

**YARMOUTH FINANCE COMMITTEE MINUTES**  
**Yarmouth Town Hall, Room A**  
**December 7, 2016**

**Present:** Joseph Goldstein, Chair, Nathan Ladley, Jack Moylan, Ken Mudie and Robert Ciavarra

**Absent:** Sean Hanlon, Cathy Romboli,

**Administration:** Ed Senteio, Director of Finance

**Guest: Sandy Fife, Chair of Capital Budget Committee, Police Chief Frederickson and several fellow police officers**

The meeting was called to order by Mr. Goldstein, Chair, at 6:30 p.m.

**AGENDA ITEMS:**

- 1. MINUTES:** Motion to approve minutes.

Motion by: N Ladley                      Seconded by: J Moylan      Vote: 6-1 abstain

- 2. FinCom Administrative Items:**

The next meeting is scheduled for December 14<sup>th</sup> to review Fire Department Capital Budget recommendations.

Update on library roof repair. The roof will be repaired with asphalt shingles rather than the slate. The cost of roof repair was discussed and the understanding of prevailing wage which is regulated by Boston was explained to justify the cost of repairs.

**Review of Police Department Budget:**

Police Department Fleet

The decision to decrease purchase of a police cruiser for purchase of the larger patrol vehicle was based on present patrol vehicle is 18 years old and is outdated in its ability to serve the needs of the present changes for the department. The new vehicles can be used as a command post in situations

where the officers need additions information and cannot return to the police department. It is used for call outs, homicides and other situations which call for more advanced purposes. The chairman asked for a vote on the Capital Budget request concerning the patrol vehicles.

Jack Moylan approved. Seconded by Ken Mudie accepted 5-0

#### Salaries and Staffing

Discussion concerning financial increases began and an explanation made by the chairman that it is a 2.5 % mandate by Mass. State Law and the budget for the police department is based on that regulation.

The chief stated that his present budget request were related to the needs of the present problems in the community. The police chief presented the needs and problems with a video presentations and the committee reviewed the capital budget information with handouts which were provided to each member.

The Chief provided 2 videos to address these needs. The first video covered demonstrations and violence against police departments which is presently being seen across the country. The second video presented Cape Cod as a peaceful community followed by the actual changes that the cape is undergoing with increased crime, drug use and other offenders that the Yarmouth police officers are encountering on a daily bases.

A power point presentation went into the specifics of the department covering overtime, needs of the dispatchers, staffing, the need for bike patrol for the new bike path, survalience cameras, and extra patrols for certain neighborhoods. Also the job requirements of the police officers as supervisors and man hours needed for weekends and holidays coverages.

#### Mandatory Training Discussion

A description of mandated training necessary for each officer was discussed as well as the unplanned but necessary trainings that are not budgeted but are mandated, which are costly and include the officers needs to travel to the trainings. An example of this related to a mandated training at Roger Williams College to address standards related to the evidence room which required use of best practices in handling of evidence, cataloging of drugs as well as more specifics related to evidence.

It was noted that Capitol Budget Committee has made increases to help maintain these needs.

Each officer participated in the presentation by discussing their specific responsibilities to the department and the different particulars of their position.

It was pointed out that there are increasing mental health issues which has necessitated crisis intervention trainings (CIT) which is a 40 hour training program for each officer. Statistics were given related to fatalities and overdoses. The chief feels as the situation is now the department is doing reactive investigative work vs a proactive departmental approach which he feels would be more effective.

Explanation on how the officers cover the jail as it differs from each individual (juveniles- adults- suicide watches and mental health individuals) require differences in man hours.

#### Needs and deficiencies

Concerns over the police officers not having enough time for fire arm practice was discussed explaining the limited time of practice and the cost of ammunition.

The chief described the various needs and deficiencies he would want to address which could improve the department efficiency. Such as needs for more attendance at conferences and seminars, need for record office assistance, a public safety director, a training and accreditation organizer, an assistant to address policies and the documentation of training attendance as well as needs for facility maintenance.

#### Practice Range

A self-contained shooting range trailer to be housed on department property for the convenience of the police department to address their needs for qualification. A lengthy discussion related to the pro and cons of range.

Some questions asked concerning policy changes which may need overrides must go to town meetings.

The committee members asked for clarification and an understanding concerning the practice of off duty patrolman assigned to private assignment and questions related to insurance coverage for these patrolmen and the cruisers.

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The chairman suggested that this presentation be presented to the selectmen with a mass call out to the community.

### **3. Town Administrator's Update**

The chairman asked committee to review the capital budget recommendations for the police department and take into consideration information obtained at this meeting and return to next session with any recommendation which they may feel necessary.

The new town administrator has not taken office at this time.

The finance director discussed that RFP be considered rather than going to taxpayers for funds. A onetime funding to generate revenue to help with police budget.

Transfer of a sanitation employee be moved DPW.

There seems to be a need for a central garage and wash bay.

#### **ADJOURN:**

**MOTION:** There was a motion to adjourn at 9:00 p.m.

**Motion by:** Mr. Moylan      **Seconded by:** Mr. Ladley    **Vote:** 5-0-0

Respectfully submitted,

Beverly A. Bachand