

**Yarmouth Library Board  
Meeting Minutes  
April 13, 2017**

Present: Kathryn Basile, Jane Cain (Library Director), Kay Delaney, Anastatia Ellis, Sue Loveland (Chair), Helen Niedermeier

The meeting was called to order at 5:30

**March 23 Meeting Minutes**

Minutes of the March 23 Board Meeting were unanimously approved.

**Library Director's Report**

There were no questions about Jane's printed report. Jane reported that the Study Committee met and hired a consultant, with whom the members will work. They expect to have some type of report on hand by early summer, and to begin discussions with the Board of Selectmen in the fall.

**Discussion of and Planning for the Finale of Yarmouth Reads**

***The Program***

The presentations will happen while people are eating.

Jane and Sue will welcome participants, introduce the library staff, and thank all who have helped with the project. Kathryn will make a presentation about the Red Cross ration box. She has invited someone from the Red Cross to present for 5-10 minutes. She has also obtained printed information from the Food Pantry, and is working on obtaining a speaker from that agency. She will also present information about the postcards which will be distributed to participants as they arrive.

Anastatia will present information on the sock drive.

Sue will lead a feedback session at the end.

***Board Member Responsibilities***

All Board Members will arrive at the site by noon on April 30.

Kay: make the Red Cross box

Sue: send list of box contents to Kathryn; lead welcome presentation at the beginning and feedback session at end.

Kathryn: obtain speakers from Red Cross and Food Pantry; assemble contents of and lead presentation on Red Cross box and on postcards.

Jane: lead welcome presentation at the beginning; bring related reading lists; bring Kay's graphics; send invitation to Joe Yukna and to Ms. Bowen.

Helen: print postcards and buy stamps; procure needed supplies for the dinner (table covers, water, 4 door prizes and other supplies needed); check with caterer about coffee, serving utensils, plates and flatware, overage allotment, payment expectations; collect tickets at the door.

**Board Member Items**

The Board discussed the free cash grant which is on the Town Meeting agenda. Jane, Sue and Anastatia will meet to prepare a presentation for Town Meeting.

The meeting was adjourned at 6:35.