

**YARMOUTH FINANCE COMMITTEE MINUTES**  
**Yarmouth Town Hall, Room A**  
**March 2, 2016**

**Present:** Joseph Goldstein, Chair, Cathy Romboli, Vice Chair/Clerk, Jack Moylan, Robert Ciavarra, Sean Hanlon and Ken Mudie

**Absent:** Nathan Ladley

**Administration: and Guests:** Peter Johnson-Staub, Interim Town Administrator; Ed Senteio, Director of Finance, Jennifer Copeland CPA Program Coordinator, Gary Ellis, CPC Committee Chair. Kathy Williams, Town Planner, Karen Green, Community Development Director, Beverly Bachand, CPC member, Tom Kelly, CPC Member, Rich Bienvenue, Town Accountant, Shawn MacInnes, IT Director, Jeff Colby, DPW Director, Karl von Hone, Natural Resources Director, Roby Whitehouse, Admin Supervisor DPW.

The meeting was called to order by Mr. Goldstein, Chair, at 6:30 p.m.

**MINUTES:**

Minutes from the meeting of February 10 were presented; no changes were needed.

**MOTION:** To approve the minutes of the February 10, 2016, Yarmouth Finance Committee meeting

**Motion by:** Jack Moylan

**Second by:** Ken Mudie

**Vote:** 5-0-0 (Robt Ciavarra

arrived after the minutes were presented)

**TRANSFERS:**

There were no transfers at this meeting.

**NEXT MEETING:**

The next meeting of the Yarmouth Finance Committee will be held on March 9, 2016 at 6:30 pm, Room A, Yarmouth Town Hall. Waterways and Golf Borrowing will be discussed at that meeting.

**CPA ARTICLES:**

Mr. Gary Ellis, CPC Committee Chair and Ms. Jennifer Copeland, CPC Program Coordinator presented the six articles. As with last year's CPA articles, the articles will be presented to voters in comprehensive charts with each project represented as a line item.

The first article is the annual housekeeping article appropriates estimated FY 17 revenue into the required 10% reserves. The five remaining articles appropriate funds for 12 projects. One article for each community housing, municipal affordable housing trust, historic resources, open space preservation and recreation. The article summary is attached as part of the minutes. Mr. Ellis also presented the budget summary listing the five categories including the undesignated funds. After the approval of the estimated articles including the Parker River \$1.6M the total fund balance will be approx. \$3.9M.

The Finance Committee members and town staff and committee members reviewed the articles:

- Affordable Housing Projects has two projects. Continuing funding for Housing Assistance Corp. at \$75k and new funding for Harwich Ecumenical Council at \$118k. Mr. Ellis clarified that the Harwich organization operates in multiple towns on the cape.
- Municipal Affordable Housing Trust (MAHT) has two projects. Continuing funding for MAHT General Deposit #10 for \$288.5K and MAHT Motel Re-development FY 16 \$1M. Mr. Ellis explained that prior years' articles toward the motel redevelopment contained \$75k and \$2M. This year's \$1M is projected

toward a 2<sup>nd</sup> potential site along Rte. 28. Purpose is to create affordable housing and to eliminate bight on Rte. 28.

- Historic Resource Projects has three projects: Capt. Bangs Halle Museum Wall restoration for \$~14k, Taylor Bray Archaeology Exam phase 5 for \$24k and Taylor Bray Pasture Fence Replacement for ~\$21k.
- Open Space Preservation Projects has three projects. Both for Parker River Bridge replacement \$800k for tidal restoration and an additional \$800k to serve solely as reserve funding. Majority of funding is coming from Hurricane Sandy Funds; to replace the existing bridge.
- Recreation Projects has three components including \$22k to develop a splash pad. Staff explained that they were withdrawing the \$84k for the Park along Parkers River until further legal and staff opinions are obtained. Funds from previous capital articles could be used in lieu of CPA funds. Staff elaborated on the Packet Landing request of \$517.5K and requested this project be reviewed at a later date due to the revised cost estimates.

**MOTION:** To approve the five CPA articles for Revenues, Affordable Housing, MAHT, Historic Resource Projects and Open Space Projects and to hold voting on Recreation projects.

**Motion by:** Ken Mudie

**Second by:** Robt. Ciavarra

**Vote:** 6-0-0

#### **WASTEWATER:**

Mr. Colby, DPW Director reviewed the Wastewater presentation for the committee that had been presented to the Yarmouth Board of Selectmen earlier. The draft plan includes a \$370M Centralized Treatment Option that is considered to be the most cost effective and most efficient. The committee and staff discussed the funding options and time frames. Mr. Colby stated that the goal is no increase in property taxes although there will be a usage fee to users; i.e. homeowners. Federal mandates under Section 208 of the Clean Water Act require development of the plan to respond by June 2016 and show constant progress to avoid fines. The project will be spread over multiple years with initial construction along Rte. 28. Funding options include state revolving loan fund with some forgiveness, real estate sale transfer tax and debt drop off.

Mr. Colby requested \$200k for Wastewater Planning to conduct preliminary engineering for the Bass River watershed include evaluation of recharge sites, to study options for sharing facilities with neighboring towns and solicit public input on the concept plan. The \$200k will come from Free Cash.

**MOTION:** To approve \$200k Planning and Feasibility Study for Wastewater from Free Cash.

**Motion by:** Mr. Moylan

**Seconded by:** Ms. Romboli

**Vote:** 6-0-0

#### **TOWN ADMINISTRATOR'S UPDATE:**

Mr. Johnson-Staub commented on the attorney's opinion letter regarding the responsibility for capital improvements associated with renovations to certain school buildings that are owned by the Town of Dennis, located in Dennis and leased by DY Regional School District. He noted that estimated study for the proposed School capital of \$750k would be partially covered by a state grant. Mr. Goldstein stated he planned to attend the meeting on March 7 to discuss the potential school capital projects.

#### **ADJOURN:**

**MOTION:** There was a motion to adjourn at 9:30 p.m.

**Motion by:** Mr. Moylan

**Seconded by:** Mr. Mudie

**Vote:** 6-0-0

Respectfully submitted,

*Cathy Romboli*

Cathy Romboli

Clerk

Yarmouth Finance Committee