

On October 1, 2019, on a motion by Tom Roche, seconded by David Reid, the committee voted 5-0 to approve the minutes.

Town of Yarmouth

MEETING MINUTES OF THE DRIVE-IN SITE UTILIZATION COMMITTEE MEETING OF  
April 11, 2019

The Yarmouth Drive-In Site Utilization Committee (DISUC) held a Business Meeting at 5:30 p.m. on Thursday, April 11, 2019 in Yarmouth Town Hall Room A, 1146 Route 28, South Yarmouth, MA.

**Committee Members Present:** Jim Saben, Tom Roche, Bud Nugent and David Reid

**Staff:** Karen Greene, Director of Community Development; Kathy Williams, Town Planner

**Other Attendees:**

YARMOUTH TOWN CLERK

Chairman Jim Saben opened the meeting at 4:00 p.m.

'19OCT16PM8:40 REC

**1. Interim Use Policy:**

Town staff reviewed the draft Interim Use Policy and the email responses from town department heads. The Committee discussed the requirement of trash removal on the site after every day of use and whether or not it was overly burdensome. Chairman Saben suggested giving event organizers 3 days to remove trash on the site. Committee members also agreed to add the requirement of recycling for event organizers in the policy. It was agreed that the issue of whether or not to charge a security deposit for the event would be decided by the Board of Selectmen. Other minor wordage issues were cleaned up within the policy and the final draft will be presented to the Board of Selectmen for their adoption at an upcoming meeting.

**2. Naming of the Site:**

Kathy Williams, Town Planner, presented a draft survey to the Committee which would receive input from the public on naming suggestions for the site. She explained that the survey would be publicized online and there would also be hard copies available for those without internet. The Committee agreed to hold off on any naming surveys until Selectmen finalize their naming policy.

**3. Annual Town Meeting Preparation:**

The Committee reviewed how committee member Tom Roche will move Article #37 (CPA funding for the Drive-In Site) on the Town Meeting floor. Town staff explained that there will be a Mock Town Meeting on 4/25.

**4. Archaeology:**

The Committee reviewed an email request from Jack Duggan who is interested in doing archaeology on the site. Kathy Williams explained that it was previously determined that any construction work on the site would not disturb historical or archaeological resources in the area. Town staff expressed concern over how potential archaeological projects could impact future development of the site.

**5. Staff Updates:**

Town staff explained that they are in the process for applying for grants for funding of the Riverwalk Park and Boardwalk. Karen Greene, Director of Community Development, stated that none of the grants will be able to be used for the Boardwalk part of the project. Ms. Greene also

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updated the Committee on potentially connecting the bicycle Rail trail to the Drive-In site via bike paths running through town owned land. A public meeting will take place sometime in the near future to decide what the next step in the project would be. The Committee was also updated on the fact that the mulch removal/stone removal work from the Drive-In site will commence shortly.

**6. Minutes:**

**VOTE: On a motion by David Reid, seconded by Tom Roche, the Committee voted 4-0 to approve the minutes of February 13, 2019 as presented.**

**7. Upcoming Meetings and Schedule:**

The next Drive-In Site Utilization Committee meeting will take place on 4/29 at 5:30pm. Pat McDonough event organizer for the Irish Festival, will attend to provide feedback on the site.

**8. Adjournment:**

**VOTE: On a motion by David Reid, seconded by Tom Roche, the Committee voted unanimously (4-0) to adjourn at 5:35 PM.**

**ATTACHMENTS:**

- 4/11/19 Agenda
- Draft Interim Use Policy
- Emails from Jeff Colby, Kelly Grant, Linda Hill, Bruce Murphy, and Pat Armstrong re: Interim Use Policy
- Article #37 CPA Town Warrant Article
- Email from Jack Duggan re: archaeology
- 2/13/19 Draft DISUC minutes