

On 10/15/18, on a motion by Tom Roche, seconded by Jack McCormack, the committee voted 3-0-2 to approve the minutes.

Town of Yarmouth

**MEETING MINUTES OF THE DRIVE-IN SITE UTILIZATION COMMITTEE MEETING OF
September 24, 2018**

The Yarmouth **Drive-In Site Utilization Committee (DISUC)** held a Business Meeting at 5:00 p.m. on **Monday, September 24, 2018** in Room A, Yarmouth Town Hall, 1146 Route 28, South Yarmouth, MA.

Committee Members Present: Jim Saben, Tom Roche, Jack McCormack and Rich Bilski (at 5:40)

Committee Members Absent: Peter Slovak, Bud Nugent and David Reid

Staff: Karen Greene, Director of Community Development; and Kathy Williams, Town Planner

Other Attendees: Tom Nickinello and Tom Baron.

YARMOUTH TOWN CLERK

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Chairman Jim Saben opened the meeting at 5:10 p.m.

1. **Draft CPA Application:** The Committee reviewed the attached Draft Community Preservation Act (CPA) application for design, permitting, and partial construction funding for the Riverwalk Park and Boardwalk Loop. Minor edits were recommended, but the bulk of the discussion revolved around the amount of the CPA request related to construction costs and how that might be configured. Discussions included the option of requesting funding for the entire construction amount but breaking the request into two years, or asking for 50% of the construction costs for both the park and boardwalk in the current application and seeking other grant funding for the remainder. It was noted that CPA is currently authorized through FY 2020 and there have been discussions of repurposing half of this surcharge for wastewater, reducing the amount of future CPA funding that would be available. The Committee wanted to include a list of potential grant funding sources with estimated dollar values in the CPA application. Also noted inquiries had been made to BETA regarding a reduction in the design and permitting fees now that the park and boardwalk would be constructed together. After discussion, the Committee voted as follows:

VOTE: On a motion by Tom Roche, seconded by Jack McCormack, the Committee voted unanimously (4-0) to submit a CPA application for 100% of the Design & Permitting costs and 50% of the construction costs for the Riverwalk Park and Boardwalk Loop, with Jim Saben, Tom Roche, Jack McCormack and Rich Bilski voting in favor.

2. **Minutes:** None

3. **Upcoming Meetings and Schedule:** The Committee discussed setting a monthly meeting schedule, landing on the third Monday of each month at 5:30 PM. Upcoming meeting dates are October 15th and November 19th. Each meeting will have an agenda topic with the next couple meetings being related to development of an event policy, and meetings with event coordinators, depending upon their availability. The Board of Selectmen will be reviewing the Town related CPA applications, including the Park/Boardwalk application, at their October 16, 2018 meeting.

4. **Adjournment:** **VOTE: On a motion by Jack McCormack, seconded by Tom Roche, the Committee voted unanimously (4-0) to adjourn at 6:36 PM.**

ATTACHMENTS:

- 9/24/18 Agenda
- Draft CPA Application and attachments for Riverwalk Park & Boardwalk Loop