

On May 19, 2023, on a motion by Ellie Lawrence, and seconded by Christine Marzigliano, the OSRP Ad-Hoc Committee voted 5-0 to approve the meeting minutes for the April 21, 2023 meeting, with Ellie Lawrence, Steve Sozanski, Christine Marzigliano, Will Rubenstein and Gail Charette voting in favor.

YARMOUTH TOWN CLERK

Town of Yarmouth

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**MEETING MINUTES OF THE OPEN SPACE & RECREATION PLAN (OSRP)
AD-HOC COMMITTEE MEETING OF
April 21, 2023**

The Yarmouth **OSRP Ad-Hoc Committee** held a Hybrid in-person/remote access Business Meeting at **9:00** a.m. on **Friday – April 21, 2023** in Room A of Yarmouth Town Hall, located at 1146 Route 28 in South Yarmouth.

Ad-Hoc Committee Members Present: Will Rubenstein (Planning Board), Steve Sozanski (Recreation Commission), Gail Charette (Disability Commission), Ellie Lawrence (Conservation Commission), and Christine Marzigliano (Open Space Committee - left at 10:15)

Ad-Hoc Committee Members Absent: None

Town Staff: Kathy Williams, Town Planner; Brittany DiRienzo, Conservation Administrator; Anthony Bennett, Acting Recreation Director; Bill Bonnetti, DNR Director; Nate Whetten, DPW; and Roby Whitehouse, Assistant Public Works Director

Consultant: Cassie Bethoney, Weston & Sampson (W&S)

1. **Meeting Opening:** Will Rubenstein, Chair, opened the meeting at 9:03. All Committee members were in person. All votes were roll call votes.
2. **Open Space & Recreation Plan (OSRP) Update:** Discussion on updating the OSRP with an emphasis on:
 - a. **Review of Draft Chapter 7 – Analysis of Needs and ADA Transition Plan:** The Committee/Staff reviewed the attached initial Draft #1 of Chapter 7 and provided input on various questions and offered suggestions on a number of items. The group reviewed in more detail the draft ADA Transition Plan, offered additional information and edits, and noted the plan will be amended to include the interior building assessment recently completed by the Town. Town Staff will be reviewing other Town properties not included in the 11 Site Assessments for general conformance with the 2018 ADA Transition Plan.
 - b. **Review of updated Draft Goals/Objectives/Action Items, updated April 10, 2023:** The Committee and Staff reviewed the latest draft of the Goals/Objectives/Action Items with an emphasis on modification to the Action Items related to accessibility. Informed by the discussion on the ADA Transition Plan, the group agreed to four action items related to improving ADA accessibility at playgrounds, access to water, accessible parking and connections and increasing the number of ADA picnic tables, backed benches and other accessible site furnishings.
 - c. **Draft 2nd Survey:** The Committee and Staff reviewed the attached updated Draft for the 2nd Survey which will be modified to incorporate the accessibility action items noted above and will run through May 26th. The group discussed various ways to modify the format of the survey to make the questions easier to read and decrease the length. W&S will look briefly at ways to include the questions above the response options.

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3. **Meeting Minutes:**

a. **April 7, 2023:** On a motion by Steve Sozanski, and seconded by Ellie Lawrence, the OSRP Ad-Hoc Committee voted 2-0-2 to approve the meeting minutes for the April 7, 2023 meeting, with Ellie Lawrence and Steve Sozanski voting in favor, and Will Rubenstein and Gail Charette abstaining.

4. **Upcoming Meetings:** After a brief discussion on the project schedule and when additional materials would be available for review by the committee/staff, the May 5th meeting was canceled. The goal is to have a Draft of the OSRP update to the state by June 30th in order to be eligible for the next grant round although this may be challenging. The next meetings are currently scheduled for:

- a. May 19, 2023
- b. June 2, 2023

5. **Adjournment:** On a motion by Steve Sozanski, and seconded by Ellie Lawrence, the OSRP Ad-Hoc Committee voted 4-0 to adjourn at 10:35 AM.

ATTACHMENTS

- April 21, 2023 OSRP Ad-Hoc Committee Agenda
- Chapter 7 Needs Assessment & ADA Transition Plan: Draft #1 dated April 18, 2023
- Draft Goals, Objectives & Action Items: Draft #6 dated April 10, 2023
- Updated Draft of 2nd Survey
- Draft Meeting Minutes for April 7, 2023
- April 19, 2023 Planner email summarizing interior building assessments. Updated Site Assessments with interior building assessments sent via e-mail

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