

Approved _____ on a motion by _____, second by _____.

TOWN OF YARMOUTH
COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE
MINUTES
December 1, 2011

Location: Town Hall, Room A.

Present:

Peter Q. Smith, John Barker, Jack Hynes, Jack McCormack, Bob DuBois, Ken Driscoll

Not Present:

Tom George

Staff:

Karen M. Greene

Guests:

DeWitt Davenport, Paul Rumul

List of Exhibits:

- Interoffice Memorandum "Annual Meeting with Board of Selectmen"
- Town of Yarmouth – Board of Selectmen 2011 Goals
- Charge for the Community and Economic Development Committee
- TOY Tourism Revenue Preservation Fund Annual Budget
- DRAFT Memorandum from Peter Q. Smith, Chairman to Board of Selectmen

Called to Order: 5:30 PM by Chairman Peter Q. Smith

1. NEW BUSINESS

- a. It was agreed that interviews for Tourism Funding would be held December 14th at 2 PM. Everyone is available.
- b. TRPF Budget review. Jack McCormack moved approval; Ken Driscoll seconded. The motion was approved 4 – 0 – 2. Bob DuBois and Jack Hynes abstained.
- c. The annual meeting with the Board of Selectmen will be December 6th at approximately 7:45 PM. General discussion in preparation for that meeting. Karen Greene will draft a memorandum from Chairman Smith to the Board of Selectmen for their review prior to the meeting. That memo to include: Committee Charge and list of current CEDC members; Past Year's Accomplishments; and Goals for 2012. Chairman Smith asked about vacant motel properties and Karen Greene responded that there could be a discussion of this subject on December 6th. There was a brief question regarding sign codes relative to enforcement.
- d. Board of Selectmen 2011 Goals. Item 1. Waste Water discussion with Bob DuBois noting the need to monitor the State/CLF noting the negative impact of not moving toward wastewater policy. Jack Hynes questioned consent orders and the impact on properties. --- moving toward a minimum of 18 months additional permitting time, more likely years. Ken Driscoll wondered if the Committee should raise the topic of social media policies. Item 3. Economic Growth/Redevelopment discussion raised issues of expanding the availability of online information and support of zoning initiatives like FREZ Zone. There was some discussion as to whether the zoning issue should be raised with the Board of Selectmen at the December 6th meeting. Bob DuBois said that while the Planning Board is taking the lead, a property owner has come forward and it makes sense for the CEDC to support that effort. He would like a joint meeting with the Planning Board and looks forward to working closely with them. There was additional discussion of the permitting process and the need to hire a building commissioner. Item 5.b. Town Departments/Function discussion regarding zoning, sign code and hotel/motel bylaw enforcement. Jack Hynes noted that this is our biggest industry and we need a clear vision about what we want to do with the motels. Town enforcement actions may be opening the Town up for serious lawsuits.
- e. Central District Update: Ken Driscoll described the current status and Chris Vincent's role as Chairman. John Barker noted that Chris Vincent wrote the wind bylaw. Jack Hynes asked what was the general consensus and Ken Driscoll said there was no general consensus.

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2. Old and Other Business
3. Meeting Dates – future meeting dates were reviewed
 - a. December 6, 2011 Annual Meeting with Board of Selectmen
 - b. December 14, 2011 Interviews for TRPF
4. ADJOURNMENT - on a motion by Jack Hynes, seconded by John Barker with no further discussion, the Committee voted 6-0 to adjourn at 7 PM

Respectfully submitted,

Karen M. Greene

Approved on **August 12, 2015:**

On a motion by Tom George, seconded by Jack Hynes, the Community & Economic Development Committee voted (6-0) to approve the meeting minutes of December 1, 2011.