

TOWN OF YARMOUTH
DISABILITY COMMISSION MINUTES
SEPTEMBER 18, 2020
VIA ZOOM [2:00 p.m.](#)

MEETING CALLED TO ORDER BY DAVE BOTTING [AT 2:07 p.m.](#)

ROLL CALL. ANSWERED AS PRESENT:

Sarah O'Reilly, Staff Liaison, Angela Hurwitz, Cape Website Consultant.
Dianne Kane, Director of COA joined us later in meeting.

MEMBERS:

Dave Botting, Chair, Gail Charette, Vice Chair, Evelyn Beal, Clerk
George (Jody) Warner, Drew Krauss, Sharon Ladley.

REVIEW AND VOTE ON AUGUST 14, 2020 MINUTES:

Dave Botting, Chair said that in order for the Minutes to be accepted as read,
he would entertain a Motion for a section on ITEM 6 to read thus:

“Dave Botting suggested that we set Term Limits as follows:

Chair, 2 years. Vice Chair, 3 years. Clerk, 1 year.”

Individual Roll Call of Members voted in the affirmative. So Moved.

COMMITTEE MEMBERSHIP UPDATE:

Drew Krauss said that he has completely complied with the Conflict of Interest
and turned in his Certificate and was Sworn In at the Town Hall.

Discussion on Jeff Colby, DPW Director: Sarah shared that as a Town Staff
member, Jeff is available for us whenever an issue relates to his area. He will
check our posted Agenda to ascertain when his presence would be needed
or helpful.

Sarah also shared that Pat Armstrong, Director of Community Services will be
back from Medical Leave next week and will be assuming the position of our
Staff Liaison. Sarah noted that she would then be in the same position as Jeff
In relation to our Committee. She will be with us next month along with Pat
Armstrong.

Dave asked the status of other members regarding being “Sworn In” and
Completing “Conflict of Interest”. He shared that he completed the process.
Other members in compliance are Evelyn Beal, Gail Charette, Drew Krauss, George
(Jody) Warner, and Sharon Ladley.

Evelyn Beal shared that she had contacted Allie Strumski Cash but has not
had a definitive answer on these issues.

ACTION: Sarah, as Staff Liaison, will reach out to Allie on these matters.

FUNDING:

Chair brought up this section on

- A. Allocation of fees for Handicap Parking violations and

B. Legal issues re the Town of Yarmouth's participation

These issues were assigned to Dan Knapik, Town Administer who is not present. Dave referred to Sarah, who had not been advised on these items.

ACTION:

Moved to next month's Agenda.

Sarah to place on her Agenda for when she meets with Dan.

Website Content Update:

Chair called on Sarah to respond. Sarah turned discussion over to Angela Hurwitz, Yarmouth's Website Consultant who has been involved with Staff Liaison, Sarah O'Reilly in setting up our page. Angela has already set up a Town of Yarmouth Disability Commission page which contains: Logo, Agenda, Dates of Meetings, List of Members, Terms and Responsibilities, and Links to Websites.

Angela suggested that we check out other Town's Websites especially the Town of Falmouth, She pulled up the page for us to view along with pages from other Sites such as MOD, and ADA. We then went back to Falmouth's page. After some discussion, the Committee consensus was to include portions of Falmouth's selections. Drew Krauss at this point mentioned that the one with Town of Falmouth's name not be included and should be relevant to our Town. So noted. Gail Charette noted that the Town of Sandwich web page Map doesn't include our Town of Yarmouth as a Disability Commission.

Angela expressed that was a prime examples why you need a government link so things would be if automatically updated. Dave Botting, Chair, was in agreement.

ACTION:

Motion made by Drew Krauss to add the items to our page.

Seconded by Sharon Ladley. Individual Roll Call of Members present voted in the affirmative.

ACTION:

Angela Hurwitz, Website Consultant stated that she was multitasking and doing It as we talked. We can check the page after our meeting.

Angela suggested that we compile a list of resources with links to ADA, some MOD pages, Government sites so that items would be automatically updated. Also check out Cape Cod links, local service links for disabled persons like Community Connections, Website Accessibility, and external sites among others. Angela advised that we would need to have a Contact Person to monitor the site with another person to share the work. Question raised as to the way to contact the site? Angela said another option other than a telephone number or Email address could be to use a Contact Form. Dave said he thought that would be a better option and all Members present agreed.

ACTION:

As Members, we are to view other sites and bring our ideas to the next meeting. Need to make decision at next meeting re contact method.

NEW BUSINESS:

Chair asked if anyone had something to bring up, hearing none, he stated that He would like us to look at the document:

CHARGE FOR THE DISABILITY COMMISSION

The wording of the Membership paragraph in particular re “up to 7 and not more than 13” elicited comments from many members. Some referred to hearing 5 to 13. Drew Krauss brought up the question of disability qualifications?

Action:

As our Zoom time is running out, Dave would like to move this discussion to next month’s meeting.

In addition, Dave suggested that we consider and discuss key “Charges” as outlined in the “CHARGE TO THE DISABILITY COMMISSION DOCUMENT”.

A. How does this Committee intend to fulfill these obligations?

B. Create the process and structure around each specific charge.

Note: A different “Charge” will be discussed at each meeting.

ACTION:

Move Review of Charge for the Disability Commission to next month’s meeting.

NEXT MEETING:

Sarah stated that the second Friday in October is a Holiday weekend.

Evelyn suggested that Dave check his calendar to see if the third Friday would be a possibility.

New Meeting Date: [Friday, October 16, 2020 at 2:00 p.m.](#) via Zoom.

MOTION TO ADJOURN made by Evelyn Beal.

Seconded by Sharon Ladley. ROLL CALL INDIVIDUALLY. All members said “AYE”.

MEETING ADJOURNED [at 3:02 p.m.](#)

Respectfully submitted,

Evelyn M. Beal, Clerk