

Yarmouth Town Library

Library Board Meeting Minutes

June 20, 2013 South Yarmouth Library

Members Present: Harris Contos, Kay Delaney, Janet McDowell, Robert Milne, Helen Neidermeier, Director Shirley Barron

The meeting was called to order by chair Harris Contos at 5:33 pm.

Previous Minutes: The minutes from May 16, 2013 were approved.

Public: None

Library Director's Report:

- **Flags**

- The flag project is finally completed – both flagpoles have been installed at the South Yarmouth and West Yarmouth libraries, complete with lights! Who will lower the flags to half mast if there is a town/state request? Toby receives the requests.

- **Capital Budget Committee**

- A tour of both library facilities and a meeting with the Capital Budget Committee is scheduled for Tuesday, July 9 at 5:30. The West Yarmouth Library will be the first tour. Toby has agreed to be available as he's the best person to answer building questions. Kay Delaney has offered to provide light refreshments.
- The SY library has an unusable 2nd floor, which counts in its square footage. The meeting room downstairs needs a separate egress for meetings held when the library building is closed.

- **Elder Services**

- Janet Kirkpatrick has joined us as an Elder Services' Mature Workers employee. We're very lucky to have a new person here to replace Carol, and to be renewed as a host agency. She will process incoming materials.

- **Strategic Plan**

- Deb Hoadley from the MA Library System has offered to attend a future Library Board meeting to discuss the need for a Five Year plan. She'll provide us with an overview of strategic planning and review the recommended process for MA libraries. Shirley will seek a grant to provide a consultant to lead us in this process.

- **Summer Reading Program**

- The kick-off event is on Wednesday, June 26, 2013 at 6:30pm with Trevor the Juggler performing. The Wrap-up will be held on Wednesday, August 14, 2013 with Toe Jam Puppet Band, an interactive and theatrical/musical performance. The program will take place at the Yarmouth Senior Center at 6:30 pm with ice cream served at 6:00. All Ages! The DY Coordinated Family and Community Engagement Literacy Book mobile will be visiting both of our libraries this summer. This year's community component benefits the Paper Pantry. A list of summer children's events is attached.

- **Siemen Award**

- The South Yarmouth Library Association has awarded its annual grant to Josh Avery, a local artist. The reception will be held on Thursday, July 25 in the evening at the SY library.

- **Events**

- SY Book Group, 6/13 – Topic: Girl Power; Book Teasers at West, 6/20; Story hours T & TH; Groovin at your library, 6/1 and 6/10; Drop in Craft: 6/15; Adult Zumba Wed. at 6:30 during July; SYLA Book Sale 7/21, 9-1

New Business:

- Comments about the July 9th meeting with the Capital Budget Committee: we can't meet our objective of providing good library services to Yarmouth unless we get a new facility. Broad and unified community support will be required to launch a campaign to build a new library facility.

Old/Continuing Business:

- Shirley submitted a description of the library's \$176,000 budget deficit to the town. No response has been received.
- FY2015 budget preparation: Toby will have a draft for us to review in August. The budget is due October 1st. The \$15,000 allocation for WY was a 1 year grant; we will reapply for it for next year.

Board Member Items

- Kay Delaney said that the WY Association made \$600 on its book sale on Memorial Day weekend. It was helped by the weather – the day was not a good beach day. On July 11th WY will host the Village Crafters.

The meeting was adjourned at 6:19 pm. The next meeting will be Thursday July 18th at 5:30 pm at South Yarmouth Library.