

On a motion by David Reid, and seconded by Jack McCormack, the DISUC voted (4-0) on August 4, 2020 to approve the meeting minutes of June 16, 2020 with Tom Roche, Bud Nugent, Jack McCormack and David Reid voting in favor.

YARMOUTH TOWN CLERK

Town of Yarmouth

'20AUG10PM3:02 REC

**MEETING MINUTES OF THE DRIVE-IN SITE UTILIZATION COMMITTEE MEETING OF
June 16, 2020**

The Yarmouth **Drive-In Site Utilization Committee (DISUC)** held a Business Meeting at **3:00** p.m. on **Tuesday, June 16, 2020** via a Virtual Meeting pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law in response to the COVID-19 pandemic.

Committee Members Present: Jim Saben, Tom Roche, Jack McCormack, Bud Nugent, and David Reid

Members Absent: Peter Slovak and Rich Bilski

Staff: Kathy Williams, Town Planner; and Kyle Pedicini, Economic Development Coordinator

1. **Meeting Opening:** Chairman Jim Saben opened the virtual meeting at 3:02 PM. A roll call was conducted to establish quorum.
2. **Meeting Minutes:**
 - a. **February 13, 2020 (with CEDC):** **On a motion by Jack McCormack, and seconded by Bud Nugent, the DISUC voted (4-0-1) to approve the meeting minutes of February 13, 2020 with Jim Saben, Tom Roche, Jack McCormack and David Reid voting in favor, and Bud Nugent abstaining.**
3. **Drive-In Site Proposals:** The DISUC reviewed the two attached proposals for use of the former Drive-In Site at 669 Route 28 as a temporary Drive-In Movie Theater for the 2020 season, one from Vivid Event Productions and the other from Innovation Arts & Entertainment (iAE). The DISUC reviewed the proposals to evaluate providing comment for consideration by the Board of Selectmen when choosing an applicant. Kathy Williams reviewed the Applicant Comparison Table including updated information from the June 16th Staff Review of the iAE proposal and updated information from Vivid Events including an 11 PM end time.

The Board discussed a variety of aspects related to the proposals including the two separate screens showing different movies versus two screen closer to each other showing the same movie; traffic control and congestion mitigation measures; local applicant versus out of state; collateral benefits of the event versus possible fees for long term use of the site; use of local vendors and businesses; benefits of events in the shoulder season; assigned parking versus first come first serve; impacts of exclusive use of the site for the season; ability to sublet the site to others; and adherence to the Noise Bylaw and other Town rules and regulations. After a general discussion, the DISUC voted as follows:

VOTE: On a motion by David Reid, and seconded by Tom Roche, the DISUC voted (4-0-1) to offer the following comments to the Board of Selectmen regarding the two proposals for Drive-In Movies at the former Drive-In Site at 669 Route 28 with Jim Saben, Tom Roche, Bud Nugent, and David Reid voting in favor, and Jack McCormack abstaining:

1. **Limit the end time to no later than 11 PM.**

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- 2. A Fee for the long term use of the site should be required, as negotiated by the Board of Selectmen.**
 - 3. Any subletting or use of the site by others should be done through a separate Entertainment License and Agreement with the Board of Selectmen.**
 - 4. Encourage the use of local vendors and businesses.**
 - 5. Do not allow for alcohol sales at the site.**
 - 6. Establish a maximum capacity of cars on the site for traffic safety.**
 - 7. The Committee preferred a layout with the two movie screens separated, rather than side-by-side.**
- 4. Adjournment: VOTE: On a motion by Tom Roche, seconded by Jack McCormack, the DISUC voted unanimously (5-0) to adjourn at 4:03 PM.**

ATTACHMENTS:

- 06/16/20 DISUC Agenda
- June 12, 2020 Memo from Karen Greene and Kathy Williams regarding use of the former Drive-In Site for Drive-In Movies for 2020 season with the following attachments:
 - Application Comparison Table
 - Vivid Event Productions Application & June 10, 2020 Staff Comments
 - Innovative Arts & Entertainment Application
 - Drive-In Movie Theaters Sector Specific Workplace Standards
 - Town of Yarmouth Noise Bylaw
- Innovative Arts & Entertainment June 16, 2020 Staff Comments
- Vivid Event Supplemental Application Materials, June 15, 2020
- Draft Minutes: February 13, 2020

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