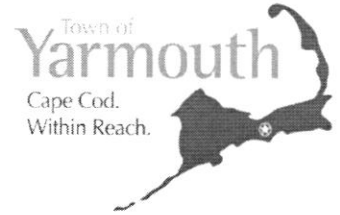




TOWN OF YARMOUTH

Board of Assessors



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Director of Assessing
Andy Machado

Board of Assessors
John Serijan
Joseph Sullivan

MINUTES OF BOARD OF ASSESSORS' MEETING January 21, 2021

Chairman Jay Serijan called the meeting to order at 10:00 am. In attendance were Board member Joe Sullivan, Andy Machado, Director of Assessing and Tara Monroe, Assistant Assessor.

PUBLIC COMMENT: None.

DIRECTOR UPDATE: The Assessing Department will continue reviewing and processing all FY 2021 real estate exemption applications. We are also reviewing the FY 2021 real estate and personal property abatement applications that were submitted in order to provide accurate and qualified guidance and recommendations to this Board. The first 2021 Motor Vehicle Excise Tax Commitment was processed and we subsequently issued 24,645 bills totaling \$2,902,499 today. We also processed the seventh Motor Vehicle Excise Tax Commitment of 2020 and issued 695 bills totaling \$23,951. Bills are due by February 22, 2021.

The Assessing RFP's issued for Real Estate and Personal Property valuation services each yielded one vendor response. On January 8, 2021, the RFP Selection Committee recommended that the two qualified respondents, Vision Government Solutions for real estate and Real Estate Research Consultants for personal property, be each awarded the respective five-year contracts.

NEW BUSINESS: Board members reviewed real estate and personal property abatement applications and concurred with the Director's recommendations. They voted unanimously to grant and/or deny all applications presented at the meeting. Board members authorized the Assessor's office to stamp all statutory exemption applications, abatement applications and denial notices. Board members unanimously accepted the Minutes from the January 7, 2021 meeting, approved and signed all monthly reports.

Chairman Serijan made a motion to adjourn the meeting and Board member Sullivan seconded. Meeting adjourned at 11:10 am.

The next meeting is scheduled for **February 4, 2021 at 10:00 AM** in Yarmouth Town Hall Hearing Room. Minutes submitted by Tara Monroe.

Yarmouth Board of Assessors