

FINANCE COMMITTEE MINUTES
Yarmouth Town Hall, Room A
June 10, 2013

Present: Jack Moylan, Chair, Cathy Romboli, Vice Chair, Phillip Morris, Jessica Roberts, Dorothy Voelker, and Joseph Goldstein

Absent: Edward Noto

Administration: William Hinchey, Town Administrator

The meeting was called to order by Jack Moylan, Chair at 6:32 p.m.

Jack Moylan read an e-mail that was sent from Maryellen Angelone, DYRSD School Committee Chair, on behalf of the School Committee, Superintendent Carol Woodbury, and herself, thanking the Finance Committee for "the support and guidance" they provided through the development of the FY 14 Dennis-Yarmouth Regions School District budget.

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TRANSFERS:

YARMOUTH TOWN CLERK

RESERVE FUND TRANSFERS:

Mr. Hinchey read three requests for transfers from the Reserve Fund:

- 1) \$22,490.21 was requested to go to Energy for increases in electric expense.
- 2) \$6,000 was requested to go to Library wages. Two library employees are going on maternity leave at a cost of \$7,740.
- 3) \$3,100 to go to Park/Cemetery for one horticultural oil treatment of thirty trees.

Phillip Morris moved for the approval of all three transfers as read. The motion was seconded by Dorothy Voelker, and unanimously approved, 6-0-0.

These transfers brought the Reserve Fund Balance to 0 for FY13.

INTERNAL TRANSFERS:

Mr. Hinchey read four requests for Internal Transfers:

- 1) A revolving fund was set up, a Donation Account, for the revenue received from selling planks. This transfer proposes that this revenue from selling planks, \$14,000, held in the revolving fund, be transferred to the Town Promotion and Beautification Revolving Account.
- 2) It was proposed that \$290.31 received from auctioning police cruisers be transferred to the Police Cruiser Account for the purchase of light bars.
- 3) The balance needed for the light bars, \$4,682.56, Mr. Hinchey said, would come from the July 4 Article 2004.
- 4) \$3,500 was proposed to be taken from a Worker's Compensation Surplus and go to Information Technology Software for software licensing and support.

A motion was made by Joseph Goldstein, seconded by Dorothy Voelker, to approve the four proposed Internal Transfers, and it was unanimously approved, 6-0-0.

Finance Committee Administrative Items

REORGANIZATION AND ELECTION OF OFFICERS

Dorothy Voelker made a motion, seconded by Phillip Morris that Jack Moylan remains as Chairman for the Finance Committee. A roll call vote was taken. Jack Moylan, Chair, Cathy Romboli, Vice Chair, Phillip Morris, Jessica Roberts, Dorothy Voelker, and Joseph Goldstein all voted in favor; the vote was unanimous.

Dorothy Voelker nominated Cathy Romboli as Vice Chairman. Jack Moylan seconded the motion. Jack Moylan, Chair, Cathy Romboli, Vice Chair, Phillip Morris, Jessica Roberts, Dorothy Voelker, and Joseph Goldstein all voted in favor; the vote was unanimous.

Cathy Romboli nominated Jessica Roberts for the Clerk position, and Dorothy Voelker seconded the nomination. A roll call vote was taken. Jack Moylan, Chair, Cathy Romboli, Vice Chair, Phillip Morris, Jessica Roberts, Dorothy Voelker, and Joseph Goldstein all voted in favor; the vote was unanimous.

Town Administrator's Update

Mr. Hinchey spoke the service deficiency which will be addressed at the next Board of Selectmen's meeting. The needs of the community, present and future will be looked at. Receipts will be estimated, and services will be evaluated. Areas that need to be re-evaluated are the Fire Department, The Police Department, Information Technology, and the Library, which has been cut over the last 5 to 10 years.

Phillip Morris offered to give updates for the School Committee. It was suggested that Larry Azer be invited to speak to the Finance Committee at a later date.

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Next Meeting

After some discussion, it was decided that the next meeting would be held on July 15, 2013, at 6:30 p.m. at the Yarmouth Town Hall, Room A. This would allow the administration to prepare final budget transfers.

YARMOUTH TOWN CLERK

Minutes

Phillip Morris made a motion to approve the minutes of May 13, 2013. Dorothy Voelker seconded the motion, and the vote was unanimous, 6-0-0.

There are two candidates for two positions on the Finance Committee. The Appointment Committee, consisting of the Chairman of the Board of Selectmen, the Town Moderator, and the Chairman of the Finance Committee will meet on June 18, 2013 at 6 p.m. at the Yarmouth Town Hall, Room A.

A motion by Jessica Roberts was seconded by Jack Moylan to adjourn at 7:20 p.m. The vote was unanimous, 6-0-0.

Phillip Morris made a motion to reconsider the adjournment; Jessica Roberts seconded the motion, and the vote was unanimous, 6-0-0.

Phillip Morris term on the Capital Budget Committee ended.

A motion was made by Jessica Roberts to approve Jack Moylan as the Finance Committee representative to the Personnel Board. The vote was unanimous in favor, 6-0-0.

Cathy Romboli made a motion, seconded by Jessica Roberts that Joseph Goldstein be the Finance Committee's representative to the Capital Budget Committee. The vote was unanimous in favor of the appointment, 6-0-0.

The Capital Budget Committee appointments will be reviewed on July 15, 2013 at the next meeting of the Finance Committee.

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Jessica Roberts made a motion to adjourn at 7:30 p.m. The motion was seconded by Dorothy Voelker, and the vote was unanimous, 6-0-0.

Respectfully submitted,



Grace E. Buckler
Recording Secretary
Yarmouth Finance Committee

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