

YARMOUTH FINANCE COMMITTEE MINUTES
Yarmouth Town Hall, Conference Room A
January 14, 2019

Present: Chairman Ken Mudie; Joe Goldstein; Robert Ciavarra; Jessica Norwood; Brian Gardiner; Jack Moylan; Nathan Ladley

Attendees: Town Administrator Dan Knapik; Kathi Bailey; Jane Cain; Annmarie Gavin; Richard Simon; Sue Loveland; Linda Callahan

The meeting was called to order at 6:30. The minutes of the January 9 meeting were reviewed. Motion was made by Mr. Moylan and seconded by Mr. Ladley to approve. Minutes approved 7-0.

Budget presentation was made by Senior Services Director Kathi Bailey for her Department. Total budget recommended increase is \$17,456 or 4.22%. This increase is reflective of salary (including COLA) and Professional and Technical Services. In addition, it is expected that a Free Cash grant of \$50,000 will fund a pilot program for an expansion of Transportation services. The Committee discussed what this entails and expressed general support for this beneficial service in order to serve the senior community but also keep pace with other Cape Cod towns.

Ms. Bailey also spoke with the Committee about other needs at the Senior Center including modernized restroom facilities. That expense is also anticipated to be funded by Free Cash.

The Library budget was presented by Director Jane Cain. The recommended budget increase is 3.62% or \$28,343. An increase in salary due to a position upgrade and transition from part time to full time poses the biggest change to a stable budget. Overall, other budget changes were virtually flat. The Library has also faced challenges in finding a capable Circulation Manager.

Ms. Cain then introduced members of the Library Ad Hoc Study Committee. This Committee (see "Attendees" above) was responsible for the initial phase of a potential plan to build a new library to replace the South and West Yarmouth locations. Richard Simon presented the plan to the Finance Committee. The potential 26,000 square foot structure is still in the conceptual phase but the time may be nearing to approach the state for a grant as well as to get the town to determine its support or otherwise.

Following the presentation Mr. Simon asked the Finance Committee for its input. Mr. Goldstein appropriately noted that the town is faced with several large capital projects and that the Library Committee needs to be sensitive to that. Mr. Mudie suggested that the messaging might be to take a slow but deliberate path in order to fit into a longer term solution after the other projects have "settled." Nevertheless, it makes sense to proceed and not delay any longer than necessary the state grant application process. Ms. Cain noted that there are currently 18 pending statewide. Other Cape towns have

newer facilities and libraries are key to many towns' cultural futures. The Finance Committee was supportive.

Following these presentations, Mr. Ladley addressed another issue, the possible splitting of CPA funds and earmarking a portion for major designated projects such as Wastewater and the DPW garage. Mr. Goldstein offered a view that the earmark could be set in a reserve fund rather than designated. The topic was tabled pending further discussion and this week's presentation by the CPC.

Mr. Moylan motioned to adjourn, seconded by Mr. Gardiner. The motion was approved 7-0.