weeks.

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2. Tourism Revenue Preservation Fund

Kyle Pedicini, Economic Development Coordinator, presented a proposal to the Committee for \$9,000 to replace the remaining sections of the Route 6A Common. It was explained that this proposal came from the same contractor who completed the front section of the fencing and work would not be able to commence until the fall. Duncan Oliver, Historic Society of Old Yarmouth, spoke in favor of the fencing replacement, stating that it is desperately needed at this location.

Vote: On a motion from Stephen O'Neil, seconded by Mary Vilbon, the Committee voted to approve the request for \$9,000 (from unallocated Physical Improvements) for a proposal to replace the remaining sections of fencing at the Route 6A Common, by a vote of 5-0 with a condition.

Condition: Work must be completed by October 30th, 2019.

Mr. Pedicini also gave an update on the budget for the Tourism Revenue Preservation Fund. He explained that there is \$131,013.33 available in unallocated funding and \$157,480.45 available in unallocated physical improvements. The Committee discussed potential upcoming projects that might need funding. The CEDC discussed the possibility of funding some future fiber projects in certain target areas of Town. Improvements to the Drive-In site were also discussed, and it was suggested that the CEDC have a joint meeting with the Drive-In Site Utilization Committee to identify exactly what improvements need to be made to the site.

3. Proposed Polystyrene Reduction Bylaw Discussion

The Committee reviewed the proposed Polystyrene Reduction Bylaw. Committee members expressed that they did not have enough information on the Bylaw to offer a memo of support but did submit a couple of comments regarding the Bylaw. They urged the Recycling and Solid Waste Advisory Committee to conduct robust business outreach before proposing the Bylaw to make sure to receive ample comments from the business community on it. They also urged the Committee to investigate how this Bylaw could potentially affect mobile vendors at special events in Town.

Mary Vilbon left the meeting at 5:30pm

4. Committee Member Updates

Jack McCormack updated the Committee on recent Cape Cod Commission business. He explained that on 8/14 there will be a public meeting to discuss a potential bike/pedestrian connection project in Yarmouth, with members of the Cape Cod Commission's staff present to explain things.

5. Staff Updates

Kyle Pedicini updated the Committee on various ongoing projects. He stated that the community information board would be delivered on 8/26 and should be installed during

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the first week of September. He also announced various upcoming public meetings such as the Bike Path meeting on 8/14 and the WRAC meeting on 8/20. He also explained that there will be Opportunity Zone visioning workshops upcoming in September and October and the Town is hoping a couple members of the CEDC can participate. The Final Report for the Country Festival was also presented.

6. Minutes for Review

The Committee reviewed draft minutes from their meeting on July 12, 2019.

Vote: On a motion from Jack McCormack, seconded by Ken Smith, the Committee approved the minutes for July 12, 2019 by a vote of 4-0.

7. Upcoming Meetings

Committee members agreed to place the topic of GIZ extension at their next meeting on September 9th.

8. Adjourn

On a motion from Jack McCormack, seconded by Stephen O'Neil, the Committee voted 4-0 to adjourn at 6:04 pm.

9. Documents provided:

- a. Agenda for the meeting
- b. TRPF Budget Update
- c. Fencing Proposal from Reliable Fence Co.
- d. Draft Polystyrene Reduction Bylaw
- e. Draft Minutes from CEDC meeting on July 12, 2019

Respectfully Submitted,
Kyle Pedicini, Community Development Office