

On June 2, 2023, on a motion by Steve Sozanski, and seconded by Ellie Lawrence, the OSRP Ad-Hoc Committee voted 4-0 to approve the meeting minutes for the May 19, 2023 meeting, with Ellie Lawrence, Steve Sozanski, Will Rubenstein and Gail Charette voting in favor.

YARMOUTH TOWN CLERK

Town of Yarmouth

**MEETING MINUTES OF THE OPEN SPACE & RECREATION PLAN (OSRP)
AD-HOC COMMITTEE MEETING OF
May 19, 2023**

'23JUN5AM9:55 REC

The Yarmouth OSRP Ad-Hoc Committee held a Hybrid in-person/remote access Business Meeting at **9:00** a.m. on **Friday – May 19, 2023** in Room A of Yarmouth Town Hall, located at 1146 Route 28 in South Yarmouth.

Ad-Hoc Committee Members Present: Will Rubenstein (Planning Board), Steve Sozanski (Recreation Commission), Gail Charette (Disability Commission), Ellie Lawrence (Conservation Commission), and Christine Marzigliano (Open Space Committee)

Ad-Hoc Committee Members Absent: None

Town Staff: Kathy Williams, Town Planner; Anthony Bennett, Recreation Director; Bill Bonnetti, DNR Director; and Roby Whitehouse, Assistant Public Works Director

Consultant: Cassie Bethoney and Lauren Schunk, Weston & Sampson (W&S)

1. **Meeting Opening:** Will Rubenstein, Chair, opened the meeting at 9:00AM. All Committee members were in person, except Ellie Lawrence who was remote. All votes were roll call votes.
2. **Open Space & Recreation Plan (OSRP) Update:** Discussion on updating the OSRP with an emphasis on:
 - a. **Review of Draft Sections 1, 2, 3 & 7:** Cassie Bethoney and Lauren Schunk, W&S, reviewed the draft Sections with the Committee including a list of outstanding questions. They noted the new format that provides an updated look to the OSRP.
 - 1) **Section 1 – Plan Summary:** The Committee briefly discussed the Plan Summary which will serve as the executive summary for the OSRP and will be finalized last. Christine Marzigliano confirmed the Open Space Committee membership. Anthony Bennett will provide a brief list of prominent recreation programs created since the 2015 OSRP.
 - 2) **Section 2 – Introduction:** The Committee discussed modifying the Statement of Purpose, moving the more detailed project information to Section 5, and reviewed the list of public outreach efforts.
 - 3) **Section 3 – Community Setting:** The Committee discussed the source of demographic information, seasonal housing statistics for the state, average household size, and edits to the maps.
 - 4) **Section 7 – Analysis of Needs:** Lauren Schunk noted that W&S will be adding a statement of needs at the beginning to summary all the needs outlined in this section. The Committee reviewed and suggested modifications to the list of needs from the open house. The Committee spent some time discussing ADA Priorities in Table 7-3 including discussions on the grades and physical limitations of ADA access at Wings Grove Park and Indian Memorial, and rebuilding of the Crab Creek Trail and Fishing Pier as part of the Friends of Bass River's proposed bridge replacement along North Dennis Road. Gail Charette noted it would be beneficial to publicize a few facilities that are accessible, and she expressed interest in a site visit to Wings Grove Park with Bill Bonnetti. She also noted the potential for use of GRIT chairs for more rugged terrain. The Committee also reviewed Table 7-4 in more detail regarding the 11 sites inspected by W&S. Bill Bonnetti gave an update on his work with the MVP Vulnerability

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Assessments, noting that Packet Landing, Gray's Beach, Smugglers Beach, and the Sailing Center all ranked high in vulnerability with Packet Landing being the highest. This latest information will be incorporated into the table. Bill Bonnetti also clarified that the recent storm impacts at Bass Hole were related to the marina docks and repairs were made collaboratively between DNR and Parks. Lastly, it was agreed to remove the 2011 Land Use Vision Map.

- b. **Support Letters:** W&S noted that draft letters of support can be included in the draft OSRP from the mandatory groups including the Planning Board, Board of Selectmen and Cape Cod Commission, with the signed final letters being submitted after the draft report has been reviewed. A presentation will also be provided to the Conservation Commission along with a support letter request.
- c. **Status of 2nd Survey:** Lauren Schunk reported 317 survey responses to date, including 2 in Portuguese and 1 in Spanish, with about 250 respondents completing the entire survey. The Survey remains open through May 26th.
- d. **Miscellaneous:** Kathy Williams is working on finalizing the site inspection forms for the other open space and recreation properties that did not receive an in-depth inspection by W&S. She is also working on updating the town owned land matrix and working with the Town ADA Coordinator on the ADA Assessment.

3. **Meeting Minutes:**

- a. **April 21, 2023:** On a motion by Ellie Lawrence, and seconded by Christine Marzigliano, the OSRP Ad-Hoc Committee voted 5-0 to approve the meeting minutes for the April 21, 2023 meeting, with Ellie Lawrence, Steve Sozanski, Christine Marzigliano, Will Rubenstein and Gail Charette voting in favor.

4. **Upcoming Meetings:** After a brief discussion on the project schedule and when additional materials would be available for review by the committee/staff, the Committee agreed to retain as a placeholder a potential additional meeting date of June 23rd. The June 2nd meeting will concentrate on reviewing drafts of Sections 4 & 5 with the next meeting being a review of the full draft document. The goal is to have a Draft OSRP to the state by June 30th to be eligible for the next grant round. The next meetings are currently scheduled for:

- a. June 2, 2023
- b. June 16, 2023
- c. June 23, 2023 – tentative

After the submission of the draft OSRP at the end of June, Town Staff and Committee members will meet with the Planning Board, Conservation Commission and Board of Selectmen to solicit their support for the plan. The Committee may not meet again until September to allow time for the state to review the draft OSRP.

5. **Adjournment:** On a motion by Steve Sozanski, and seconded by Christine Marzigliano, the OSRP Ad-Hoc Committee voted 5-0 to adjourn at 10:26 AM.

ATTACHMENTS

- May 19, 2023 OSRP Ad-Hoc Committee Agenda
- Draft Sections: Section 1 - Plan Summary; Section 2 – Introduction; Section 3 Community Setting; and Section 7 – Analysis of Needs.
- W&S Questions Shortlist, updated May 19th
- Draft Meeting Minutes: April 21, 2023

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