

*A motion was made by Robert Ciavarra to accept the corrected minutes for September 11<sup>th</sup> and seconded by Jessica Norwood with a vote of 6-0 to approve the minutes.*

## YARMOUTH FINANCE COMMITTEE MINUTES

**October 9, 2019**

Present: Ken Mudie, Chairman, Jessica Norwood, Robert Ciavarra, Nathan Ladley, Brian Gardiner, Sara Kohl, George Perkins

Absent: Jack Moylan

Administration: Dan Knapik Administrator and Acting Administrative Assistant Rich Bienvenue

Visitors: Shelia Place and 3 members of the sustainable practice committee

**1. Minutes:** The minutes for September 11<sup>th</sup> were reviewed, corrected and accepted.

**2. Administrative Items:**

**a. Sub-Committees:** Chairman Mudie discussed the subcommittee position in working with the town departments. There is a need for qualitative information to be shared with the finance committee. He suggests the committee could help accomplish department goals by working in conjunction with the department and bringing to the finance committee a clearer understanding of how to pass the information to the tax payers. It would make a smoother process of addressing the needs of each department. Dan Knapik gave an example of building a relationship with the fire department which brought a clearer understanding of the needs of the department and then advocating for the needs which would benefit the department.

**b. Progress on Waste Water Projects:** Rich Bienvenue gave an update on the focus of Phase I. He reviewed the tri town agreements and discussed Yarmouth's concerns related to representation, concerns such as additional cost to town of Yarmouth from the town hosting the plant. He stated the BOS were updated on the Phase I's progress at their meeting on October 10<sup>th</sup>. There will be a town wide meeting in January. He was questioned by a committee member on concerns that have been raised by the town of Harwich's enrollment in the DYH project. His response to this question indicated in his opinion Chatham cannot give them any more capacity and that Harwich cannot open their own plant.

**c.** Brian Gardiner and Nathan Ladley are on the DPW subcommittee. They provided the committee with copies of handouts which will be available at the DPW's booth at the Seaside Festival. The handouts cover information on the Proposed DPW FAQ as well as a Cost Estimate Summary and a flyer on the feasibility study of the DPW facility.

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**2. Proposal for Single Plastic Bottle Ban:** A member of the Sustainable Practice Committee passed handouts to the finance committee reviewing the cost potential at the various sites in Yarmouth, Sources of funding, information on community Outreach and Education, As well as copy of Article 8 and the projected effective date of implementation. A member presented an overview of the bottle bill and discussed behavioral changes which will be needed to implement the ban for the town, and explained greenhouse gas foot print and reviewed the history of the bill. She stated that recycling does not reduce the greenhouse foot print and how increasing the education process has had a strong impact on community understanding. An explanation of TAP which is a maps of refill water system throughout the country and can be found as an app on the I Phones. The member of Finance Committee asked many questions related to responsibility for water filter systems and vending locations and charges to vending distributors. There SPC committee feels the project should be implemented by Sept 15 2021. There will be a town meeting at the Mattacheese School on October 29 at 7pm.

**3. Fin Com Administrative Items:** Upcoming meetings. Warrants are scheduled for the October 23<sup>rd</sup> meeting and Golf Meeting Consultant Report at the Board of Selectmen meeting scheduled for November 14<sup>th</sup>.

**4. Transfers:** no transfers made.

**5 Adjourn:** The motion to adjourn made by Robert Ciavarra and seconded by Nathan Ladley Vote 6-0. Meeting adjourned at 8:15pm.

Respectfully submitted,

Beverly A. Bachand