

Motion was made by Jack Moylan to accept the minutes for November 20th and second by Brian Gardiner with a vote of 6-0 to approve.

YARMOUTH FINANCE COMMITTEE MINUTES

December 4, 2019

Present: Ken Mudie, Chairman, Jessica Norwood, Robert Ciavarra, Brian Gardiner, Jack Moylan, Sara Kohl, George Perkins

Absent: Nathan Ladley

Administration: Dan Knapik Administrator, R. Bienvenue, S. Fife, J. Crowley, C. Sears, J. Travers, L. Pietro

- 1. Minutes:** The minutes for November 20th were reviewed and accepted. The chairman introduced G. Perkins as a new voting member to the Finance Committee and Lindsey Pietro was introduced as a new member of the Capital Budget Committee.
- 2. Capital Budget Presentation:** Sandy Fife and the Capital Budget Committee presented their recommendations for 2021. S. Fife chairman of the committee presented copies of budget committee's recommendation for FY2021 and a spreadsheet entitled planned requested summary sheet. She explained that the committee received requests for 38 projects, which would cost about 4 million dollars over the allocation received by the CBC. And several procurements requests which the committee received have not as yet been approved by the Board of Selectmen. She noted that the \$1.5 million is inadequate to fund Yarmouth's routine capital needs, and recommends consideration to provide an annual increase to 2.5% beginning in 2021. CBC chairman reviewed line for line the request on the spreadsheet for each department which indicated requests made with explanations indicating needs for funds and CBC funding recommendations. The spreadsheet included all aspects of funding including funding sources and grants as well as a ranking legend and the capital budget recommendations summary. FinCom committee members asked for explanations on items of concern such as police radio system and firearms shooting trailer. The chairmen of both committee had met with the police chief and discussed some of the department's requests and the chairmen addressed plans for alternative sources of funding. R. Bienvenue explained the need for software licensing changes and converting to an operational model. There was discussion of the ME Small School and continued need for funds to repair and replace roofing. J. Norwood asked for explanation regarding beach vehicle. It was explained that staff are using their own vehicles to transport equipment between beaches. This still left concern of the high price of the vehicle. There was further discussion related to CPA funds being reduced and the effect it will have on funds reimbursed from the state. D.Knapik explained needed funds for town hall's roof and building

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damage as well as damage to the Bridgewater building. The CBC will be meeting with Board of Selectmen on Tuesday Dec.10th. And BOS will be receiving free cash request on the 17th of December.

3. Proposed Department Presentation Schedule: K.Mudie asked if there were any questions or concerned about the next 2 month schedule sent by email to all committee member. Bruce Murphy from health department will be added to list of presenting departments.

4. Transfers: *No transfers at this time.*

5. FinCom Administrative Items: The town administrator was asked for an update on the DHY article as the Fin Com committee will be meeting BOS on Articles in the next few weeks. The administrator who is a member of the commission stated that there is agreement on the language but still some work to be done on the financials and the # of town members on the committee. J. Moylan brought up the Tasty Buffet building and it being a public hazard and town administrator stated he has been having dialogues with the owner of the building. Next meeting is scheduled for January 8th at 6pm.

6. Adjourn: The motion to adjourn by Jack Moylan and second by Jessica Norwood Vote 7-0. Meeting adjourned at 7:15.p m.

Respectfully submitted,

Beverly A. Bachand