



# TOWN OF YARMOUTH

## DEPARTMENT OF PUBLIC WORKS

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Administration  
Engineering  
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Highway  
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Minutes of Meeting-March 21, 2019  
Cape Light Compact Conference Room at 216 White's Path: 6:00pm

Members Present: Co-Chair Curtis Sears, Jeff Colby, Brian Gardiner, Erik Tolley, Judy Tarver and Sharon Wimer. Also in attendance: Jeff Alberti and Tony Wespiser- Weston & Sampson, Wes Stinson and Paul Millet- Environmental Partners, Laura Hayden - Yarmouth DPW

**Call to Order:** Curtis Sears

**Approval of Minutes:** The February 28, 2019 minutes were approved. Sharon motioned to approve with Judy seconding and all approved.

**Schedule Overview:**

Jeff Alberti; we are on track. We have prepared a schematic design. A package is being sent to the estimator. We have marked out some borings and doing more next week. We are on schedule to go to bid in September 2019. The goal is to have a bid in hand at the Fall Town Meeting. Once we have the date for the Fall Town meeting we will back date from 30 days to be sure the bid is valid. We are planning on the DPW Building being on the Fall Town Meeting agenda with a vote. Weston and Sampson will work with Environmental Partners on the dates and schedule. We will come up with place holders for an estimated date and back plan from there. Planning outreach to include open houses, public outreach and more. We should do some outreach in May. The Town does a kick off for the summer, we could have a table there with information. The Finance Director was hoping for a Spring Town meeting for DPW Building as he works on setting the tax rate.

**Site Concept:**

Weston and Sampson reviewed site concepts from last meeting. They made some slight modifications. They have started grading and making some adjustments. Some of the grading couldn't change. Meeting grade at entry ways, the building at storage area and main wash area. The catch basins in the parking lots are localized. They drain away from the building. A 3D view was shown of building and area. What does the committee think? The committee really liked the massing and how it breaks up the building so it is not all one height. Jeff A said it was more operational with the massing. Jeff C said this provides us with opportunity for more open BMP swells before the catch basins. They will look into surface BMP. Eric asked about harvesting the rain water. They will look into this. Weston and Sampson showed the circulation pattern and it is set for counter clockwise but they are flexible if we wanted it another way. They will keep moving along with the current layout and advance the drawings. They will send the site plant to Jeff C and