

MEETING MINUTES

DHY Clean Waters Community Partnership

Dennis, Harwich, and Yarmouth

Date: 02/16/2018

Time: 9:00 AM

Location: Dennis Town Hall

Attendees: Paul McCormick, Elizabeth Sullivan, John Terrio (Town of Dennis)

Larry Ballantine, Chris Clark (Town of Harwich)

Jeff Colby, Mark Forest, Dan Knapik, Shawn MacInnes (Town of Yarmouth)

Kara Johnston, David Young (CDM Smith)

Items

1. Previous Meeting Minutes (1-26-18)
 - a. Chris Clark made motion to approve, Paul McCormick seconded. Vote unanimous.
2. Town Updates
 - a. Dennis
 - i. Dennis WIC supported Draft DHY Town Meeting Article
 - ii. DHY Article will be discussed at Selectmen's Meeting in March
 - iii. Dennis had meeting with Senator Cyr and Representative Whelan related to Airbnb tax. Sent message that Dennis wants money returned directly back to town.
 - iv. Dennis held a meeting with the Chamber of Commerce to discuss increasing hotel/motel tax from 4% to 6%. Will be meeting with constituents to discuss planning for this in the future. This is part of their wastewater cost recovery plan education effort.
 - b. Harwich
 - i. DHY Article on the Town Meeting Warrant
 - ii. Wastewater Support Committee (WSC) held meeting and is preparing for Annual Town Meeting request for sewer construction funds for East Harwich. Meeting three times per month leading up to Town Meeting. WSC meetings are televised.

- iii. Harwich Chamber of Commerce is notifying membership of the Town Meeting Articles. The Chamber volunteered to display educational material about the project.
 - iv. The Wastewater Support Committee is going to host an event with the Chamber of Commerce and local banks to discuss financing options for homeowners to connect to the sewer.
 - v. The Town of Harwich Board of Health is preparing to discuss options for septic system replacement when sewers are anticipated to come down a street in the future.
 - vi. Wastewater Governance on Warrant – proposing to switch to Water/Sewer for the O&M of the sewer system after construction. Selectmen will oversee projects until construction is completed.
 - c. Yarmouth
 - i. Presented DHY Town Meeting Article to BOS; consensus to support.
 - ii. In 1984, Yarmouth adopted BOS as Sewer Commissioners
- 3. Review Draft Special Legislation Town Meeting Article (revised by John Giorgio, K P Law)
 - a. Yarmouth Town Counsel has a minor edit to the DHY Special Legislation Article and will discuss with John Giorgio
 - b. Discussed Special Legislation used in MFN for DHY
- 4. Review Community Compact Grant Award – Revised Scope of Work, Budget, and Schedule
 - a. DHY Grant Press Release is ready and will go out early next week
 - b. Yarmouth reviewed and approved revised Scope of Work, Budget, and Schedule
- 5. Preparation for March 22nd Meeting with Three Towns
 - a. Yarmouth has invited members of the state delegation including Dan Sieger, Millie Garcia Serrano, Gary Moran, A&F Deputy Commissioner, etc.
 - b. MassDEP Commissioner has drafted an editorial discussing the Cape’s efforts on wastewater and will be releasing in March
 - c. Review of Agenda and Flyer
 - d. DHY Working group will sit together upfront at meeting
 - e. Separate press release to announce March 22nd Meeting
 - f. DHY Administrators to have conference call with local newspapers to discuss upcoming meeting once the press release is issued.

6. Discuss Dennis Draft Economic Study
 - a. Study identified economic areas in town and discussed jobs created and that money spent on wastewater will lead to greater economic spending including job growth.
 - b. Yarmouth interested in performing an economic study for Route 28 and include impacts on housing prices.
7. Preliminary Route 6 Bridge Widening Benefits
 - a. Discussions need to be continued with high level administrative support of MassDOT. Communities will send a letter requesting a meeting to discuss.
 - b. Permitting and designing first may be helpful to expedite the project
8. Topics for Future Meetings
 - a. Potential Grant/Loan Program Opportunities
 - i. Yarmouth previously met with Mass Development to discuss grant opportunities. Need to consider part time jobs in addition to full time job equivalent created.
 - b. MassDEP Support and Public Outreach for May town meetings.
 - c. MassDOT Bridge Widening.
 - d. Invite Legislative Delegation to next DHY monthly meeting to discuss Airbnb
9. Meeting Summary
 - a. The working group members from the DHY Clean Waters Community Partnership met on February 16, 2018.
 - b. The group discussed the draft Special Legislation article for Annual Town Meeting in each town that will allow for the potential formation of the Clean Waters Community Partnership.
 - c. The Towns discussed the recently awarded Efficiency and Regionalization Grant of \$150,000 awarded to Yarmouth on behalf of the DHY Clean Waters Community Partnership. A press release will be issued early next week.
 - d. The Towns reviewed the Town of Dennis' Draft Economic Study, and reviewed potential nitrogen reduction benefits in the Bass River if the Route 6 bridge was widened.
 - e. The Towns prepared the agenda and brochure for the DHY Clean Waters Community Partnership three town Board of Selectmen meeting on March 22nd (to be held at the Dennis Council on Aging and Senior Center at 6 PM).

10. Discussion of topics not reasonably anticipated 48 hours before the meeting.

a. None

11. Next Meeting: March 16, 2018 at 9:00 AM

12. Action Items

Assigned To	Action Item
CDM Smith	Send electronic copy of MFN Special Legislation
CDM Smith	Revise agenda and flyer for March 22nd DHY Meeting and prepare draft press release
Dan Knapik	Send agenda to state delegation and invite them to make opening remarks at March 22nd DHY Meeting
CDM Smith	Draft PPT for March 22nd Meeting
CDM Smith	Send Approved January Minutes and Draft February Minutes
CDM Smith	Draft letter requesting meeting with MassDOT from DHY
CDM Smith	Draft public outreach brochure for DHY Town Meeting Articles
Liz Sullivan	Arrange for taping of the March 22nd meeting