

A motion to accept the minutes for July 8, 2020 was made by Nathan Ladley and seconded by Brian Gardiner. Vote 6-0 to accept and 1-abstain

FINANCE COMMITTEE MINUTES

JULY 30, 2020, 6:00 PM

YARMOUTH TOWN HALL CONFERENCE ROOM A

NOTE: This is a remote participation meeting.

A meeting of Finance Committee held by conference call during the COVID-19 pandemic.

Present: Robert Ciavarra Chairman, Brian Gardiner, Jack Moylan, Nathan Ladley, Sara Kohls, George Perkins, Stephanie Coxe

Administration: D.Knapik Town Administrator and Jeff Colby Director of DPW.

There was a reading of the provisions of remote meeting law issued by Governor Baker to the committee prior to the beginning of the meeting.

1. Open Meeting: At 6:00 pm. the chairman opened the meeting with role call: B. Gardiner aye, J. Moylan aye, N. Ladley aye, S. Kohls aye, G. Perkins aye, S. Coxe aye, and R. Ciavarra aye.

2. Minutes: A motion to accept the minutes for July 8th was made by N. Ladley and seconded by B. Gardiner. There was a role call to accept minutes: A role call, Brian Gardiner aye, Jack Moylan aye, Nathan Ladley aye, Sara Kohls aye, G. Perkins aye, and Robert Ciavarra aye. Vote 6-0-1 abstain.

3. Future Meeting Schedule: Meetings to be planned on Wednesdays with an alternate day on Mondays. Next meeting scheduled August 12th and possibly another meeting on the 19th. The selectmen's joint meeting will be held on the 25th.

4. Committee Assignments: The chairman introduced Stefanie Coxe as a new member of the committee. And J. Moylan made the motion to appoint B. Gardiner to the Capital Budget Committee and the motion was seconded by S. Kohls. Brian Gardiner accepted the appointment. There was a role call: Jack Moylan aye, Nathan Ladley aye, Sara Kohls aye, G. Perkins aye, Stephanie Coxe aye, B. Gardiner aye and Robert Ciavarra aye. Vote 7-0. Robert Ciavarra Chairman continues his appointment to the Personnel Committee.

5. Committee Financial Items for BOS workshop meetings: Town administrator reviewed past financial points and 11 talking points for the finance committee to review and discuss in the joint meeting with BOS. These posted items will be found on the Website. And the chairman will be emailing them to all members of the committee for their review before the next finance committee meeting.

1. The 2 1/2 % agreement with DY school budget. A new agreement will be addressed.
2. The Tech School's agreement and addressing the split between all cape towns.
3. Collective bargaining contracts with YPD budgetary concerns.

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4. Reviewing funding for utilities, general insurance objectives, property and casualty insurance, updated information how it has been effected by COVID-19. Discussing a fund for just such future emergencies.
5. Retiring health insurance cost. Discussion on ARC by administrator.
6. Money for routine capital spending. CBC will meet to address needs of town departments.
7. Debt. Service drop.
8. Capital Reserve Fund.
9. Rebuilding towns stabilizing fund.
10. Back logs concerns. Water system. Supplies, seawall improvement, sources to address Solar Generation.
11. Addressing staff position replacement following review of town department needs based on some improvements.
Some improvements have already been made to town halls efficiencies i.e. internet.
D. Knapik identified some needs such as Fire Department has been down 12 paramedics which is a concern based on additional housing complexes that have been added to the town.
N. Ladley identified water bill as a concern. The water bill for the tax payers has remained a consistent rate for over 12 years and administrator agrees that this an item which is recommended for public conversation.

6. New Business: Project Discussion, Jeff Colby addressed water rate study, needs at pumping stations and water main replacement. He stated that all pumping stations of which there are 24 are in need of rehabilitation and multiple repairs. S. Coxe asked for a copy of line item cost of each item which is in need of repair. J. Colby stated that the Master Plan will be sent out which includes the cost of each item to be addressed and the time frame for each phase noted.

7. Transfers: none at this time.

8. Adjourn: A motion to adjourn the meeting was made by J Moylan and seconded by B. Gardner at 7pm. Vote to adjourn 7-0.

Respectfully Submitted by

Beverly A. Bachand