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Town of Yarmouth

**MEETING MINUTES OF THE DRIVE-IN SITE UTILIZATION COMMITTEE MEETING OF
February 13, 2019**

The Yarmouth **Drive-In Site Utilization Committee (DISUC)** held a Business Meeting at 4:00 p.m. on **Wednesday, February 13, 2019** in Room A, Yarmouth Town Hall, 1146 Route 28, South Yarmouth, MA.

Committee Members Present: Jim Saben, Tom Roche, Jack McCormack, Rich Bilski, Bud Nugent and David Reid

Staff: Karen Greene, Director of Community Development; and Kathy Williams, Town Planner

Other Attendees: Mary Vilbon, Yarmouth Chamber of Commerce

YARMOUTH TOWN CLERK

Chairman Jim Saben opened the meeting at 4:00 p.m.

'19MAY13PM3:22 REC

1. Event Space:

Karen Greene, Director of Community Development, discussed future events that will be taking place at the Drive-In site. She explained that there will be an Irish Festival on the site in March and a much larger Country Festival on site in July. The Country Festival expects to draw about 5,000 attendees and will be a good test to see what kind of event the site can hold. Committee members suggested inviting the Irish Festival event organizer to a future meeting after the event takes place to receive feedback from him regarding the site.

Committee members discussed the mulch pile on the Drive-In site that needs to be removed in order to provide an adequate event space for future events. Kathy Williams, Town Planner, presented the proposed request to the CEDC for funding to remove the mulch pile and a pile of stones on the property. The total cost of the project is a little over \$40,000.00. The request for funding will be made to the CEDC at their next meeting.

VOTE: On a motion by Tom Roche, seconded by Bud Nugent, the Committee voted unanimously (6-0) to authorize the \$42,000 request for funding to the CEDC for Drive-In site improvements.

Karen Greene updated the Committee on the latest draft of the Drive-In site's rules and regulations. She indicated that she would be circulating the draft rules and regulations to town staff to receive input as to which departments could monitor and maintain the site.

2. Riverwalk Park/Boardwalk:

Committee members discussed the concept on naming the Riverwalk Park and Boardwalk. It was noted that there was a suggestion from the public to name it 'Sean Gannon Celebration Park'. Members were not comfortable with naming the park after a person and discussed the possibility of seeking additional input from the public.

3. Bike Path Connectivity:

Kathy Williams updated the Committee on the town's plan to connect the bike path from the Rail Trail to the Drive-In site. The plan is to have the path run through town-owned land. There will be a joint meeting at some point in the future between the DISUC, Conservation Commission, Planning Board, Recreation Commission, and the CEDC to move the project forward.

On April 11, 2019, on a motion by David Reid, seconded by Tom Roche, the committee voted 4-0 to approve the minutes.

4. **Minutes:**

VOTE: On a motion by Jack McCormack, seconded by Tom Roche, the Committee voted 6-0-0 to approve the minutes of November 19, 2018 as presented.

VOTE: On a motion by Jack McCormack, seconded by Bud Nugent, the Committee voted 6-0-0 to approve the minutes of December 3, 2018 as presented.

5. **Upcoming Meetings and Schedule:**

At the next DISUC meeting the Committee agreed to discuss the Drive-In site rules and Regulations and to have a de-briefing of the Irish Festival with the event organizer to discuss the site's capabilities and challenges. The meeting will take place on March 25, 2019.

6. **Adjournment:**

VOTE: On a motion by Jack McCormack, seconded by Bud Nugent, the Committee voted unanimously (6-0) to adjourn at 5:45 PM.

ATTACHMENTS:

- 2/13/19 Agenda
- 2019 Country Festival Information
- 2/7/19 DISUC Memo to CEDC
- 11/9/18 Email from Brian Koelbel
- 2018 DISUC Annual Report
- 11/19/18 Draft DISUC Minutes
- 12/3/18 Draft DISUC Minutes