

FINANCE COMMITTEE MEETING
Yarmouth Police Department
February 24, 2011

Present: Philip Morris, Chairman, Bill Bastian, Vice Chair, Clerk Betty-Jane Burkhardt, Norman Holcomb, Jack Moylan, Randall Stiffler, Carlene Veara

Absent: Carol, Serafino, Dorothy Voelker

Staff: Acting Town Administrator Peter Johnson-Staub

Chairman Morris called the meeting to order at 6:30 PM and welcomed Ed Senteio, Yarmouth Financial Analyst. Ms. Milne, Director of Finance was also present.

Mr. Senteio made a presentation on the proposed purchase of Permits & Licenses software. Estimated cost is \$270,000. The software would offer the ability for most permit and licensing purchases to be conducted online and integrate information throughout departments. It is expected that it would reduce manpower and eventually result in the ability to expand the department's hours open to the public.

Following a committee review and discussion Ms. Burkhardt made a motion to recommend combined Articles 6&17, Exempt Borrowing in the amount of \$1,136,000. It was seconded by Mr. Moylan and approved 6/1/0 (Holcomb).

Mr. Johnson-Staub distributed and reviewed an updated FY2012 Budget Overview and Budget Reduction Worksheet.

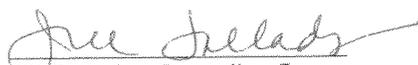
Following a committee review and discussion Ms. Burkhardt made a motion to recommend the FY12 budget reductions as outlined in the worksheet dated February 24, 2011 by Mr. Johnson-Staub for Article 5. It was seconded by Mr. Bastian and approved 5/2/0 (Holcomb, Moylan).

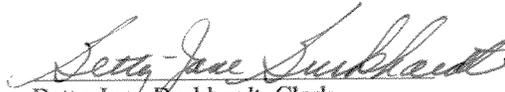
Next meeting will be held February 28 at Yarmouth Town Hall, Room A.

Ms. Burkhardt opened a discussion of Fire budget. It was agreed that there were still some unanswered questions before a vote could be taken. Additional information will be sought for further discussion at the next meeting.

A motion to adjourn was made by Mr. Moylan, seconded and unanimously voted at 9:12 PM.

Respectfully submitted,


Jill Talladay, Recording Secretary


Betty-Jane Burkhardt, Clerk

Att: FY2012 Budget Overview and Budget Reduction Worksheet