

**YARMOUTH FINANCE COMMITTEE MINUTES**  
**Yarmouth Town Hall, Room A**  
**August 16, 2017**

**Present:** Joseph Goldstein, Chair, Nathan Ladley, Jack Moylan, Ken Mudie, Robert Ciavarra, and Sean Hanlon

**Absent:** Cathy Romboli, Vice-chair

**Administration:** Ed Senteio, Director of Finance

The meeting was called to order by Mr. Goldstein, Chair, at 6:30 p.m.

**AGENDA ITEMS:**

1. **Minutes:** Minutes from the 7/19/2017 meeting were approved unanimously.
2. **FinCom Administrative Items:**
  - a. Cape Tech Review, Nathan Ladley provided update on Cape Tech. Indicated will use pre-fab slabs. Cost has been reduced. Do not have to pay prevailing wages for the pre-fab work done at the offsite location. Overall project cost has been reduced.
  - b. Mattacheese Middle School Review, Robert Ciavarra gave update on monthly meeting. Joe gave update as well.
3. **Upcoming Budget Strategy Discussion:**
  - a. Review each budget for savings because of the large upcoming challenges that the Town is facing.
  - b. Use a zero based budgeting approach so that every department justifies the functions they are providing and to meet the Selectmen's goals and for providing essential services.
  - c. Phase in DPW building to help mitigate cost impact. The garage and wash bay makes sense. Do the housing of people last.
  - d. Be prudent with CPA so that its last longer considering it may not be reauthorized at the same level.
  - e. Sell off assets that are not being used or used to their full extent to produce funds for the upcoming challenges.
4. **Town Staff Update:** Passed out information from Chris Dwelley the library activities.
5. **ADJOURN:**

**MOTION:** There was a motion to adjourn at 8:00 p.m.  
**Motion by:** Mr. Moylan                      **Seconded:** Nathan Ladley **Vote:** 6-0

Respectfully submitted,

Ed Senteio