

**Yarmouth Library Board  
Meeting Minutes  
February 2, 2017**

Present: Sue Loveland (Board Chair), Kathryn Basile, Jane Cain (Library Director), Meg Clark, Helen Niedermeier  
The meeting was called to order at 5:30 pm

**Yarmouth Reads**

The Kick-off event went very well and was well attended. The table set-up helped participants make connections. Door prizes were received positively. Many surveys were completed for the Cultural Center. Clean-up worked well.

**Responsibilities for Upcoming Events**

Joe Yukna's presentation on 2/11 will be held in the meeting room at South Yarmouth Library. Set-up will begin at 1:00. He needs a table for his display of related materials. Sue will get the remaining water bottles from Kay, and she will purchase ice. The cookies which were frozen after the kick-off event will be used for this session. Sue will also obtain a gift card for the speaker; Jane will provide her with a library note card in which the gift can be enclosed. Jane will also make up a card with the recipe for her scones.

Sue is working on her presentation for the session on 2/8.

Helen is continuing to contact caterers for the finale.

Christine Drowne is leading the "Bedknobs and Broomsticks" movie afternoon. She will provide a list of related books for children and teens. Refreshments will be offered.

Meg is working on the March 4 session. The first installment of the BBC series will be shown, and participants will be notified about where they can obtain subsequent installments for independent viewing.

**General**

Sue will provide Jane with evaluation forms to be completed by participants at all sessions.  
Jane will make up a budget spreadsheet for the entire project. This information will help in the planning for the food for the finale.

**Other Issues**

We will discuss ways to ensure that all students will obtain library cards in the future.

The prospective board member will attend the regular board meeting at 5:30 on February 16.

Sue will be away from late February until early April. She will post the agendas for February 16 and March 16 and bring them to the next meeting. There will be no extra meeting in March.

All approved minutes will be sent to tkennedy@clamsnet.org.

Meeting adjourned at 6:00 pm