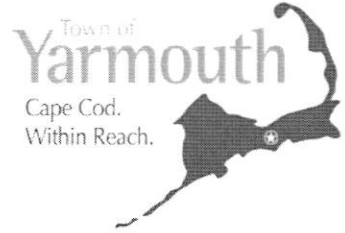




# TOWN OF YARMOUTH

## Board of Assessors



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**Director of Assessing**  
Andy Machado

**Board of Assessors**  
John Serijan  
Joseph Sullivan  
Stephanie Miller

### MINUTES OF BOARD OF ASSESSORS' MEETING April 4, 2019

Board member Jay Serijan called the meeting to order at 10:00am. In attendance were Board Chairman, Joe Sullivan, Andy Machado, Director of Assessing and Tara Monroe, Assessing Principal Office Assistant.

**PUBLIC COMMENT:** None.

**DIRECTOR UPDATE:** The second half Real and Personal Property tax bills are due by May 1. The filing deadline for Real Estate tax exemptions was April 1. We are working on setting the values for FY 2020. 2018 building permits are almost all data entered in our CAMA system and we will begin the sales analysis.

**NEW BUSINESS:** Both members authorized the Assessor's office to stamp all statutory exemption applications, abatement applications and denial notices. Board members signed all monthly reports. Joe made a motion to adjourn the meeting and Jay seconded. Meeting adjourned at 10:40 AM.

The next meeting is scheduled for **May 2, 2019 at 10:00 AM** in Hearing Room A.  
Minutes submitted by Tara Monroe, Assessing Principal Office Assistant.

Yarmouth Board of Assessors