

YARMOUTH FINANCE COMMITTEE MINUTES

January 22, 2020

Present: Robert Ciavarra, Jessica Norwood, Jack Moylan, Nathan Ladley, Brian Gardiner, Sara Kohls, George Perkins, Ken Mudie

Administration: Rich Bienvenue Acting Administrative Assistant, Jeff Colby DPW Director, Roby Whitehouse Superintendent Waste Management, Philip Simonian Fire Chief, And John Sawyer Deputy Chief

- 1. Minutes:** The minutes for January 22, 2020 were reviewed and accepted. R. Ciavarra began the meeting.
- 2. DPW Budget Review:** Jeff Colby presented a power point presentation with a mission statement and highlights of the past year, which included approval of the new building. Parkers River Project is under way and Baxter Mill is nearing completion, these 2 projects were supported by CPA funds and the completion of Phase 2 of the Bike Trail will be dedicated in April 2020. N. Ladley asked if Parker River Construction is accommodating the septic line and he asked about the low water level at Baxter Mill pond. Mr. Colby explained that the area for lines could not be placed because the septic system was not at a point to address it needs. The Baxter Mill pond water will return to its natural level as soon as the fish ladder is operational. B. Gardiner questioned the date of completion for Parker River Project. The response was 2021. The presentation covered each department for which the public works are responsible and indicated any changes or additions. A slide indicated an overview of the department's budget for 2020 and 2021. The Sanitation department had an increase in expenses secondary to recycling expenses and a wage decrease related to the retirement of an employee.

J. Colby discusses septage and stated there is a challenge in sludge disposal. It is costly removing it to an incinerator. He pointed out that revenue for water may be increased as it has stayed constant for over 24 years. The finance chairman voiced concerns related to needs for repair at Sandy Pond. There are ongoing repairs with future plans for maintenance to keep the park viable. J. Colby listed challenges which impact the department: public works- water and waste water project, increase cost of sludge removal, regular supplemental request to fund sanitation expenses, increase vehicle maintenance costs, and increase facility maintenance costs. He presented recommendations to address these challenges: water resource enterprise fund, sanitation enterprise fund, increase vehicle maintenance budget, increase centralize maintenance budget, and town maintenance to be located at DPW. He ended his presentation with 2019

revenue report, beach receipts 17% increase, sanitation 3% increase, stickers 2% increase, C&D increase 4%, Septage 43% increase and water 5% decrease.

3. YFD Budget Review: P. Simonian introduced his deputy chief and presented his budget following the department's mission statement as a power point presentation. He gave highlights for the year and highlighted the increased calls from 2017-2019. The department has increased staff by 4 individuals who are presenting undergoing training, there is still a need for 12 added employees. Training for all staff included EMT training as well as firefighter training for which all staff are required to answer emergency respond calls. The department has had overtime saving and increases in ambulance fees and writes Grants for the department. They are receiving a Safer Grant for 2019, 2020, and 2021 which help to pay for new employee's training, the Bunker Gear Grant which is used to pay for equipment and helmets and the Vehicle Exhaust Grant. J. Norwood announced to the committee that she reviewed and found that today the department was awarded 2 new grants Senior Grant and Scott Smith Grant. The chief gave a budget overview of actual and proposed spending which indicated that salaries and expenses are on track as of 1/11/20.

4. Transfers: none at this time.

5. Fin Com Administrative Items: K. Mudie committee chairman noted the next meeting 1/27/20 will begin the voting. R. Ciavarra gave an update on the recent changes made by Capital Budget Committee which will support the need of a Taser contract for police department, \$22000.00 with a 5 year lease supported by warranty. Funds for DPW and Natural resource funds to repair a vehicle, a State Grant for materials for the reef. The chairman asked for a dialogue and support from the committee to address the need to make a statement concerning the Big Ticket Items and to encourage funding to begin in a proactive manner, also to bring up questions related to bonds to address these needs.

6. Adjourn: The motion to adjourn made by Sara Kohls and seconded by Jack Moylan. Vote 8-0. Meeting adjourned at 8pm.

Respectfully submitted,

Beverly A. Bachand