



# TOWN OF YARMOUTH

1146 ROUTE 28, SOUTH YARMOUTH, MASSACHUSETTS 02664-4492  
Telephone (508) 398-2231 Ext. 1271, Fax (508) 398-2365

BOARD OF  
SELECTMEN

TOWN  
ADMINISTRATOR  
Daniel M. Knapik

## PUBLIC MEETING

Per Massachusetts General Law: All town and school boards, committee, and authorities shall post a notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays, and legal holidays. Notice shall contain a listing of topics/agenda that the chair reasonably anticipates will be discussed at the meeting. As required by Open Meeting Law and Mass. General Law, we are informing you that this meeting will be video and audio recorded, as well as rebroadcast. Anyone intending to video or audio tape this meeting is required to inform the Chair.

### **Board of Selectmen Meeting June 2, 2020 ~ 6:00 PM Yarmouth Town Hall Hearing Room 1146 Rt. 28, South Yarmouth, MA 02664**

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### **NOTE: THIS IS A REMOTE PARTICIPATION MEETING**

Pursuant to Governor Baker's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, G.L. 30A, § 18, and the Governor's March 15, 2020, Order imposing a limitation on the number of people that may gather in one location, this meeting will be conducted via remote participation. Specific information such as instructions and guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town website at [www.yarmouth.ma.us](http://www.yarmouth.ma.us). For the public portion of this meeting, members of the public who wish to watch/listen and participate in the meeting may do so in the following manner:

1. Watch a live stream on Yarmouth's YouTube Channel located at the following link:  
<https://www.youtube.com/channel/UCgQ1QFZevmoqW5Mz2PnWKpA/>
2. Join the meeting hosted in Zoom by using the following link:  
<https://us02web.zoom.us/j/87679728082?pwd=Nlp6RU1ueDFyZ0lnNVB1YjdXc1ExZz09>
3. Audio, video and screen sharing functions will be disabled during the public session. Request to participate by using the "raise hand" function. (meeting ID: 876 7972 8082 / password 578704 )
4. You may also listen to the meeting by calling in on a phone to either 1-253-215-8782 or 1-301-715-8592 and enter the meeting ID: 876 7972 8082 / password 578704. Audio, video and screen sharing functions will be disabled. Smart phone callers may be able to participate by using the "raise hand" function. Land line callers will be able to listen, but not participate verbally. All callers, or viewers may participate and provide public comment by using a designated email indicated below.
5. You may submit comments to the Town using the following email: [publiccomment@yarmouth.ma.us](mailto:publiccomment@yarmouth.ma.us) This email will be monitored by a moderator who will alert the Board Chair of relevant comments.
6. Meeting materials are attached to this agenda, available online at [yarmouth.ma.us/Agenda](http://yarmouth.ma.us/Agenda) Center, and will be displayed at the online meeting. It is recommended that phone participants access materials in advance of the meeting.
7. Please follow the following general instructions:
  - a. Keep your phone muted at all times when not talking;
  - b. Do not use speakerphone;
  - c. Do not use Bluetooth devices;
  - d. Mute all background noise;
  - e. Mute the livestream feed and use only the telephone audio;
  - f. Please do not speak until the chair or the meeting moderator asks for public comments or questions.

No in-person attendance of members of the public will be permitted. The measures stated above follow the emergency order of the Governor for remote participation. Meetings will be broadcast on Channel 18 as soon as possible after the close of the meeting.



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**June 2, 2020 ~ 6:00 PM**  
**Yarmouth Town Hall Hearing Room**  
**1146 Rt. 28, South Yarmouth, MA 02664**

YARMOUTH TOWN CLERK

20MAY29AM10:18 REC

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**Meeting Agenda** (all times are approximate)

**6:00 PM                    Public Comments**

*The open meeting law discourages public bodies from discussing topics not listed on the agenda. The public should therefore not expect the Board to respond to questions or statements made during the Public Comment portion of the meeting.*

**6:15 PM                    Public Hearing: FY21 Budget Presentation**

1. Finance and Capital Budget Committee Recommendations

**7:15 PM                    Septage Capital Fund Notification**

**7:30 PM                    COVID-19 Updates and Operations**

1. FY20 Budget Impact
2. Department Return to Work Plans
  - a. Golf Operations Update
  - b. Yarmouth Police Covid-19 Operations Plan
  - c. PickleBall Plan
  - d. Library Curbside Pick Up Program
  - e. Parks/Conservation Areas/ Town Boardwalks  
(Discussion and Possible Vote)
3. Proposed ATM Warrant (Vote)
4. Status of Town Events/Use of Town Property (Vote)
5. Regulatory Relief for Businesses Update
6. Annual Town Election Update
7. Annual Town Meeting Update (Vote)

**8:30 PM                    Restaurant and Retail Business Opening**

(Discussion and Possible vote)

**8:45 PM                    Board and Committee Actions**

1. Committee Reappointments – (2) Conservation Commission
2. Projected 2020 Agenda Items
3. Individual Items

**9:00 PM                    Town Administrator Items**

1. Town Administrator Updates
2. Water Resources Planning

**9:15 PM                    Adjourn**

# CONSENT AGENDA

BOARD OF SELECTMEN

April 28, 2020

APPROVED: \_\_\_\_\_

## Approval:

- Memo to BOS from YFD dated May 28, 2020 re: Donation Approval Request

## **Donations**

- Yarmouth Fire Department  
Keeler Family

\$ 1,000.00

TOTAL: \$ 1,000.00

**AGENDA PACKET**  
**Board of Selectmen**  
**June 2, 2020**

- FY 2021 Budget – Summary by Classification
- Covid-19 Budget Reduction Worksheet
- FY 2021 Recommended Budget
- FY 2021 Operating Budget Overview – June, 2020 Update for Covid-19 Adjustments
- FY 2021 Capital Budget Committee Recommendations
- FY 2021 Finance Committee Recommendations
- FY 2021 DYRSD Budget
- May 21, 2020 Memo from Jeff Colby, DPW Director and Ed Senteio, Finance Director, regarding Use of Septage Capital for Emergency Situations
- May 27, 2020 Memo from Scott Gilmore, Director of Golf Operations, regarding Covid-19 Update/Annual Pass Holder Tee Time Policy
- Yarmouth Police Covid-19 Operations Plan
- May 29, 2020 Memo from Pat Armstrong, Community Services Director, and Aimee Howell, Assistant Recreation Director, regarding Pickleball Courts
- Yarmouth Town Libraries – Curbside Delivery and Pick-up – June 8/15?, 2020 Phase 1 Work Plan
- May 28, 2020 Memo from Jeff Colby, DPW Director and Pat Armstrong, Community Services Director, regarding Public Space Access, and Sign Sample
- 2020 Annual Town Meeting Warrant (Draft)
- May 28, 2020 Memo from Karen Green, Community Development Director, regarding Events/Use of Town Land
- June 2, 2020 Memo from Kyle Pedicini, Economic Development Coordinator, regarding Town of Yarmouth Re-Opening Guidance
- Committee Reappointments – Conservation Commission (2)
- 2020 BOS Upcoming Agenda Items Schedule

**INFORMATION PACKET**  
**Board of Selectmen**  
**May 12, 2020**

- May 20, 2020 Board of Health Comment Letter on 2020 Massachusetts Coastal Railroad Yearly Operational Plan
- Cape Cod Census Count “Explainer”

**AGENDA**

**ITEMS**

**FY 2021 Budget - Summary by Classification**

<u>Account Type</u>	<u>\$ Amount</u>	<u>% of Budget</u>
Salary Accounts	\$ 23,097,204	59%
Debt/Assessments/Contractual Obligations	13,481,354	34%
Departmental Expense Budgets	<u>2,775,848</u>	<u>7%</u>
	\$ 39,354,406	100%

**Departmental Salary Breakdown**

	<u>Total Wage</u>	<u>%</u>	<u>Amounts Incl. in Total</u>	
			<u>PT/Seasonal</u> <u>Amount</u>	<u>Overtime</u>
Elected/Administration	631,551	2.73%	39,872	
Finance	1,007,527	4.36%	10,340	1,000
IT	449,480	1.95%	12,929	
Clerk/Elections	330,189	1.43%	90,920	
Facilities	224,257	0.97%		3,700
Building Inspector	524,028	2.27%		10,000
Natural Resources	639,981	2.77%	61,710	27,641
DPW/Highways	1,176,138	5.09%		5,000
Sanitation	598,965	2.59%	42,000	70,000
Cemetery	105,956	0.46%	46,512	2,000
Health Department	471,970	2.04%		
Senior Services	327,143	1.42%	71,191	
Community Development	453,454	1.96%	20,461	
Library	636,629	2.76%	119,624	
Recreation	410,643	1.78%	218,062	3,200
Parks	<u>512,573</u>	<u>2.22%</u>	<u>153,864</u>	<u>16,000</u>
Subtotal non public safety	8,500,484	36.80%	887,485	138,541
Police	7,346,734	31.81%	116,000	784,411
Fire	<u>7,249,986</u>	<u>31.39%</u>	<u>15,000</u>	<u>972,503</u>
Total Wage and Salary	23,097,204	100.00%	1,018,485	1,895,455

**Departmental Expense Budget Breakdown**

	<u>Total Expense</u>	<u>%</u>
Elected/Administration	269,645	9.71%
Finance	189,694	6.83%
IT	135,600	4.88%
Clerk/Elections	43,540	1.57%
Facilities	118,786	4.28%
Building Inspector	13,780	0.50%
Natural Resources	134,846	4.86%
DPW/Highways	220,295	7.94%
Sanitation	372,463	13.42%
Cemetery	37,574	1.35%
Health Department	18,099	0.65%
Senior Services	95,871	3.45%
Community Development	19,986	0.72%
Library	192,233	6.93%
Recreation	28,167	1.01%
Parks	<u>140,674</u>	<u>5.07%</u>
Subtotal non public safety	2,031,253	73.18%
Police	233,404	8.41%
Fire	<u>511,191</u>	<u>18.42%</u>
	2,775,848	100.00%

<b>ORG</b>	<b>OBJ</b>	<b>DESCRIPTION</b>	<b><u>2019 ACTUAL</u></b>	<b><u>-2 REVIEW</u></b>	<b><u>-3 MANAGER</u></b>	<b><u>"A" Items</u></b>	<b><u>"C" Items</u></b>	<b><u>Revised Budgets</u></b>
01145001	511001	MODERATOR SALARIES	500.00	500.00	500.00			500.00
01225001	511001	SELECTMEN SALARIES	15,000.00	15,000.00	15,000.00		-	15,000.00
01225011	542000	SELECTMEN OFFICE SUPPLIES	588.18	1,674.00	1,674.00		(674.00)	1,000.00
01225011	571500	SELECTMEN SEMINARS/MILEAGE	482.50	700.00	700.00		(700.00)	-
01225011	573000	SELECTMEN DUES/MEMBER/SUBS	7,377.25	6,150.00	6,150.00		(6,150.00)	-
01235001	511000	TWN ADM FULL-TIME POSITION	250,447.54	224,653.85	224,653.85			224,653.85
01235001	511001	TWN ADM SALARIES	267,835.28	277,957.77	277,957.77			277,957.77
01235001	511002	TWN ADM PART-TIME POSITIONS	4,135.67	53,567.13	53,567.13			53,567.13
01235001	512000	TWN ADM SEASL POSITIONS	6,951.00	50,872.00	50,872.00		(12,500.00)	38,372.00
01235001	513000	TWN ADM OVER-TIME POSITIONS	3,907.86	-	-			-
01235011	530000	TOWN ADMIN. PROFESIONAL & TEC	2,182.13	25,000.00	25,000.00			25,000.00
01235011	530022	TOWN ADMIN. ADVERTISING	113.16	1,800.00	1,800.00			1,800.00
01235011	530032	TOWN ADMIN. FEDERAL EXPRESS	428.16	500.00	500.00			500.00
01235011	531100	TOWN REPORTS	9,957.53	9,000.00	9,000.00			9,000.00
01235011	542000	TOWN ADMIN. OFFICE SUPPLIES	388.95	-	-			-
01235011	571500	TOWN ADMIN. SEMINARS/MILEAGE	1,478.76	3,000.00	3,000.00		(1,500.00)	1,500.00
01235011	573000	TOWN ADMIN. DUES/MEMBER/SUBS	3,017.00	6,000.00	6,000.00		(3,000.00)	3,000.00
01235011	573006	CENTRAL RECRUITING	545.80	8,000.00	8,000.00			8,000.00
01235013	570025	EMERGENCY MGMT EXPENSE	-	5,000.00	5,000.00			5,000.00
01235020	514001	TWN ADMIN. EMP INCREMENT INCR	-	40,000.00	40,000.00		(20,000.00)	20,000.00
01235025	521002	TOWN ADMIN. ELECTRICITY	291,727.17	316,003.00	316,003.00			316,003.00
01235025	521003	TOWN ADMIN. GAS HEAT	82,827.01	126,450.00	126,450.00		(26,450.00)	100,000.00
01235036	519001	TOWN ADMIN. TRAINING	19,751.37	30,000.00	30,000.00		(10,000.00)	20,000.00
01235038	530000	ADMIN. TELEPHONE PROF & TEC	44.82	-	-			-
01235042	572000	TOWN ADMIN. OUT OF STATE TRAV	-	-	-			-
01315001	511002	FIN COMM PART-TIME POSITIONS	810.00	1,500.00	1,500.00			1,500.00
01315011	530000	FIN COMM PROFES & TECH	-	-	-			-
01325048	578012	FIN COMM RESERVE FUND	-	100,000.00	100,000.00			100,000.00
01355001	511000	ACCOUNTING FULL-TIME POSITION	278,630.90	348,918.00	348,918.00		(16,000.00)	332,918.00
01355001	511002	ACCOUNTING PART-TIME POSITION	23,579.87	19,958.61	19,958.61			19,958.61
01355001	512000	ACCOUNTING SEASL POSITION	-	-	-			-
01355001	513000	ACCOUNTING OVER-TIME POSITION	9,784.47	2,500.00	2,500.00		(1,500.00)	1,000.00
01355012	530000	ACCT PROFES & TECH	670.00	-	-			-
01355012	542000	ACCT OFFICE SUPPLIES	-	-	-			-
01355012	571500	ACCT SEMINARS/MILEAGE	1,289.00	1,844.00	1,844.00		(500.00)	1,344.00
01355012	573000	ACCT DUES/MEMBER/SUBS	335.00	450.00	450.00		(100.00)	350.00
01355059	530000	ACCT PROFES & TECH	34,500.00	38,500.00	38,500.00			38,500.00
01385049	524000	PURCH EQUIPMENT REPAIR	-	-	-			-
01385049	527030	PURCH EQUIPMENT LEASE	32,389.80	25,445.00	25,445.00			25,445.00

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01385049	534006	PURCH POSTAGE	54,029.58	60,000.00	60,000.00		(1,000.00)	59,000.00
01385049	542000	PURCH OFFICE SUPPLIES	3,511.42	6,000.00	6,000.00			6,000.00
01385049	542002	PURCH PAPER	1,913.06	3,500.00	3,500.00			3,500.00
01385049	542004	PURCH COPIER SUPPLIES	-	-	-			-
01385049	542008	PURCH ENVELOPES	554.66	900.00	900.00			900.00
01385049	578031	PURCH ADD OFFICE EQUIP & FURN	-	-	-			-
01415001	511000	ASSESSORS FULL-TIME POSITION	229,468.01	257,245.45	257,245.45			257,245.45
01415001	511002	ASSESSORS PART-TIME POSITION	26,948.85	29,643.60	29,643.60			29,643.60
01415001	512000	ASSESSORS SEASL POSITION	7,786.89	5,500.00	5,500.00		-	5,500.00
01415001	513000	ASSESSORS OVER-TIME POSITION	9,918.70	-	-			-
01415012	530000	REVALUATION EXPENSE	-	-	-			-
01415060	529010	ASSESSORS DEEDS AND PLANS	4.00	100.00	100.00			100.00
01415060	530000	ASSESSORS PROFES & TECH	94,557.08	105,590.00	105,590.00			105,590.00
01415060	542000	ASSESSORS OFFICE SUPPLIES	2,165.82	200.00	200.00			200.00
01415060	543000	ASSESSORS MAINTAINCE SUPPLIES	-	200.00	200.00			200.00
01415060	571500	ASSESSORS SEMINARS/MILEAGE	4,528.35	1,500.00	1,500.00		-	1,500.00
01415060	573000	ASSESSORS DUES/MEMBER/SUBS	450.00	1,000.00	1,000.00		-	1,000.00
01465001	511000	COLLECT/TREASURER FULL-TIME	326,475.56	356,420.85	356,420.85			356,420.85
01465001	511002	COLLECT/TREASURER PART-TIME	-	4,840.22	4,840.22			4,840.22
01465001	513000	COLLECT/TREASURER OVER-TIME	3,319.40	-	-			-
01465080	530000	COLLECT/TREASURER PROF & TECH	60,540.38	74,500.00	74,500.00		(5,000.00)	69,500.00
01465080	530022	COLLECT/TREASURER ADVERTISING	-	400.00	400.00			400.00
01465080	530040	COLLECT/TREASURER BONDS	1,950.00	2,000.00	2,000.00			2,000.00
01465080	542000	COLLECT/TREASU OFFICE SUPPLIES	3,680.22	3,900.00	3,900.00			3,900.00
01465080	571500	COLLECT/TREAS SEMINARS/MILEAGE	2,139.38	3,000.00	3,000.00		-	3,000.00
01465080	573000	COLLECT/TREAS DUES/MEMBER/SUBS	330.00	1,110.00	1,110.00		(500.00)	610.00
01515030	530200	LEGAL	179,048.58	140,000.00	140,000.00			140,000.00
01515031	530300	TOWN ADMIN. CONTRACT BARGAIN	19,088.00	20,000.00	20,000.00			20,000.00
01555001	511000	INFO TECH FULL-TIME POSITION	372,501.10	536,551.37	461,551.37		(25,000.00)	436,551.37
01555001	511002	INFO TECH PART-TIME POSITION	-	16,067.16	16,067.16		(16,067.16)	-
01555001	512000	INFO TECH SEASL POSITION	10,512.25	12,929.00	12,929.00			12,929.00
01555001	513000	INFO TECH OVER-TIME POSITION	-	-	-			-
01555038	530000	TOWNWIDE TELEPHONE	96,741.87	102,000.00	102,000.00			102,000.00
01555086	524000	INFO TECH REPAIRS AND MAINT	202,267.26	-	-			-
01555086	530000	LICENSES & SUPPORT AGREEMENTS	13,696.62	248,992.00	248,992.00			248,992.00
01555086	530076	IT SERVICES	9,270.13	107,400.00	107,400.00			107,400.00
01555086	542000	OFFICE & ADMINISTRATION	562.56	2,000.00	2,000.00		(500.00)	1,500.00
01555086	558078	INFO TECH CABLE TELEVISION SUP	-	-	-			-
01555086	571500	MILELAGE & TRAINING	1,655.15	1,500.00	1,500.00		(500.00)	1,000.00
01555086	578076	MAINT, REPAIR & REPLACEMENT	28,439.92	25,700.00	25,700.00			25,700.00

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01615001	511000	TOWN CLK FULL-TIME POSITI	229,673.01	239,269.29	239,269.29			239,269.29
01615001	511002	TOWN CLK PART-TIME POSITI	8,476.81	39,319.51	39,319.51			39,319.51
01615001	513000	TOWN CLK OVER-TIME POSITI	2,188.44	-	-			-
01615013	530000	TWN CLK PROFESNAL & TECH	1,535.65	1,365.00	1,365.00			1,365.00
01615013	530022	TWN CLK ADVERTISING	399.41	650.00	650.00			650.00
01615013	530058	CREDIT CARD SERVICES	1,000.00	1,000.00	1,000.00			1,000.00
01615013	530070	TWN CLK BY-LAW UPDATE	605.13	1,850.00	1,850.00			1,850.00
01615013	542000	TWN CLK SUPPLIES	2,448.63	4,750.00	4,750.00		(500.00)	4,250.00
01615013	571500	TWN CLK SEMINARS/MILEAGE	-	650.00	650.00		(500.00)	150.00
01615013	573000	TWN CLK DUES/MEMBER/SUBS	733.02	500.00	500.00			500.00
01615013	573002	TWN CLK SCHOOL-CONFERENCE	149.00	3,000.00	3,000.00		(1,500.00)	1,500.00
01615013	578016	TWN CLK BOND	-	75.00	75.00			75.00
01615067	530021	TWN CLK PRESERVATION OF REC	-	2,200.00	2,200.00			2,200.00
01625001	511002	ELEC REG PART-TIME POSITI	336.00	-	-			-
01625001	512000	ELEC REG SEASL POSITION	1,332.00	2,500.00	2,500.00			2,500.00
01625001	513000	ELEC REG OVER-TIME POSITI	2,157.92	2,600.00	2,600.00			2,600.00
01625064	524000	ELEC REG REPAIRS AND MAINT	-	-	-			-
01625064	530000	ELEC REG PROFESNAL & TECH	12,418.60	10,250.00	10,250.00			10,250.00
01625064	530034	ELEC REG PRINTING	4,785.04	500.00	500.00			500.00
01625064	530072	ELEC REG ELECTION WRK & POL	38,363.33	46,500.00	46,500.00			46,500.00
01625064	542000	ELEC REG SUPPLIES	1,052.29	1,000.00	1,000.00			1,000.00
01625064	543006	ELEC REG EQUIP & TOOLS	5,415.00	9,500.00	9,500.00			9,500.00
01625064	571500	ELEC REG SEMINARS/MILEAGE	-	-	-			-
01625064	578072	ELEC REG RENT/CHURCH	-	1,800.00	1,800.00		(1,000.00)	800.00
01625065	530000	ELEC REG PROFESNAL & TECH	1,000.00	1,000.00	1,000.00			1,000.00
01625065	530022	ELEC REG ADVERTISING	567.72	2,000.00	2,000.00			2,000.00
01625065	530074	ELEC REG POLICE & CUSTODIAN	975.00	1,200.00	1,200.00			1,200.00
01625066	558074	ELEC REG STREET LISTINGS	-	750.00	750.00			750.00
01625066	558076	ELEC REG CENSUS FORMS	-	3,000.00	3,000.00			3,000.00
01925001	511000	BUILDING MAINT. DIV. FULL TIME	167,089.21	220,556.79	220,556.79			220,556.79
01925001	513000	BUILDING MAINT. DIV. OVERTIME	3,567.42	3,700.00	3,700.00			3,700.00
01925195	524000	REPAIRS AND MAINTENANCE	4,395.71	1,500.00	1,500.00			1,500.00
01925195	529002	CUSTODIAL	59,993.04	71,515.00	71,515.00			71,515.00
01925195	530000	PROFESSIONAL AND TECHNICAL	33,079.51	40,066.00	40,066.00			40,066.00
01925195	543000	MAINTENANCE SUPPLIES	1,952.10	11,405.00	11,405.00		(7,000.00)	4,405.00
01925195	571500	SEMINARS/MILEAGE	-	1,800.00	1,800.00		(500.00)	1,300.00
02105001	511000	POLICE FULL-TIME POSITION	6,000,064.31	6,446,323.00	6,446,323.00			6,446,323.00
02105001	511002	POLICE PART-TIME POSITION	69,439.59	66,000.00	66,000.00			66,000.00
02105001	512000	POLICE PROVISIONAL IT SUPPORT	20,862.50	25,000.00	25,000.00			25,000.00
02105001	512010	POLICE PROVIS EVIDENCE/LICENSE	-	25,000.00	25,000.00			25,000.00

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02105001	513000	POLICE OVER-TIME POSITION	879,622.26	634,411.00	634,411.00		(50,000.00)	584,411.00
02105001	513010	POLICE TRAINING OVERTIME	127,235.18	100,000.00	100,000.00			100,000.00
02105001	513012	POLICE PAC OVERTIME	100,783.79	100,000.00	100,000.00			100,000.00
02105011	524000	POLICE REPAIRS AND MAINT	-	-	-			-
02105011	527000	POLICE RENTAL & LEASE	-	10,000.00	12,000.00			12,000.00
02105011	538066	SERVICE / CONTRACTS	69,286.11	57,079.00	57,079.00			57,079.00
02105011	542000	POLICE SUPPLIES	22,748.60	35,625.00	35,625.00			35,625.00
02105011	548000	POLICE VEHICLE SUPPLIES	22,575.13	32,000.00	32,000.00			32,000.00
02105011	558012	POLICE UNIFORMS AND CLTH	23,589.51	23,600.00	34,600.00	(11,000.00)		23,600.00
02105011	558088	WEAPON SUPPLIES	21,094.74	20,000.00	30,000.00	(10,000.00)		20,000.00
02105011	570000	OTHER	5,250.78	10,500.00	10,500.00			10,500.00
02105011	573000	POLICE DUES/MEMBER/SUBS	9,268.00	10,000.00	10,000.00			10,000.00
02105011	578078	POL TRAINING OTHER	16,605.18	16,000.00	16,000.00			16,000.00
02105011	578080	POL UNIFORMS OTHER	25,385.95	16,600.00	16,600.00			16,600.00
02205001	511000	FIRE FULL-TIME POSITION	5,425,488.64	6,262,483.00	6,262,483.00			6,262,483.00
02205001	511002	FIRE PART-TIME POSITION	2,821.00	15,000.00	15,000.00			15,000.00
02205001	513000	FIRE OVER-TIME POSITION	1,182,842.53	922,503.00	922,503.00		(50,000.00)	872,503.00
02205001	513010	OVERTIME FOR TRAINING	81,578.29	100,000.00	100,000.00			100,000.00
02205220	524000	FIRE REPAIRS AND MAINT	35,739.76	42,200.00	42,200.00			42,200.00
02205220	524001	FIRE SOFTWARE MAINTENANCE	25,125.71	44,449.00	44,449.00			44,449.00
02205220	530000	FIRE PROFESSIONAL & TECH	58,573.40	33,551.00	33,551.00			33,551.00
02205220	530001	EMT/PARAMEDIC CERTIFICATIONS	9,084.00	19,500.00	19,500.00			19,500.00
02205220	534000	CMED BILLING	22,137.20	21,311.00	21,311.00			21,311.00
02205220	534002	COMMUNICATIONS	-	14,200.00	14,200.00			14,200.00
02205220	542000	FIRE OFFICE SUPPLIES	9,054.19	8,000.00	8,000.00			8,000.00
02205220	571500	FIRE SEMINARS/MILEAGE	7,487.83	13,800.00	13,800.00			13,800.00
02205220	573005	AMB. BILLING / EMS FEES	50,595.67	58,000.00	58,000.00			58,000.00
02205221	524006	FIRE VEHICLE MAINT	63,116.61	85,000.00	85,000.00	(10,000.00)		75,000.00
02205221	558012	PROTECTIVE CLOTHING	39,158.27	25,000.00	25,000.00			25,000.00
02205221	558094	FIRE/EMS SUPPLIES	121,407.42	126,180.00	126,180.00			126,180.00
02205221	578000	FIRE UNCLASSIFIED	25,712.68	30,000.00	30,000.00			30,000.00
02415001	511000	BUILD INSPCT FULL-TIME POSITN	453,397.28	476,588.44	476,588.44			476,588.44
02415001	511002	BUILD INSPCT PART-TIME POSIT	28,840.00	37,440.00	37,440.00			37,440.00
02415001	512000	BUILD INSPCT SEASL POSITION	-	-	-			-
02415001	513000	BUILD INSPCT OVER-TIME POSIT	6,898.74	15,000.00	15,000.00		(5,000.00)	10,000.00
02415012	524000	BUILD INSPCT REPAIRS AND MAINT	302.79	400.00	400.00			400.00
02415012	530000	BUILD INSPCT PROFSNAL & TECH	1,849.67	5,500.00	5,500.00		(500.00)	5,000.00
02415012	538058	BUILD INSPCT UNIFORMS SERVICE	125.00	-	-			-
02415012	542000	BUILD INSPCT SUPPLIES	4,933.84	3,800.00	3,800.00			3,800.00
02415012	558012	BUILD INSPCT UNIFORMS AND CLTH	-	200.00	200.00			200.00

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02415012	571002	BUILD INSPCT MILEAGE	220.49	250.00	250.00			250.00
02415012	571500	BUILD INSPCT SEMINARS/MILEAGE	1,867.05	2,910.00	2,910.00		(500.00)	2,410.00
02415012	573000	BUILD INSPCT DUES/MEMBER/SUBS	1,592.05	1,720.00	1,720.00			1,720.00
02415012	578092	BLD INSPCT SLR OF WTS & MEASR	-	16,500.00	16,500.00		(1,500.00)	15,000.00
02415062	517006	BLD DEPT OPEB EXPENSE	27,440.00	27,440.00	27,440.00		(27,440.00)	-
02925011	530000	ANIMAL CONTRL PROFESNAL & TECH	3,989.27	1,800.00	1,800.00			1,800.00
02925011	530022	ANIMAL CONTRL ADVERTISING	-	-	-			-
02925011	530048	ANIMAL CNTRL KENNEL COSTS	185.00	5,000.00	5,000.00		(2,500.00)	2,500.00
02925011	530050	ANIMAL CNTRL M.S.P.C.A	77.00	500.00	500.00			500.00
02945440	530000	HWY PROFSNAL & TECH	10,097.62	60,000.00	60,000.00	(50,000.00)		10,000.00
02945441	530000	HWY PROFSNAL & TECH	2,700.00	2,700.00	2,700.00			2,700.00
02955272	524000	HARBORMSTR REPAIRS AND MAINT	8,730.21	6,766.00	6,766.00			6,766.00
02955272	527026	HARBORMSTR DOCK RENTAL	5,810.00	5,500.00	5,500.00			5,500.00
02955272	558030	HARBORMSTR BOAT SUPPLIES	2,605.13	3,500.00	3,500.00			3,500.00
02955272	558034	HARBORMSTR CNTRL BUOYS&MOORNG	435.00	2,000.00	2,000.00			2,000.00
02965011	524000	WATERWAYS REPAIRS AND MAINT	3,854.85	3,000.00	3,000.00			3,000.00
02965011	529014	WWS HOLDING TANK DUMPING	-	350.00	350.00			350.00
02965011	530000	WATERWAYS PROFESNAL & TECH	2,250.11	4,800.00	4,800.00			4,800.00
02995001	511000	NATURAL RES FULL-TIME POSITI	540,027.57	550,629.83	550,629.83			550,629.83
02995001	511002	NATURAL RES PART-TIME POSITI	-	-	-			-
02995001	512000	NATURAL RES SEASL POSITION	58,326.89	64,210.00	64,210.00		(2,500.00)	61,710.00
02995001	513000	NATURAL RES OVER-TIME POSITI	27,555.49	32,641.00	32,641.00		(5,000.00)	27,641.00
02995009	578158	DNR-PRIOR YRS ENCUMB.	-	-	-			-
02995011	524000	NATURAL RES REPAIRS AND MAINT	430.01	3,100.00	3,100.00			3,100.00
02995011	524006	NATURAL RES VEHICLE MAINT	13,171.31	9,577.00	9,577.00			9,577.00
02995011	530000	NATURAL RES PROFESNAL & TECH	12,571.88	12,788.00	12,788.00			12,788.00
02995011	530022	NATURAL RES ADVERTISING	400.00	600.00	600.00			600.00
02995011	542000	NATURAL RES SUPPLIES	8,297.84	9,000.00	9,000.00			9,000.00
02995011	543000	NATURAL RES MAINTAINCE SUP	8,757.91	10,646.00	10,646.00			10,646.00
02995011	548000	NATURAL RES VEHICLE SUPPLIES	2,210.49	3,050.00	3,050.00			3,050.00
02995011	558012	NATURAL RES UNIFORMS AND CLTH	4,987.84	4,869.00	4,869.00		(500.00)	4,369.00
02995011	571500	NATURAL RES SEMINARS/MILEAGE	451.04	800.00	800.00		(400.00)	400.00
02995011	573000	NATURAL RES DUES/MEMBER/SUBS	494.00	700.00	700.00			700.00
02995011	573002	NATURAL RES SCHOOL-CONFERENCE	1,600.00	1,700.00	1,700.00		(800.00)	900.00
02995012	587000	CAPITAL/EQUIPMENT	23,678.32	25,000.00	25,000.00		(2,500.00)	22,500.00
02995292	578166	NATURAL RES PROPAGATION	28,964.95	29,000.00	29,000.00		(2,500.00)	26,500.00
02995293	578166	DNR-PROPAGATION	-	-	-			-
04215001	511000	DPW & ENG FULL-TIME POSITION	229,079.36	352,373.99	352,373.99			352,373.99
04215011	530000	DPW PROFSNAL & TECH	30.00	50.00	50.00			50.00
04215011	530022	DPW ADVERTISING	63.86	50.00	50.00			50.00

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04215011	530034	DPW PRINTING	-	50.00	50.00			50.00
04215011	542000	DPW SUPPLIES	111.99	600.00	600.00			600.00
04215011	571500	DPW SEMINARS/MILEAGE	1,421.78	1,630.00	1,630.00		(500.00)	1,130.00
04215011	573000	DPW DUES/MEMBER/SUBS	842.32	1,200.00	1,200.00		(500.00)	700.00
04215012	524000	DPW/ ENG REPAIRS AND MAINT	-	2,100.00	2,100.00			2,100.00
04215012	530000	DPW/ENG PROF & TECHN	33,278.66	30,333.00	30,333.00			30,333.00
04215012	542000	DPW/ENG OFFICE SUPPLIES	277.34	3,000.00	3,000.00			3,000.00
04215012	553002	DPW/ENG FIELD SUPPLIES	2,543.72	4,000.00	4,000.00			4,000.00
04215012	571500	DPW/ENG SEMINARS/MILEAGE	966.00	4,300.00	4,300.00		(1,500.00)	2,800.00
04215012	573000	DPW/ENG DUES/MEMBRSH/ SUBSCR	737.89	1,200.00	1,200.00		(600.00)	600.00
04215012	578028	DPW/ENG COMPUTER,FURN&EQUIP	3,135.00	12,890.00	12,890.00		(3,000.00)	9,890.00
04215025	521001	STREET SIGNAL REPAIRS	43,857.56	40,000.00	40,000.00			40,000.00
04215025	521005	STREET LIGHTS AND SIGNALS	11,276.69	70,000.00	70,000.00		(30,000.00)	40,000.00
04215025	548001	GAS AND OIL	135,695.76	206,500.00	206,500.00		(16,500.00)	190,000.00
04215025	548002	DIESEL FUEL	93,320.48	110,000.00	110,000.00			110,000.00
04215025	548004	MARINA FUEL	12,361.40	15,000.00	15,000.00			15,000.00
04225001	511000	HWY FULL-TIME POSITION	732,807.00	818,764.00	818,764.00			818,764.00
04225001	512000	HWY SEASL POSITION	-	-	-			-
04225001	513000	HWY OVER-TIME POSITION	4,509.22	5,000.00	5,000.00			5,000.00
04225013	524000	HWY REPAIRS AND MAINT	18,035.85	2,000.00	2,000.00			2,000.00
04225013	529006	HWY TRASH REMOVAL	-	1,200.00	1,200.00			1,200.00
04225013	530000	HWY PROFSNAL & TECH	3,925.08	2,750.00	2,750.00			2,750.00
04225013	530022	HWY ADVERTISING	-	200.00	200.00			200.00
04225013	538058	HWY UNIFORMS SERVICE	13,374.18	13,500.00	13,500.00			13,500.00
04225013	542000	HWY SUPPLIES	3,199.62	1,600.00	1,600.00			1,600.00
04225013	551006	HWY BOOKS AND PUBLICATNS	-	100.00	100.00			100.00
04225013	553004	HWY PUBWKS MAT/SUP & SIGN MAT.	55,508.74	61,500.00	61,500.00			61,500.00
04225013	558000	HWY MISC SUPPLIES	-	500.00	500.00			500.00
04225013	571500	HWY SEMINARS/MILEAGE	-	149.00	149.00			149.00
04225013	573000	HWY DUES/MEMBER/SUBS	-	200.00	200.00			200.00
04225013	578108	HWY VEHICLE/EQUIP MAINT OTHER	21,114.15	31,564.00	31,564.00			31,564.00
04225421	524000	HWY REPAIRS AND MAINT	21,144.80	4,480.00	4,480.00			4,480.00
04225421	527000	HWY RENTAL & LEASE	204.00	2,000.00	2,000.00			2,000.00
04225421	530000	HWY PROFSNAL & TECH	3,449.58	2,000.00	2,000.00			2,000.00
04225421	534008	HWY RADIOS	-	1,000.00	1,000.00			1,000.00
04225421	548000	HWY VEHICLE SUPPLIES	11,153.73	27,049.00	27,049.00			27,049.00
04225421	571500	SEMINARS/MILEAGE	-	500.00	500.00			500.00
04235001	513000	SNOW & ICE OVER-TIME POSITION	64,801.60	41,000.00	41,000.00			41,000.00
04235442	538066	HWY SERVICE / CONTRACTS	60,581.25	77,700.00	77,700.00			77,700.00
04235442	553006	HWY SUP & MAT-SALT,SAND,CAL	116,078.18	78,400.00	78,400.00			78,400.00

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04325426	538066	ST SWEEP SERVICE / CONTRACTS	-	-	-			-
04335001	511000	SAN FULL-TIME POSITION	411,187.98	486,965.00	486,965.00			486,965.00
04335001	511002	SAN PART-TIME POSITION	60,983.78	42,000.00	42,000.00			42,000.00
04335001	513000	SAN OVER-TIME POSITION	102,992.85	70,000.00	70,000.00			70,000.00
04335062	517006	SANITATION OPEB EXPENSE	35,052.00	50,000.00	50,000.00		(50,000.00)	-
04335470	524000	SAN REPAIRS AND MAINT	72,890.80	42,480.00	42,480.00			42,480.00
04335470	530000	SAN PROFSNAL & TECH	71,695.97	103,800.00	103,800.00		(5,000.00)	98,800.00
04335470	530058	CREDIT CARD SERVICES	36,800.34	44,733.00	44,733.00			44,733.00
04335470	530086	HAZADAROUS MATERIALS	15,646.76	18,390.00	18,390.00			18,390.00
04335470	538058	SAN UNIFORMS SERVICE	6,815.44	4,200.00	4,200.00			4,200.00
04335470	538070	SAN RECYCLING & COMPOSTING	98,103.07	90,146.00	90,146.00			90,146.00
04335470	538072	SAN SCALE & ROLLOFF MAINT	-	-	-			-
04335470	538074	BRUSH DISPOSAL & REMOVAL SRV	23,764.31	35,000.00	35,000.00			35,000.00
04335470	538076	CONSTRUCTION & DEMO SRV	1,609,291.67	1,980,318.00	1,980,318.00		(50,000.00)	1,930,318.00
04335470	538088	SOLID WASTE TIPPING FEE	633,972.85	622,963.00	622,963.00			622,963.00
04335470	542000	SAN SUPPLIES	21,429.79	18,714.00	18,714.00			18,714.00
04335470	543000	SAN MAINTAINCE SUP	-	20,000.00	20,000.00			20,000.00
04335470	548000	SAN VEHICLE SUPPLIES	-	-	-			-
04335470	548002	FUEL	32,630.24	30,000.00	30,000.00			30,000.00
04915001	511000	CEM FULL-TIME POSITION	68,193.80	57,443.98	57,443.98			57,443.98
04915001	512000	CEM SEASL POSITION	30,233.15	46,512.00	46,512.00			46,512.00
04915001	513000	CEM OVER-TIME POSITION	1,970.44	5,000.00	5,000.00		(3,000.00)	2,000.00
04915011	530000	CEM PROFSNAL & TECH	791.83	1,405.00	1,405.00		(300.00)	1,105.00
04915011	530022	CEM ADVERTISING	-	-	-			-
04915011	542000	CEM SUPPLIES	483.04	500.00	500.00			500.00
04915492	530000	CEM PROFSNAL & TECH	19,647.95	18,340.00	18,340.00			18,340.00
04915492	543000	CEM MAINTAINCE SUP	4,252.35	2,650.00	2,650.00			2,650.00
04915492	543006	CEM EQUIP & TOOLS	5,891.74	16,000.00	16,000.00		(2,500.00)	13,500.00
04915492	548000	CEM VEHICLE SUPPLIES	4,764.07	1,479.00	1,479.00			1,479.00
05105001	511000	BOH FULL-TIME POSITION	455,011.19	471,970.00	471,970.00			471,970.00
05105001	511002	BOH PART-TIME POSITION	-	26,313.00	26,313.00	(26,313.00)		-
05105011	517006	BOH OPEB EXPENSE	17,150.00	17,150.00	17,150.00		(17,150.00)	-
05105011	524000	BOH REPAIRS AND MAINT	349.88	1,279.00	1,279.00			1,279.00
05105011	530000	BOH PROFSNAL & TECH	-	450.00	450.00			450.00
05105011	530022	BOH ADVERTISING	127.40	250.00	250.00			250.00
05105011	542000	BOH SUPPLIES	2,812.55	3,000.00	3,000.00			3,000.00
05105011	548000	BOH VEHICLE SUPPLIES	211.74	800.00	800.00			800.00
05105011	558098	BOH FILM SUPPLIES	-	-	-			-
05105011	571500	BOH SEMINARS/MILEAGE	1,445.00	2,500.00	2,500.00		(1,000.00)	1,500.00
05105011	573000	BOH DUES/MEMBER/SUBS	680.00	850.00	850.00			850.00

<b>ORG</b>	<b>OBJ</b>	<b>DESCRIPTION</b>	<b><u>2019 ACTUAL</u></b>	<b><u>-2 REVIEW</u></b>	<b><u>-3 MANAGER</u></b>	<b><u>"A" Items</u></b>	<b><u>"C" Items</u></b>	<b><u>Revised Budgets</u></b>
05105011	578100	BOH ANIML INSPECT - DOG BITES	-	6,200.00	6,200.00		(3,200.00)	3,000.00
05105011	578106	ANIMAL INSPECTOR - BARN INSPCT	-	800.00	800.00			800.00
05105520	538300	HUMAN SERVICES	59,130.00	70,000.00	70,000.00	(10,000.00)	(60,000.00)	-
05105520	538500	NURSING SERVICES	6,026.25	6,170.00	6,170.00			6,170.00
05225520	538500	NURSING SERVICES NURSING	-	-	-			-
05415001	511000	COA FULL-TIME POSITI	278,791.58	255,952.00	255,952.00			255,952.00
05415001	511002	COA PART-TIME POSITI	37,823.21	121,191.00	121,191.00	(50,000.00)		71,191.00
05415014	524000	COA REPAIRS AND MAINT	4,908.34	3,600.00	3,600.00			3,600.00
05415014	529006	COA TRASH REMOVAL	-	-	-			-
05415014	530000	COA PROFESNAL & TECH	66,503.34	80,000.00	80,000.00		(5,000.00)	75,000.00
05415014	530022	COA ADVERTISING	-	-	-			-
05415014	538066	SERVICE / CONTRACTS	13,986.54	10,471.00	10,471.00			10,471.00
05415014	542000	COA SUPPLIES	4,922.71	3,000.00	3,000.00			3,000.00
05415014	543000	COA MAINTAINCE SUP	2,065.18	2,000.00	2,000.00			2,000.00
05415554	534002	COA PHONE	624.72	1,800.00	1,800.00			1,800.00
05435000	529015	VETERANS ADMINISTR COST ASSMNT	40,318.92	45,454.00	47,225.81			47,225.81
05435540	577000	VETERANS BENEFITS	99,633.37	170,000.00	170,000.00	(60,000.00)		110,000.00
05495001	511000	COMMUNITY DEVE FULL-TIME POSIT	387,935.40	432,993.00	432,993.00			432,993.00
05495001	511002	COMMUNITY DEVE PART-TIME POSIT	20,413.65	20,461.00	20,461.00			20,461.00
05495011	530000	COMMUNITY DEV PROFESNAL & TECH	9,921.62	15,486.00	15,486.00		(4,000.00)	11,486.00
05495011	530022	COMM DEV ADVERTISING	1,419.88	2,000.00	2,000.00			2,000.00
05495011	530034	COMM DEV PRINTING	1,119.85	1,500.00	1,500.00			1,500.00
05495011	542000	COMM DEV SUPPLIES	1,615.02	3,000.00	3,000.00		(1,000.00)	2,000.00
05495011	571500	COMM DEV SEMINARS/MILEAGE	1,452.83	1,250.00	1,250.00			1,250.00
05495011	573000	COMM DEV DUES/MEMBER/SUBS	1,709.88	2,250.00	2,250.00		(500.00)	1,750.00
06105001	511000	GENERAL LIB FULL-TIME POSITI	498,101.89	517,005.00	517,005.00			517,005.00
06105001	511002	GENERAL LIB PART-TIME POSITI	78,394.30	78,508.80	78,508.80			78,508.80
06105001	512000	GENERAL LIB SEASL POSITION	5,520.41	41,115.00	41,115.00			41,115.00
06105012	524000	GENERAL LIB REPAIRS AND MAINT	185.00	-	-			-
06105012	527030	GENERAL LIB EQUIPMENT LEASE	4,475.40	4,000.00	4,000.00			4,000.00
06105012	530000	GENERAL LIB PROFESNAL & TECH	650.75	4,000.00	4,000.00		(1,000.00)	3,000.00
06105012	530022	GENERAL LIB ADVERTISING	-	100.00	100.00			100.00
06105012	530046	GENERAL LIB DELIVERY	4,767.84	4,800.00	4,800.00			4,800.00
06105012	534000	GENERAL LIB COMMUNICATION	1,434.63	1,500.00	1,500.00			1,500.00
06105012	542000	GENERAL LIB SUPPLIES	10,257.05	9,377.00	9,377.00			9,377.00
06105012	551006	GENERAL LIB BOOKS AND PUB	97,511.15	90,068.00	90,068.00			90,068.00
06105012	571500	GENERAL LIB SEMINARS/MILEAGE	778.61	1,600.00	1,600.00		(500.00)	1,100.00
06105012	573000	GENERAL LIB DUES/MEMBER/SUBS	38,143.13	40,038.00	40,038.00			40,038.00
06105012	578028	GENERAL LIB COMPUT FURN & EQP	3,169.44	6,000.00	6,000.00		(2,500.00)	3,500.00
06105014	521000	GEN LIB ENERGY	10,629.22	13,262.00	13,262.00		(3,000.00)	10,262.00

<b>ORG</b>	<b>OBJ</b>	<b>DESCRIPTION</b>	<b><u>2019 ACTUAL</u></b>	<b><u>-2 REVIEW</u></b>	<b><u>-3 MANAGER</u></b>	<b><u>"A" Items</u></b>	<b><u>"C" Items</u></b>	<b><u>Revised Budgets</u></b>
06105014	524000	GEN LIB REPAIRS AND MAINT	13,958.78	15,000.00	15,000.00		(3,000.00)	12,000.00
06105014	529002	GEN LIB CUSTODIAL	9,596.73	3,638.00	3,638.00			3,638.00
06105014	538014	GEN LIB WATER SERVICE	264.97	150.00	150.00			150.00
06105014	543000	GENERAL LIB MAINT SUPPLIES	691.27	700.00	700.00			700.00
06305001	511000	RECREATION FULL-TIME POSITI	95,702.39	189,381.39	189,381.39			189,381.39
06305001	511002	RECREATION PART-TIME POSITI	-	-	-			-
06305001	512000	SEASONAL OTHER STAFF WAGES	226,569.08	243,062.06	243,062.06		(25,000.00)	218,062.06
06305001	513000	RECREATION OVER-TIME POSITI	3,195.50	3,200.00	3,200.00			3,200.00
06305012	524000	REPAIRS AND MAINTENANCE	15,801.68	8,000.00	8,000.00			8,000.00
06305012	524004	RECREATION MAINT. EQUIP/FIELDS	-	-	-			-
06305012	524006	VEHICLE MAINTENANCE	-	-	-			-
06305012	530022	RECREATION ADVERTISING	3,344.20	3,167.00	3,167.00			3,167.00
06305012	530056	RECREATION SCHOLARSHIPS	-	-	-			-
06305012	534008	RECREATION RADIOS	4,572.01	4,000.00	4,000.00			4,000.00
06305012	535002	LIFEGUARD SERVICES	500.00	2,000.00	2,000.00			2,000.00
06305012	542000	RECREATION SUPPLIES	2,970.22	12,000.00	12,000.00		(2,000.00)	10,000.00
06305012	558038	RECREATION LIFEGUARD SUPPLIES	6,866.56	7,000.00	7,000.00			7,000.00
06305012	571002	REC MILEAGE	401.82	500.00	500.00			500.00
06305012	573000	REC DUES/MEMBER/SUBS	1,104.00	2,000.00	2,000.00		(500.00)	1,500.00
06305012	587000	EQUIPMENT REPLACEMENT	-	-	-			-
06505001	511000	PRK FULL-TIME POSITION	326,216.59	342,709.44	342,709.44			342,709.44
06505001	512000	PRK SEASL POSITION	119,958.28	153,864.00	153,864.00			153,864.00
06505001	513000	PRK OVER-TIME POSITION	18,527.99	16,000.00	16,000.00			16,000.00
06505011	530022	PARK ADVERTISING	-	1,000.00	1,000.00			1,000.00
06505011	538058	PARK UNIFORMS SERVICE	6,216.04	3,000.00	3,000.00			3,000.00
06505011	542000	PARK SUPPLIES	1,637.35	5,132.00	5,132.00			5,132.00
06505011	543000	PARK MAINTAINCE SUP	-	-	-			-
06505011	571500	PARK SEMINARS/MILEAGE	394.75	1,000.00	1,000.00			1,000.00
06505622	524000	PARK REPAIRS AND MAINT	8,108.47	3,500.00	3,500.00			3,500.00
06505622	530000	PARK PROFSNAL & TECH	39,595.76	27,747.00	27,747.00			27,747.00
06505622	538068	PARK WATER CHARGES	-	2,000.00	2,000.00		(2,000.00)	-
06505622	542000	PARK SUPPLIES	54.47	-	-			-
06505622	543000	PARK MAINTAINCE SUP	40,047.78	67,800.00	67,800.00		(1,000.00)	66,800.00
06505622	543006	PARK EQUIP & TOOLS	13,306.76	12,000.00	12,000.00			12,000.00
06505622	548000	PARK VEHICLE SUPPLIES	6,588.90	4,000.00	4,000.00			4,000.00
06505624	542000	PARK SUPPLIES	15,135.88	16,495.00	16,495.00			16,495.00
06935000	529013	OLD KING HWY COMMISSN ASSESSMN	9,950.00	10,500.00	10,500.00			10,500.00
07505070	591600	INT LNG TRM DEB-EXMPT	89,262.00	49,395.00	292,728.33			292,728.33
07505070	592500	PRIN ON LONG-TERM DEBT EXEMPT	914,496.77	330,000.00	330,000.00			330,000.00
07515070	591002	INTEREST ON TEMP NOTES	20,600.00	23,000.00	48,000.00		(25,000.00)	23,000.00

<b>ORG</b>	<b>OBJ</b>	<b>DESCRIPTION</b>	<b><u>2019 ACTUAL</u></b>	<b><u>-2 REVIEW</u></b>	<b><u>-3 MANAGER</u></b>	<b><u>"A" Items</u></b>	<b><u>"C" Items</u></b>	<b><u>Revised Budgets</u></b>
07515070	591502	INTEREST ON LONG-TERM DEBT	36,033.00	23,493.00	23,493.00			23,493.00
07515070	592000	FINNC SRVS AND LEGL FEES	241.28	-	-			-
07515070	592100	NOTE PREP/RENEWALS/REG FEES	-	-	-			-
07515070	592500	PRINCIPAL ON LONG-TERM DEBT	266,000.00	191,000.00	191,000.00			191,000.00
09115000	517007	COUNTY RETIREMENT ASS	3,869,087.00	4,363,330.00	4,098,440.00			4,098,440.00
09115000	517010	SUPPLEMENTAL RETIREMENT-POL	-	-	198,000.00			198,000.00
09135021	517001	TOWN ADMIN. UNEMPLOYMENT COMF	8,588.85	27,500.00	27,500.00			27,500.00
09145062	517002	TREASURER HEALTH/LIFE INS	2,646,130.39	3,029,345.00	2,648,174.00			2,648,174.00
09145062	517009	FIRE/POLICE MEDICAL	67,505.76	-	-			-
09165062	517003	TRS MEDICARE TOWN SHARE	295,694.03	320,309.00	320,309.00			320,309.00
09455090	574000	INS PROPERTY & CASU	307,284.00	464,800.00	464,800.00	(23,000.00)		441,800.00
09455090	574100	INS WORKERS COMP INS	217,829.00	255,664.00	255,664.00			255,664.00
09455090	574200	INS POL&FIRE GROUP	180,571.58	263,160.00	263,160.00			263,160.00
09455090	574300	INS OTHER INSURANCE	17,018.72	44,484.00	44,484.00			44,484.00

40,235,750.67 (250,313.00) (631,031.16) 39,354,406.51

Amounts in separate articles:

Wastewater (625,000.00)

Stabilization re-pymt (100,000.00)

Contract settlements (75,000.00)

(1,050,313.00)

	Previous	Eliminate		Revised			<u>Total</u>
	<u>Budget</u>	<u>New Funds</u>	<u>Cuts</u>	<u>Budget</u>	<u>Cuts</u>	<u>Elimination</u>	<u>Reduction</u>
Elected & General	1,399,172.75	-	(81,974.00)	1,317,198.75	-5.86%	0.00%	-5.86%
Finance	1,636,549.53	-	(27,100.00)	1,609,449.53	-1.66%	0.00%	-1.66%
Municipal Operations	978,139.53	-	(42,067.16)	936,072.37	-4.30%	0.00%	-4.30%
Facilities	350,542.79	-	(7,500.00)	343,042.79	-2.14%	0.00%	-2.14%
Police	7,651,138.00	(21,000.00)	(50,000.00)	7,580,138.00	-0.66%	-0.27%	-0.93%
Fire	7,821,177.00	(10,000.00)	(50,000.00)	7,761,177.00	-0.64%	-0.13%	-0.77%
Building Dept.	587,748.44	-	(34,940.00)	552,808.44	-5.94%	0.00%	-5.94%
Health Dept.	607,732.00	(36,313.00)	(81,350.00)	490,069.00	-14.24%	-5.98%	-19.36%
Natural Resources	791,526.83	-	(16,700.00)	774,826.83	-2.11%	0.00%	-2.11%
Highways and trees	1,235,856.00	(50,000.00)	-	1,185,856.00	0.00%	-4.05%	-4.05%
DPW admin/eng.	855,276.99	-	(52,600.00)	802,676.99	-6.15%	0.00%	-6.15%
Sanitation	3,659,709.00	-	(105,000.00)	3,554,709.00	-2.87%	0.00%	-2.87%
Cemeteries	149,329.98	-	(5,800.00)	143,529.98	-3.88%	0.00%	-3.88%
Senior Services	478,014.00	(50,000.00)	(5,000.00)	423,014.00	-1.17%	-10.46%	-11.51%
Library	830,861.80	-	(10,000.00)	820,861.80	-1.20%	0.00%	-1.20%
Community Development	478,940.00	-	(5,500.00)	473,440.00	-1.15%	0.00%	-1.15%
Recreation	474,310.45	-	(27,500.00)	446,810.45	-5.80%	0.00%	-5.80%
Parks	656,247.44	-	(3,000.00)	653,247.44	-0.46%	0.00%	-0.46%
Legal	160,000.00	-	-	160,000.00	0.00%	0.00%	0.00%
Veterans District	217,225.81	(60,000.00)	-	157,225.81	0.00%	-27.62%	-27.62%
all other - assessments/debt/fixed,etc	9,216,252.33	(23,000.00)	(25,000.00)	9,168,252.33	-0.27%	-0.25%	-0.52%
	40,235,750.67	(250,313.00)	(631,031.16)	39,354,406.51	-1.58%	-0.62%	-2.19%

# Fiscal Year 2021

## Recommended Budget

FOR THE GENERAL FUND  
REFLECTIVE OF AMENDMENTS RELATED TO  
COVID-19 RESPONSE



*The Town of*  
**Yarmouth**

**FY2021 BUDGET**  
**Elected & General Government**

05/25/2020  
5:54:10PM

**TOWN OF YARMOUTH**  
**BUDGET SUMMARY - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 Fin Com	\$ Change	% Change	FinCom Recommended
<b>ELECTED/GENERAL</b>						
<b>114 MODERATOR</b>						
WAGES	500	500	500	0	0.00	_____
<b>Total MODERATOR</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>0.00</b>	_____
<b>122 SELECTMEN</b>						
WAGES	15,000	15,000	15,000	0	0.00	_____
EXPENSES	8,448	8,524	1,000	-7,524	-88.27	_____
<b>Total SELECTMEN</b>	<b>23,448</b>	<b>23,524</b>	<b>16,000</b>	<b>-7,524</b>	<b>-31.98</b>	_____
<b>123 ADMINISTRATOR</b>						
TOWN ADMIN. SALARIES	533,277	563,357	594,551	31,194	5.54	_____
TWN ADM EMP INCREMENT EXP	0	40,000	20,000	-20,000	-50.00	_____
WAGES	533,277	603,357	614,551	11,194	1.86	_____
TOWN ADMIN. EXPENSES	18,111	52,675	48,800	-3,875	-7.36	_____
ADMINISTRATIVE EXPENSES	0	5,000	5,000	0	0.00	_____
TOWN ADMIN. ENERGY EXP	374,554	442,453	416,003	-26,450	-5.98	_____
TOWN ADMIN. TRAINING EXP	19,751	30,000	20,000	-10,000	-33.33	_____
TOWN ADMIN. TELEPHONE EXP	45	0	0	0	0.00	_____
EXPENSES	412,462	530,128	489,803	-40,325	-7.61	_____
<b>Total ADMINISTRATOR</b>	<b>945,739</b>	<b>1,133,485</b>	<b>1,104,354</b>	<b>-29,131</b>	<b>-2.53</b>	_____
<b>131 FINANCE COMM</b>						
WAGES	810	1,500	1,500	0	0.00	_____
<b>Total FINANCE COMM</b>	<b>810</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>	<b>0.00</b>	_____
<b>132 RESERVE FUND</b>						
EXPENSES	0	100,000	100,000	0	0.00	_____
<b>Total RESERVE FUND</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>	<b>0.00</b>	_____
<b>138 PURCHASING</b>						
EXPENSES	92,399	105,845	94,845	-11,000	-10.39	_____
<b>Total PURCHASING</b>	<b>92,399</b>	<b>105,845</b>	<b>94,845</b>	<b>-11,000</b>	<b>-9.98</b>	_____
<b>151 LEGAL</b>						
LEGAL EXP	179,049	140,000	140,000	0	0.00	_____
TOWN ADMIN. LEGAL BARG. EXP	19,088	20,000	20,000	0	0.00	_____
EXPENSES	198,137	160,000	160,000	0	0.00	_____
<b>Total LEGAL</b>	<b>198,137</b>	<b>160,000</b>	<b>160,000</b>	<b>0</b>	<b>0.00</b>	_____
<b>911 COUNTY RETIREMENT ASSESSMENT</b>						
EXPENSES	3,869,087	4,254,828	4,296,440	41,612	0.98	_____
<b>Total COUNTY RETIREMENT ASSESSMENT</b>	<b>3,869,087</b>	<b>4,254,828</b>	<b>4,296,440</b>	<b>41,612</b>	<b>0.98</b>	_____
<b>913 UNEMPLOYMENT COMPENSATION</b>						

05/25/2020  
5:54:10PM

**TOWN OF YARMOUTH**  
**BUDGET SUMMARY - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>Fin Com</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
EXPENSES	8,589	25,000	27,500	2,500	10.00	_____
<b>Total UNEMPLOYMENT COMPENSATION</b>	<b>8,589</b>	<b>25,000</b>	<b>27,500</b>	<b>2,500</b>	<b>10.00</b>	_____
<b>914 HEALTH &amp; LIFE INSURANCE</b>						
EXPENSES	2,713,636	2,648,174	2,648,174	0	0.00	_____
<b>Total HEALTH &amp; LIFE INSURANCE</b>	<b>2,713,636</b>	<b>2,648,174</b>	<b>2,648,174</b>	<b>0</b>	<b>0.00</b>	_____
<b>916 MEDICARE - TOWN'S SHARE</b>						
EXPENSES	295,694	310,980	320,309	9,329	3.00	_____
<b>Total MEDICARE - TOWN'S SHARE</b>	<b>295,694</b>	<b>310,980</b>	<b>320,309</b>	<b>9,329</b>	<b>3.00</b>	_____
<b>945 INSURANCE</b>						
EXPENSES	722,703	934,643	1,005,108	70,465	7.54	_____
<b>Total INSURANCE</b>	<b>722,703</b>	<b>934,643</b>	<b>1,005,108</b>	<b>70,465</b>	<b>7.54</b>	_____
<b>TOTAL ELECTED/GENERAL</b>	<b>8,870,742</b>	<b>9,698,479</b>	<b>9,774,730</b>	<b>76,251</b>	<b>0.79</b>	_____

05/25/2020  
 5:28 pm  
 PROJECTION: 20211

**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>114 MODERATOR</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>01145001 - MODERATOR SALARIES</b>						
511001 MODERATOR SALARIES	500	500	500	0	0.00	_____
<b>SUB TOTAL MODERATOR SALARIES</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>0.00</b>	_____
<b>TOTAL 114 MODERATOR</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>0.00</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>122 SELECTMEN</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>01225001 - SELECTMEN SALARIES</b>						
511001 SELECTMEN SALARIES	15,000	15,000	15,000	0	0.00	_____
<b>SUB TOTAL SELECTMEN SALARIES</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>0.00</b>	_____
<b>01225011 - SELECTMEN ADMIN. EXPENSES</b>						
542000 SELECTMEN OFFICE SUPPLIES	588	1,674	1,000	-674	-40.26	_____
571500 SELECTMEN SEMINARS/MILEAGE	483	700	0	-700	-100.00	_____
573000 SELECTMEN DUES/MEMBER/SUBS	7,377	6,150	0	-6,150	-100.00	_____
<b>SUB TOTAL SELECTMEN ADMIN. EXPENSES</b>	<b>8,448</b>	<b>8,524</b>	<b>1,000</b>	<b>-7,524</b>	<b>-88.27</b>	_____
<b>TOTAL 122 SELECTMEN</b>	<b>23,448</b>	<b>23,524</b>	<b>16,000</b>	<b>-7,524</b>	<b>-31.98</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b>123 ADMINISTRATION</b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>01235001 - TOWN ADMIN. SALARIES</b>						
511000 TWN ADM FULL-TIME POSITION	250,448	204,424	224,654	20,230	9.90	_____
511001 TWN ADM SALARIES	267,835	266,041	277,958	11,917	4.48	_____
511002 TWN ADM PART-TIME POSITIONS	4,136	52,020	53,567	1,547	2.97	_____
512000 TWN ADM SEASL POSITIONS	6,951	40,872	38,372	-2,500	-6.12	_____
513000 TWN ADM OVER-TIME POSITIONS	3,908	0	0	0	0.00	_____
<b>SUB TOTAL TOWN ADMIN. SALARIES</b>	<b>533,277</b>	<b>563,357</b>	<b>594,551</b>	<b>31,194</b>	<b>5.54</b>	_____
<b>01235011 - TOWN ADMIN. EXPENSES</b>						
530000 TOWN ADMIN. PROFESIONAL & TEC	2,182	25,000	25,000	0	0.00	_____
530022 TOWN ADMIN. ADVERTISING	113	1,800	1,800	0	0.00	_____
530032 TOWN ADMIN. FEDERAL EXPRESS	428	75	500	425	566.67	_____
531100 TOWN REPORTS	9,958	8,800	9,000	200	2.27	_____
542000 TOWN ADMIN. OFFICE SUPPLIES	389	0	0	0	0.00	_____
571500 TOWN ADMIN. SEMINARS/MILEAGE	1,479	3,000	1,500	-1,500	-50.00	_____
573000 TOWN ADMIN. DUES/MEMBER/SUBS	3,017	6,000	3,000	-3,000	-50.00	_____
573006 CENTRAL RECRUITING	546	8,000	8,000	0	0.00	_____
<b>SUB TOTAL TOWN ADMIN. EXPENSES</b>	<b>18,111</b>	<b>52,675</b>	<b>48,800</b>	<b>-3,875</b>	<b>-7.36</b>	_____
<b>01235013 - ADMINISTRATIVE EXPENSES</b>						
570025 EMERGENCY MGMT EXPENSE	0	5,000	5,000	0	0.00	_____
<b>SUB TOTAL ADMINISTRATIVE EXPENSES</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0.00</b>	_____
<b>01235020 - TWN ADM EMP INCREMENT EXP</b>						
514001 TWN ADMIN. EMP INCREMENT INCR	0	40,000	20,000	-20,000	-50.00	_____
<b>SUB TOTAL TWN ADM EMP INCREMENT EXP</b>	<b>0</b>	<b>40,000</b>	<b>20,000</b>	<b>-20,000</b>	<b>-50.00</b>	_____
<b>01235025 - TOWN ADMIN. ENERGY EXP</b>						
521002 TOWN ADMIN. ELECTRICITY	291,727	316,003	316,003	1	0.00	_____
521003 TOWN ADMIN. GAS HEAT	82,827	126,450	100,000	-26,450	-20.92	_____
<b>SUB TOTAL TOWN ADMIN. ENERGY EXP</b>	<b>374,554</b>	<b>442,453</b>	<b>416,003</b>	<b>-26,450</b>	<b>-5.98</b>	_____
<b>01235036 - TOWN ADMIN. TRAINING EXP</b>						
519001 TOWN ADMIN. TRAINING	19,751	30,000	20,000	-10,000	-33.33	_____
<b>SUB TOTAL TOWN ADMIN. TRAINING EXP</b>	<b>19,751</b>	<b>30,000</b>	<b>20,000</b>	<b>-10,000</b>	<b>-33.33</b>	_____
<b>01235038 - TOWN ADMIN. TELEPHONE EXP</b>						
530000 ADMIN. TELEPHONE PROF & TEC	45	0	0	0	0.00	_____
<b>SUB TOTAL TOWN ADMIN. TELEPHONE EXP</b>	<b>45</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b>TOTAL 123 ADMINISTRATION</b>	<b>945,739</b>	<b>1,133,485</b>	<b>1,104,354</b>	<b>-29,131</b>	<b>-2.57</b>	<hr/>

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>131 FINANCE COMM</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>01315001 - FINANCE COMM SALARIES</b>						
511002 FIN COMM PART-TIME POSITIONS	810	1,500	1,500	0	0.00	_____
<b>SUB TOTAL FINANCE COMM SALARIES</b>	<b>810</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>	<b>0.00</b>	_____
<b>TOTAL 131 FINANCE COMM</b>	<b>810</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>	<b>0.00</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>132 RESERVE FUND</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>01325048 - FINANCE COMM RESVR EXP</b>						
578012 FIN COMM RESERVE FUND	0	100,000	100,000	0	0.00	_____
<b>SUB TOTAL FINANCE COMM RESVR EXP</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>	<b>0.00</b>	_____
<b>TOTAL 132 RESERVE FUND</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>	<b>0.00</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>138 PURCHASING</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>01385049 - PURCH EXPENSES</b>						
527030 PURCH EQUIPMENT LEASE	32,390	35,445	25,445	-10,000	-28.21	_____
534006 PURCH POSTAGE	54,030	60,000	59,000	-1,000	-1.67	_____
542000 PURCH OFFICE SUPPLIES	3,511	6,000	6,000	0	0.00	_____
542002 PURCH PAPER	1,913	3,500	3,500	0	0.00	_____
542008 PURCH ENVELOPES	555	900	900	0	0.00	_____
<b>SUB TOTAL PURCH EXPENSES</b>	<b>92,399</b>	<b>105,845</b>	<b>94,845</b>	<b>-11,000</b>	<b>-10.39</b>	_____
<b>TOTAL 138 PURCHASING</b>	<b>92,399</b>	<b>105,845</b>	<b>94,845</b>	<b>-11,000</b>	<b>-10.39</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>151 LEGAL</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>01515030 - LEGAL EXP</b>						
530200 LEGAL	179,049	140,000	140,000	0	0.00	_____
<b>SUB TOTAL LEGAL EXP</b>	<b>179,049</b>	<b>140,000</b>	<b>140,000</b>	<b>0</b>	<b>0.00</b>	_____
<b>01515031 - TOWN ADMIN. LEGAL BARG. EXP</b>						
530300 TOWN ADMIN. CONTRACT BARGAIN	19,088	20,000	20,000	0	0.00	_____
<b>SUB TOTAL TOWN ADMIN. LEGAL BARG. EXP</b>	<b>19,088</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>	<b>0.00</b>	_____
<b>TOTAL 151 LEGAL</b>	<b>198,137</b>	<b>160,000</b>	<b>160,000</b>	<b>0</b>	<b>0.00</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>911 COUNTY RETIREMENT ASSEMNT</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>09115000 - COUNTY RETIREMENT ASS</b>						
517007 COUNTY RETIREMENT ASS	3,869,087	4,254,828	4,098,440	-156,388	-3.68	_____
517010 SUPPLEMENTAL RETIREMENT-POL	0	0	198,000	198,000	100.00	_____
<b>SUB TOTAL COUNTY RETIREMENT ASS</b>	<b>3,869,087</b>	<b>4,254,828</b>	<b>4,296,440</b>	<b>41,612</b>	<b>0.98</b>	_____
<b>TOTAL 911 COUNTY RETIREMENT ASSEMNT</b>	<b>3,869,087</b>	<b>4,254,828</b>	<b>4,296,440</b>	<b>41,612</b>	<b>0.98</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>913 UNEMPLOYMENT COMPENSATION</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>09135021 - TOWN ADMIN. UNEMPLOY EXP</b>						
517001 TOWN ADMIN. UNEMPLOYMENT COMP	8,589	25,000	27,500	2,500	10.00	_____
<b>SUB TOTAL TOWN ADMIN. UNEMPLOY EXP</b>	<b>8,589</b>	<b>25,000</b>	<b>27,500</b>	<b>2,500</b>	<b>10.00</b>	_____
<b>TOTAL 913 UNEMPLOYMENT</b>	<b>8,589</b>	<b>25,000</b>	<b>27,500</b>	<b>2,500</b>	<b>10.00</b>	_____
<b>COMPENSATION</b>						

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>914 HEALTH &amp; LIFE INSURANCE</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>09145062 - TREASURER HEALTH,MED EXP</b>						
517002 TREASURER HEALTH/LIFE INS	2,646,130	2,648,174	2,648,174	0	0.00	_____
517009 FIRE/POLICE MEDICAL	67,506	0	0	0	0.00	_____
<b>SUB TOTAL TREASURER HEALTH,MED EXP</b>	<b>2,713,636</b>	<b>2,648,174</b>	<b>2,648,174</b>	<b>0</b>	<b>0.00</b>	_____
<b>TOTAL 914 HEALTH &amp; LIFE INSURANCE</b>	<b>2,713,636</b>	<b>2,648,174</b>	<b>2,648,174</b>	<b>0</b>	<b>0.00</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>916 MEDICARE - TOWN'S SHARE</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>09165062 - TREASURER HEALTH,MED EXP</b>						
517003 TRS MEDICARE TOWN SHARE	295,694	310,980	320,309	9,329	3.00	_____
<b>SUB TOTAL TREASURER HEALTH,MED EXP</b>	<b>295,694</b>	<b>310,980</b>	<b>320,309</b>	<b>9,329</b>	<b>3.00</b>	_____
<b>TOTAL 916 MEDICARE - TOWN'S SHARE</b>	<b>295,694</b>	<b>310,980</b>	<b>320,309</b>	<b>9,329</b>	<b>3.00</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>945 INSURANCE</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>09455090 - INS PROP,LIAB,WORKERS EXP</b>						
574000 INS PROPERTY & CASU	307,284	422,545	441,800	19,255	4.56	_____
574100 INS WORKERS COMP INS	217,829	232,422	255,664	23,242	10.00	_____
574200 INS POL&FIRE GROUP	180,572	239,236	263,160	23,924	10.00	_____
574300 INS OTHER INSURANCE	17,019	40,440	44,484	4,044	10.00	_____
<b>SUB TOTAL INS PROP,LIAB,WORKERS EXP</b>	<b>722,703</b>	<b>934,643</b>	<b>1,005,108</b>	<b>70,465</b>	<b>7.54</b>	_____
<b>TOTAL 945 INSURANCE</b>	<b>722,703</b>	<b>934,643</b>	<b>1,005,108</b>	<b>70,465</b>	<b>7.54</b>	_____

**FY2021 BUDGET**  
**Municipal Finance**

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**TOWN OF YARMOUTH**  
**BUDGET SUMMARY - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>Fin Com</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b>MUNICIPAL FINANCE</b>						
<b>135 TOWN ACCOUNTANT</b>						
WAGES	311,995	348,600	353,877	5,277	1.51	_____
EXPENSES	36,794	36,794	40,194	3,400	9.24	_____
<b>Total TOWN ACCOUNTANT</b>	<b>348,789</b>	<b>385,394</b>	<b>394,071</b>	<b>8,677</b>	<b>2.25</b>	_____
<b>141 ASSESSORS</b>						
WAGES	274,122	288,135	292,389	4,254	1.48	_____
EXPENSES	101,705	108,590	108,590	0	0.00	_____
<b>Total ASSESSORS</b>	<b>375,828</b>	<b>396,725</b>	<b>400,979</b>	<b>4,254</b>	<b>1.07</b>	_____
<b>146 COLLECTOR/TREASURER</b>						
WAGES	329,795	359,026	361,261	2,235	0.62	_____
EXPENSES	68,640	84,910	79,410	-5,500	-6.48	_____
<b>Total COLLECTOR/TREASURER</b>	<b>398,435</b>	<b>443,936</b>	<b>440,671</b>	<b>-3,265</b>	<b>-0.73</b>	_____
<b>161 CLERK</b>						
WAGES	240,338	273,287	278,589	5,302	1.94	_____
EXPENSES	6,871	10,514	13,540	3,026	28.78	_____
<b>Total CLERK</b>	<b>247,209</b>	<b>283,801</b>	<b>292,129</b>	<b>8,328</b>	<b>2.88</b>	_____
<b>162 ELECTION &amp; REG</b>						
WAGES	3,826	5,100	5,100	0	0.00	_____
EXPENSES	64,577	77,500	76,500	-1,000	-1.29	_____
<b>Total ELECTION &amp; REG</b>	<b>68,403</b>	<b>82,600</b>	<b>81,600</b>	<b>-1,000</b>	<b>-1.21</b>	_____
<b>TOTAL MUNICIPAL FINANCE</b>	<b>1,438,664</b>	<b>1,592,456</b>	<b>1,609,450</b>	<b>16,993</b>	<b>1.07</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>135 TOWN ACCOUNTANT</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>01355001 - ACCOUNTING SALARIES</b>						
511000 ACCOUNTING FULL-TIME POSITION	278,631	346,100	332,918	-13,182	-3.81	_____
511002 ACCOUNTING PART-TIME POSITION	23,580	0	19,959	19,959	100.00	_____
513000 ACCOUNTING OVER-TIME POSITION	9,784	2,500	1,000	-1,500	-60.00	_____
<b>SUB TOTAL ACCOUNTING SALARIES</b>	<b>311,995</b>	<b>348,600</b>	<b>353,877</b>	<b>5,277</b>	<b>1.51</b>	_____
<b>01355012 - ACCT OPERATIONS EXP</b>						
530000 ACCT PROFES & TECH	670	600	0	-600	-100.00	_____
571500 ACCT SEMINARS/MILEAGE	1,289	1,244	1,344	100	8.04	_____
573000 ACCT DUES/MEMBER/SUBS	335	450	350	-100	-22.22	_____
<b>SUB TOTAL ACCT OPERATIONS EXP</b>	<b>2,294</b>	<b>2,294</b>	<b>1,694</b>	<b>-600</b>	<b>-26.16</b>	_____
<b>01355059 - ACCT AUDIT EXP</b>						
530000 ACCT PROFES & TECH	34,500	34,500	38,500	4,000	11.59	_____
<b>SUB TOTAL ACCT AUDIT EXP</b>	<b>34,500</b>	<b>34,500</b>	<b>38,500</b>	<b>4,000</b>	<b>11.59</b>	_____
<b>TOTAL 135 TOWN ACCOUNTANT</b>	<b>348,789</b>	<b>385,394</b>	<b>394,071</b>	<b>8,677</b>	<b>2.25</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>141 ASSESSORS</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>01415001 - ASSESSORS SALARIES</b>						
511000 ASSESSORS FULL-TIME POSITION	229,468	236,715	257,245	20,530	8.67	_____
511002 ASSESSORS PART-TIME POSITION	26,949	35,420	29,644	-5,776	-16.31	_____
512000 ASSESSORS SEASL POSITION	7,787	16,000	5,500	-10,500	-65.63	_____
513000 ASSESSORS OVER-TIME POSITION	9,919	0	0	0	0.00	_____
<b>SUB TOTAL ASSESSORS SALARIES</b>	<b>274,122</b>	<b>288,135</b>	<b>292,389</b>	<b>4,254</b>	<b>1.48</b>	_____
<b>01415060 - ASSESSORS TAXBILLING EXP</b>						
529010 ASSESSORS DEEDS AND PLANS	4	100	100	0	0.00	_____
530000 ASSESSORS PROFES & TECH	94,557	105,590	105,590	0	0.00	_____
542000 ASSESSORS OFFICE SUPPLIES	2,166	200	200	0	0.00	_____
543000 ASSESSORS MAINTAINCE SUPPLIES	0	200	200	0	0.00	_____
571500 ASSESSORS SEMINARS/MILEAGE	4,528	1,500	1,500	0	0.00	_____
573000 ASSESSORS DUES/MEMBER/SUBS	450	1,000	1,000	0	0.00	_____
<b>SUB TOTAL ASSESSORS TAXBILLING EXP</b>	<b>101,705</b>	<b>108,590</b>	<b>108,590</b>	<b>0</b>	<b>0.00</b>	_____
<b>TOTAL 141 ASSESSORS</b>	<b>375,828</b>	<b>396,725</b>	<b>400,979</b>	<b>4,254</b>	<b>1.07</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>146 COLLECTOR/TREASURER</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>01465001 - COLLECTOR SALARIES</b>						
511000 COLLECT/TREASURER FULL-TIME	326,476	352,123	356,421	4,298	1.22	_____
511002 COLLECT/TREASURER PART-TIME	0	6,903	4,840	-2,063	-29.88	_____
513000 COLLECT/TREASURER OVER-TIME	3,319	0	0	0	0.00	_____
<b>SUB TOTAL COLLECTOR SALARIES</b>	<b>329,795</b>	<b>359,026</b>	<b>361,261</b>	<b>2,235</b>	<b>0.62</b>	_____
<b>01465080 - COL BILLING/COLLECT EXP</b>						
530000 COLLECT/TREASURER PROF & TECH	60,540	74,500	69,500	-5,000	-6.71	_____
530022 COLLECT/TREASURER ADVERTISING	0	400	400	0	0.00	_____
530040 COLLECT/TREASURER BONDS	1,950	2,000	2,000	0	0.00	_____
542000 COLLECT/TREASU OFFICE SUPPLIES	3,680	3,900	3,900	0	0.00	_____
571500 COLLECT/TREAS SEMINARS/MILEAGE	2,139	3,000	3,000	0	0.00	_____
573000 COLLECT/TREAS DUES/MEMBER/SUBS	330	1,110	610	-500	-45.05	_____
<b>SUB TOTAL COL BILLING/COLLECT EXP</b>	<b>68,640</b>	<b>84,910</b>	<b>79,410</b>	<b>-5,500</b>	<b>-6.48</b>	_____
<b>TOTAL 146 COLLECTOR/TREASURER</b>	<b>398,435</b>	<b>443,936</b>	<b>440,671</b>	<b>-3,265</b>	<b>-0.74</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>161 CLERK</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>01615001 - TOWN CLERK SALARIES</b>						
511000 TOWN CLK FULL-TIME POSITI	229,673	225,317	239,269	13,952	6.19	_____
511002 TOWN CLK PART-TIME POSITI	8,477	47,970	39,320	-8,650	-18.03	_____
513000 TOWN CLK OVER-TIME POSITI	2,188	0	0	0	0.00	_____
<b>SUB TOTAL TOWN CLERK SALARIES</b>	<b>240,338</b>	<b>273,287</b>	<b>278,589</b>	<b>5,302</b>	<b>1.94</b>	_____
<b>01615013 - TOWN CLERK EXPENSE</b>						
530000 TWN CLK PROFESNAL & TECH	1,536	-4,161	1,365	5,526	-132.81	_____
530022 TWN CLK ADVERTISING	399	650	650	0	0.00	_____
530058 CREDIT CARD SERVICES	1,000	1,000	1,000	0	0.00	_____
530070 TWN CLK BY-LAW UPDATE	605	1,850	1,850	0	0.00	_____
542000 TWN CLK SUPPLIES	2,449	4,750	4,250	-500	-10.53	_____
571500 TWN CLK SEMINARS/MILEAGE	0	650	150	-500	-76.92	_____
573000 TWN CLK DUES/MEMBER/SUBS	733	500	500	0	0.00	_____
573002 TWN CLK SCHOOL-CONFERENCE	149	3,000	1,500	-1,500	-50.00	_____
578016 TWN CLK BOND	0	75	75	0	0.00	_____
<b>SUB TOTAL TOWN CLERK EXPENSE</b>	<b>6,871</b>	<b>8,314</b>	<b>11,340</b>	<b>3,026</b>	<b>36.39</b>	_____
<b>01615067 - TWN CLERK PRES OF REC EXP</b>						
530021 TWN CLK PRESERVATION OF REC	0	2,200	2,200	0	0.00	_____
<b>SUB TOTAL TWN CLERK PRES OF REC EXP</b>	<b>0</b>	<b>2,200</b>	<b>2,200</b>	<b>0</b>	<b>0.00</b>	_____
<b>TOTAL 161 CLERK</b>	<b>247,209</b>	<b>283,801</b>	<b>292,129</b>	<b>8,328</b>	<b>2.93</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>162 ELECTION &amp; REG</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>01625001 - ELECTION &amp; REG SALARIES</b>						
511002 ELEC REG PART-TIME POSITI	336	0	0	0	0.00	_____
512000 ELEC REG SEASL POSITION	1,332	2,500	2,500	0	0.00	_____
513000 ELEC REG OVER-TIME POSITI	2,158	2,600	2,600	0	0.00	_____
<b>SUB TOTAL ELECTION &amp; REG SALARIES</b>	<b>3,826</b>	<b>5,100</b>	<b>5,100</b>	<b>0</b>	<b>0.00</b>	_____
<b>01625064 - ELECT &amp; REG ELECTION EXP</b>						
530000 ELEC REG PROFESNAL & TECH	12,419	10,250	10,250	0	0.00	_____
530034 ELEC REG PRINTING	4,785	-4,975	500	5,475	-110.05	_____
530072 ELEC REG ELECTION WRK & POL	38,363	46,500	46,500	0	0.00	_____
542000 ELEC REG SUPPLIES	1,052	1,000	1,000	0	0.00	_____
543006 ELEC REG EQUIP & TOOLS	5,415	9,500	9,500	0	0.00	_____
578072 ELEC REG RENT/CHURCH	0	1,800	800	-1,000	-55.56	_____
<b>SUB TOTAL ELECT &amp; REG ELECTION EXP</b>	<b>62,034</b>	<b>64,075</b>	<b>68,550</b>	<b>4,475</b>	<b>6.98</b>	_____
<b>01625065 - ELECT &amp; REGIST TWN MTS EXP</b>						
530000 ELEC REG PROFESNAL & TECH	1,000	1,000	1,000	0	0.00	_____
530022 ELEC REG ADVERTISING	568	2,000	2,000	0	0.00	_____
530074 ELEC REG POLICE & CUSTODIAN	975	1,200	1,200	0	0.00	_____
<b>SUB TOTAL ELECT &amp; REGIST TWN MTS EXP</b>	<b>2,543</b>	<b>4,200</b>	<b>4,200</b>	<b>0</b>	<b>0.00</b>	_____
<b>01625066 - ELECT &amp; REGIST CENSUS EXP</b>						
558074 ELEC REG STREET LISTINGS	0	750	750	0	0.00	_____
558076 ELEC REG CENSUS FORMS	0	8,475	3,000	-5,475	-64.60	_____
<b>SUB TOTAL ELECT &amp; REGIST CENSUS EXP</b>	<b>0</b>	<b>9,225</b>	<b>3,750</b>	<b>-5,475</b>	<b>-59.35</b>	_____
<b>TOTAL 162 ELECTION &amp; REG</b>	<b>68,403</b>	<b>82,600</b>	<b>81,600</b>	<b>-1,000</b>	<b>-1.21</b>	_____

**FY2021 BUDGET**  
**Community Development**

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**TOWN OF YARMOUTH**  
**BUDGET SUMMARY - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>		<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>Fin Com</b>	<b>\$ Change</b>	<b>% Change Recommended</b>
<b>COMMUNITY DEVELOPMENT</b>					
<b>549 COMMUNITY DEVELOPMENT</b>					
WAGES	408,349	394,918	453,454	58,536	14.82 _____
EXPENSES	17,239	25,486	19,986	-5,500	-21.58 _____
<b>Total COMMUNITY DEVELOPMENT</b>	<b>425,588</b>	<b>420,404</b>	<b>473,440</b>	<b>53,036</b>	<b>12.62</b> _____
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>425,588</b>	<b>420,404</b>	<b>473,440</b>	<b>53,036</b>	<b>12.62</b> _____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>549 COMMUNITY DEVELOPMENT</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>05495001 - COMMUNITY DEVEL SALARIES</b>						
511000 COMMUNITY DEVE FULL-TIME POSIT	387,935	374,379	432,993	58,614	15.66	_____
511002 COMMUNITY DEVE PART-TIME POSIT	20,414	20,539	20,461	-78	-0.38	_____
<b>SUB TOTAL COMMUNITY DEVEL SALARIES</b>	<b>408,349</b>	<b>394,918</b>	<b>453,454</b>	<b>58,536</b>	<b>14.82</b>	_____
<b>05495011 - COMMUNITY DEVEL ADMIN EXP</b>						
530000 COMMUNITY DEV PROFESNAL & TECH	9,922	15,486	11,486	-4,000	-25.83	_____
530022 COMM DEV ADVERTISING	1,420	2,000	2,000	0	0.00	_____
530034 COMM DEV PRINTING	1,120	1,500	1,500	0	0.00	_____
542000 COMM DEV SUPPLIES	1,615	3,000	2,000	-1,000	-33.33	_____
571500 COMM DEV SEMINARS/MILEAGE	1,453	1,250	1,250	0	0.00	_____
573000 COMM DEV DUES/MEMBER/SUBS	1,710	2,250	1,750	-500	-22.22	_____
<b>SUB TOTAL COMMUNITY DEVEL ADMIN EXP</b>	<b>17,239</b>	<b>25,486</b>	<b>19,986</b>	<b>-5,500</b>	<b>-21.58</b>	_____
<b>TOTAL 549 COMMUNITY DEVELOPMENT</b>	<b>425,588</b>	<b>420,404</b>	<b>473,440</b>	<b>53,036</b>	<b>12.62</b>	_____

**FY2021 BUDGET**  
**Community Services**

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**TOWN OF YARMOUTH**  
**BUDGET SUMMARY - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>Fin Com</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b>COMMUNITY SERVICES</b>						
<b>299 NATURAL RESOURCES</b>						
WAGES	625,910	620,358	639,981	19,623	3.16	_____
EXPENSES	133,952	144,046	134,846	-9,200	-6.39	_____
<b>Total NATURAL RESOURCES</b>	<b>759,862</b>	<b>764,404</b>	<b>774,827</b>	<b>10,423</b>	<b>1.36</b>	_____
<b>541 SENIOR SERVICES</b>						
WAGES	316,615	330,412	327,143	-3,269	-0.99	_____
EXPENSES	93,011	100,321	95,871	-4,450	-4.44	_____
<b>Total SENIOR SERVICES</b>	<b>409,626</b>	<b>430,733</b>	<b>423,014</b>	<b>-7,719</b>	<b>-1.79</b>	_____
<b>610 GENERAL LIBRARY</b>						
WAGES	582,017	616,168	636,629	20,461	3.32	_____
EXPENSES	196,514	194,233	184,233	-10,000	-5.15	_____
<b>Total GENERAL LIBRARY</b>	<b>778,531</b>	<b>810,401</b>	<b>820,862</b>	<b>10,461</b>	<b>1.29</b>	_____
<b>630 RECREATION</b>						
WAGES	325,467	347,369	410,643	63,274	18.22	_____
EXPENSES	35,560	38,667	36,167	-2,500	-6.47	_____
<b>Total RECREATION</b>	<b>361,027</b>	<b>386,036</b>	<b>446,810</b>	<b>60,774</b>	<b>15.74</b>	_____
RECREATION OFFSET RECEIPTS						
WAGES	388,536	487,013	441,685	-45,328	-9.31	_____
EXPENSES	133,471	152,000	150,900	-1,100	-0.72	_____
<b>Total RECREATION</b>	<b>522,007</b>	<b>639,013</b>	<b>592,585</b>	<b>-46,428</b>	<b>-7.25</b>	_____
<b>Grand Total RECREATION</b>	<b>883,034</b>	<b>1,025,049.00</b>	<b>1,039,395</b>	<b>14,346</b>	<b>1.40</b>	_____
<b>699 GOLF</b>						
WAGES	1,442,919	1,511,845	1,573,535	61,690	4.08	_____
EXPENSES	2,283,809	2,172,973	2,262,785	89,812	4.13	_____
<b>Total GOLF</b>	<b>3,726,729</b>	<b>3,684,818</b>	<b>3,836,320</b>	<b>151,502</b>	<b>4.11</b>	_____
<b>TOTAL COMMUNITY SERVICES</b>	<b>6,557,781</b>	<b>6,715,405</b>	<b>6,894,418</b>	<b>179,013</b>	<b>2.67</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>299 NATURAL RESOURCES</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>02995001 - NATURAL RESOURCES SALARIES</b>						
511000 NATURAL RES FULL-TIME POSITI	540,028	524,862	550,630	25,768	4.91	_____
512000 NATURAL RES SEASL POSITION	58,327	63,651	61,710	-1,941	-3.05	_____
513000 NATURAL RES OVER-TIME POSITI	27,555	31,845	27,641	-4,204	-13.20	_____
<b>SUB TOTAL NATURAL RESOURCES SALARIES</b>	<b>625,910</b>	<b>620,358</b>	<b>639,981</b>	<b>19,623</b>	<b>3.16</b>	_____
<b>02995011 - NATURAL RESOURCES ADMIN EXP</b>						
524000 NATURAL RES REPAIRS AND MAINT	430	3,100	3,100	0	0.00	_____
524006 NATURAL RES VEHICLE MAINT	13,171	9,577	9,577	0	0.00	_____
530000 NATURAL RES PROFESNAL & TECH	12,572	12,788	12,788	0	0.00	_____
530022 NATURAL RES ADVERTISING	400	600	600	0	0.00	_____
542000 NATURAL RES SUPPLIES	8,298	9,000	9,000	0	0.00	_____
543000 NATURAL RES MAINTAINCE SUP	8,758	10,646	10,646	0	0.00	_____
548000 NATURAL RES VEHICLE SUPPLIES	2,210	3,050	3,050	0	0.00	_____
558012 NATURAL RES UNIFORMS AND CLTH	4,988	4,869	4,369	-500	-10.27	_____
571500 NATURAL RES SEMINARS/MILEAGE	451	800	400	-400	-50.00	_____
573000 NATURAL RES DUES/MEMBER/SUBS	494	700	700	0	0.00	_____
573002 NATURAL RES SCHOOL-CONFERENCE	1,600	1,700	900	-800	-47.06	_____
<b>SUB TOTAL NATURAL RESOURCES ADMIN EXP</b>	<b>53,372</b>	<b>56,830</b>	<b>55,130</b>	<b>-1,700</b>	<b>-2.99</b>	_____
<b>02995012 - GENERAL FUND - OPERATING</b>						
587000 CAPITAL/EQUIPMENT	23,678	25,000	22,500	-2,500	-10.00	_____
<b>SUB TOTAL GENERAL FUND - OPERATING</b>	<b>23,678</b>	<b>25,000</b>	<b>22,500</b>	<b>-2,500</b>	<b>-10.00</b>	_____
<b>02995292 - NATURAL RES SHELLFISH EXP</b>						
578166 NATURAL RES PROPAGATION	28,965	29,000	26,500	-2,500	-8.62	_____
<b>SUB TOTAL NATURAL RES SHELLFISH EXP</b>	<b>28,965</b>	<b>29,000</b>	<b>26,500</b>	<b>-2,500</b>	<b>-8.62</b>	_____
<b>TOTAL 299 NATURAL RESOURCES</b>	<b>731,926</b>	<b>731,188</b>	<b>744,111</b>	<b>12,923</b>	<b>1.77</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>292 DOG OFFICER</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>02925011 - ANIMALCONTROL ADMIN EXP</b>						
530000 ANIMAL CONTRL PROFESNAL & TECH	3,989	1,800	1,800	0	0.00	_____
530048 ANIMAL CNTRL KENNEL COSTS	185	5,000	2,500	-2,500	-50.00	_____
530050 ANIMAL CNTRL M.S.P.C.A	77	500	500	0	0.00	_____
<b>SUB TOTAL ANIMALCONTROL ADMIN EXP</b>	<b>4,251</b>	<b>7,300</b>	<b>4,800</b>	<b>-2,500</b>	<b>-34.25</b>	_____
<b>TOTAL 292 DOG OFFICER</b>	<b>4,251</b>	<b>7,300</b>	<b>4,800</b>	<b>-2,500</b>	<b>-34.25</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>295 HARBORMASTER</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>02955272 - HARBORMASTER PATROLS EXP</b>						
524000 HARBORMSTR REPAIRS AND MAINT	8,730	6,766	6,766	0	0.00	_____
527026 HARBORMSTR DOCK RENTAL	5,810	5,500	5,500	0	0.00	_____
558030 HARBORMSTR BOAT SUPPLIES	2,605	3,500	3,500	0	0.00	_____
558034 HARBORMSTR CNTRL BUOYS&MOORNG	435	2,000	2,000	0	0.00	_____
<b>SUB TOTAL HARBORMASTER PATROLS EXP</b>	<b>17,580</b>	<b>17,766</b>	<b>17,766</b>	<b>0</b>	<b>0.00</b>	_____
<b>TOTAL 295 HARBORMASTER</b>	<b>17,580</b>	<b>17,766</b>	<b>17,766</b>	<b>0</b>	<b>0.00</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>296 WATERWAYS</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>02965011 - WATERWAYS ADMIN EXP</b>						
524000 WATERWAYS REPAIRS AND MAINT	3,855	3,000	3,000	0	0.00	_____
529014 WWS HOLDING TANK DUMPING	0	350	350	0	0.00	_____
530000 WATERWAYS PROFESNAL & TECH	2,250	4,800	4,800	0	0.00	_____
<b>SUB TOTAL WATERWAYS ADMIN EXP</b>	<b>6,105</b>	<b>8,150</b>	<b>8,150</b>	<b>0</b>	<b>0.00</b>	_____
<b>TOTAL 296 WATERWAYS</b>	<b>6,105</b>	<b>8,150</b>	<b>8,150</b>	<b>0</b>	<b>0.00</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>541 SENIOR SERVICES</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>05415001 - SENIOR SERVICES SALARIES</b>						
511000 COA FULL-TIME POSITI	278,792	266,403	255,952	-10,451	-3.92	_____
511002 COA PART-TIME POSITI	37,823	64,009	71,191	7,182	11.22	_____
<b>SUB TOTAL SENIOR SERVICES SALARIES</b>	<b>316,615</b>	<b>330,412</b>	<b>327,143</b>	<b>-3,269</b>	<b>-0.99</b>	_____
<b>05415014 - SENIOR SERV BLDG &amp; GRDS EXP</b>						
524000 COA REPAIRS AND MAINT	4,908	3,600	3,600	0	0.00	_____
530000 COA PROFESNAL & TECH	66,503	80,000	75,000	-5,000	-6.25	_____
538066 SERVICE / CONTRACTS	13,987	10,471	10,471	0	0.00	_____
542000 COA SUPPLIES	4,923	3,000	3,000	0	0.00	_____
543000 COA MAINTAINCE SUP	2,065	2,000	2,000	0	0.00	_____
<b>SUB TOTAL SENIOR SERV BLDG &amp; GRDS EXP</b>	<b>92,386</b>	<b>99,071</b>	<b>94,071</b>	<b>-5,000</b>	<b>-5.05</b>	_____
<b>05415554 - SENIOR SRV COMPUTER PROG EXP</b>						
534002 COA PHONE	625	1,250	1,800	550	44.00	_____
<b>SUB TOTAL SENIOR SRV COMPUTER PROG EXP</b>	<b>625</b>	<b>1,250</b>	<b>1,800</b>	<b>550</b>	<b>44.00</b>	_____
<b>TOTAL 541 SENIOR SERVICES</b>	<b>409,626</b>	<b>430,733</b>	<b>423,014</b>	<b>-7,719</b>	<b>-1.79</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>610 GENERAL LIBRARY</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>06105001 - GENERAL LIB SALARIES</b>						
511000 GENERAL LIB FULL-TIME POSITI	498,102	511,940	517,005	5,065	0.99	_____
511002 GENERAL LIB PART-TIME POSITI	78,394	77,887	78,509	622	0.80	_____
512000 GENERAL LIB SEASL POSITION	5,520	26,341	41,115	14,774	56.09	_____
<b>SUB TOTAL GENERAL LIB SALARIES</b>	<b>582,017</b>	<b>616,168</b>	<b>636,629</b>	<b>20,461</b>	<b>3.32</b>	_____
<b>06105012 - GENERAL LIB OPERATIONS EXP</b>						
524000 GENERAL LIB REPAIRS AND MAINT	185	0	0	0	0.00	_____
527030 GENERAL LIB EQUIPMENT LEASE	4,475	4,000	4,000	0	0.00	_____
530000 GENERAL LIB PROFESINAL & TECH	651	4,000	3,000	-1,000	-25.00	_____
530022 GENERAL LIB ADVERTISING	0	100	100	0	0.00	_____
530046 GENERAL LIB DELIVERY	4,768	4,800	4,800	0	0.00	_____
534000 GENERAL LIB COMMUNICATION	1,435	1,500	1,500	0	0.00	_____
542000 GENERAL LIB SUPPLIES	10,257	9,377	9,377	0	0.00	_____
551006 GENERAL LIB BOOKS AND PUB	97,511	90,068	90,068	0	0.00	_____
571500 GENERAL LIB SEMINARS/MILEAGE	779	1,600	1,100	-500	-31.25	_____
573000 GENERAL LIB DUES/MEMBER/SUBS	38,143	40,038	40,038	0	0.00	_____
578028 GENERAL LIB COMPUT FURN & EQP	3,169	6,000	3,500	-2,500	-41.67	_____
<b>SUB TOTAL GENERAL LIB OPERATIONS EXP</b>	<b>161,373</b>	<b>161,483</b>	<b>157,483</b>	<b>-4,000</b>	<b>-2.48</b>	_____
<b>06105014 - GENERAL LIB BLD/GRDS OPR EXP</b>						
521000 GEN LIB ENERGY	10,629	13,262	10,262	-3,000	-22.62	_____
524000 GEN LIB REPAIRS AND MAINT	13,959	15,000	12,000	-3,000	-20.00	_____
529002 GEN LIB CUSTODIAL	9,597	3,638	3,638	0	0.00	_____
538014 GEN LIB WATER SERVICE	265	150	150	0	0.00	_____
543000 GENERAL LIB MAINT SUPPLIES	691	700	700	0	0.00	_____
<b>SUB TOTAL GENERAL LIB BLD/GRDS OPR EXP</b>	<b>35,141</b>	<b>32,750</b>	<b>26,750</b>	<b>-6,000</b>	<b>-18.32</b>	_____
<b>TOTAL 610 GENERAL LIBRARY</b>	<b>778,531</b>	<b>810,401</b>	<b>820,862</b>	<b>10,461</b>	<b>1.29</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>630 RECREATION</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>06305001 - RECREATION SALARIES</b>						
511000 RECREATION FULL-TIME POSITI	95,702	112,169	189,381	77,212	68.84	_____
512000 SEASONAL OTHER STAFF WAGES	226,569	232,000	218,062	-13,938	-6.01	_____
513000 RECREATION OVER-TIME POSITI	3,196	3,200	3,200	0	0.00	_____
<b>SUB TOTAL RECREATION SALARIES</b>	<b>325,467</b>	<b>347,369</b>	<b>410,643</b>	<b>63,274</b>	<b>18.22</b>	_____
<b>06305012 - RECREATION OPERATIONS EXP</b>						
524000 REPAIRS AND MAINTENANCE	15,802	8,375	8,000	-375	-4.48	_____
530022 RECREATION ADVERTISING	3,344	2,600	3,167	567	21.81	_____
534008 RECREATION RADIOS	4,572	4,000	4,000	0	0.00	_____
535002 LIFEGUARD SERVICES	500	1,627	2,000	373	22.93	_____
542000 RECREATION SUPPLIES	2,970	14,065	10,000	-4,065	-28.90	_____
558038 RECREATION LIFEGUARD SUPPLIES	6,867	7,000	7,000	0	0.00	_____
571002 REC MILEAGE	402	0	500	500	100.00	_____
573000 REC DUES/MEMBER/SUBS	1,104	1,000	1,500	500	50.00	_____
<b>SUB TOTAL RECREATION OPERATIONS EXP</b>	<b>35,560</b>	<b>38,667</b>	<b>36,167</b>	<b>-2,500</b>	<b>-6.47</b>	_____
<b>TOTAL 630 RECREATION</b>	<b>361,027</b>	<b>386,036</b>	<b>446,810</b>	<b>60,774</b>	<b>15.74</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**SPECIAL REVENUE, OFFSET and ENTERPRISE FUNDS**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>630 RECREATION</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>29055604 - #5-127 FLAX POND ACTIV.-REC</b>						
511000 FLAX POND FULL TIME WAGES	101,981	109,113	53,685	-55,428	-50.80	_____
512000 FLAX POND SEASONAL WAGES	222,483	275,000	295,000	20,000	7.27	_____
535000 #5-127 FLAX POND ACTIV.-REC	64,444	60,000	45,000	-15,000	-25.00	_____
<b>SUB TOTAL #5-127 FLAX POND ACTIV.-REC</b>	<b>388,908</b>	<b>444,113</b>	<b>393,685</b>	<b>-50,428</b>	<b>-11.35</b>	_____
<b>29055605 - #5-127 SAILING-RECREATION</b>						
512000 SEASONAL SAILING WAGES	45,367	52,000	56,000	4,000	7.69	_____
535000 #5-127 SAILING-RECREATION	25,389	20,000	20,000	0	0.00	_____
<b>SUB TOTAL #5-127 SAILING-RECREATION</b>	<b>70,756</b>	<b>72,000</b>	<b>76,000</b>	<b>4,000</b>	<b>5.56</b>	_____
<b>29055606 - #5-127 TENNIS-RECREATN</b>						
512000 SEASONAL TENNIS WAGES	4,023	4,400	2,500	-1,900	-43.18	_____
535000 #5-127 TENNIS-RECREATN	130	500	2,400	1,900	380.00	_____
<b>SUB TOTAL #5-127 TENNIS-RECREATN</b>	<b>4,152</b>	<b>4,900</b>	<b>4,900</b>	<b>0</b>	<b>0.00</b>	_____
<b>29055607 - #5-127 YOUTH SWIM-RECREATN</b>						
512000 YOUTH SWIMMING WAGES	0	12,000	10,000	-2,000	-16.67	_____
535000 #5-127 YOUTH SWIM-RECREATN	56	4,000	6,000	2,000	50.00	_____
<b>SUB TOTAL #5-127 YOUTH SWIM-RECREATN</b>	<b>56</b>	<b>16,000</b>	<b>16,000</b>	<b>0</b>	<b>0.00</b>	_____
<b>29055608 - #5-127 ADULT SWIM-RECREATN</b>						
512000 BOOMER PROGRAM WAGES	5,095	7,000	2,000	-5,000	-71.43	_____
535000 #5-127 BOOMER PROGRAM-REC	3,809	5,000	10,000	5,000	100.00	_____
<b>SUB TOTAL #5-127 ADULT SWIM-RECREATN</b>	<b>8,904</b>	<b>12,000</b>	<b>12,000</b>	<b>0</b>	<b>0.00</b>	_____
<b>29055609 - 5-127BASEBALL/SOFTBALL-REC</b>						
512000 BASEBALL/SOFTBALL WAGES	294	500	500	0	0.00	_____
535000 5-127BASEBALL/SOFTBALL-REC	639	1,500	1,500	0	0.00	_____
<b>SUB TOTAL 5-127BASEBALL/SOFTBALL-REC</b>	<b>933</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>0.00</b>	_____
<b>29055610 - 5-127BASKETBALL-RECREATN</b>						
512000 BASKETBALL WAGES	4,212	7,000	7,000	0	0.00	_____
535000 5-127BASKETBALL-RECREATN	10,383	13,000	13,000	0	0.00	_____
<b>SUB TOTAL 5-127BASKETBALL-RECREATN</b>	<b>14,595</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>	<b>0.00</b>	_____
<b>29055611 - 5-127FIELD &amp; LIGHT FEES-REC</b>						
512000 FIELD & LIGHTS WAGES	0	4,000	4,000	0	0.00	_____
535000 5-127FIELD & LIGHT FEES-REC	6,400	26,000	26,000	0	0.00	_____
<b>SUB TOTAL 5-127FIELD &amp; LIGHT FEES-REC</b>	<b>6,400</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>0.00</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**SPECIAL REVENUE, OFFSET and ENTERPRISE FUNDS**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b>630 RECREATION</b>						
<b>29055612 - 5-127SEASONAL PROGRAMS-REC</b>						
512000 SEASONAL PROGRAM WAGES	5,082	15,000	10,000	-5,000	-33.33	_____
535000 5-127SEASONAL PROGRAMS SVCS	22,221	15,000	20,000	5,000	33.33	_____
<b>SUB TOTAL 5-127SEASONAL PROGRAMS-REC</b>	<b>27,303</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>0.00</b>	_____
<b>29055616 - RECREATION PICKLEBALL</b>						
512000 SEASONAL WAGES - PICKLEBALL	0	1,000	1,000	0	0.00	_____
535000 REC PROGR EXP - PICKLEBALL	0	7,000	7,000	0	0.00	_____
<b>SUB TOTAL RECREATION PICKLEBALL</b>	<b>0</b>	<b>8,000</b>	<b>8,000</b>	<b>0</b>	<b>0.00</b>	_____
<b>TOTAL COMPENSATION &amp; EXPENDITURES</b>	<b>522,007</b>	<b>639,013</b>	<b>592,585</b>	<b>-46,428</b>		
<b>REVENUES</b>						
<b>29054200 - CHARGE FOR SERVICES</b>						
420002 FLAX POND ACTIV. REVENUES	-369,356	-443,000	-378,085	64,915	-14.65	_____
420003 BASKETBALL REVENUES	-16,725	-21,000	-21,000	0	0.00	_____
420004 BASEBALL/SOFTBALL REVENUES	-1,685	-2,000	-2,000	0	0.00	_____
420005 SAILING PROGRAM REVENUES	-59,646	-72,000	-72,000	0	0.00	_____
420007 TENNIS PROGRAM REVENUES	-4,920	-5,500	-5,000	500	-9.09	_____
420008 SEASONAL PROGRAMS REVENUE	-29,200	-30,000	-29,000	1,000	-3.33	_____
420009 BOOMER PROGRAM REVENUES	-14,360	-12,000	-12,000	0	0.00	_____
420010 FIELD & LIGHT FEES REVENUE	-34,884	-30,000	-30,000	0	0.00	_____
420016 PICKLEBALL REVENUE	-8,400	-10,000	-10,000	0	0.00	_____
424011 REC-YOUTH SWIM (W/E PARKING)	-34,003	-22,000	-33,500	-11,500	52.27	_____
<b>SUB TOTAL CHARGE FOR SERVICES</b>	<b>-573,179</b>	<b>-647,500</b>	<b>-592,585</b>	<b>54,915</b>	<b>-8.48</b>	_____
<b>TOTAL REVENUES</b>	<b>-573,179</b>	<b>-647,500</b>	<b>-592,585</b>	<b>54,915</b>		
<b>TOTAL 630 RECREATION</b>	<b>-51,172</b>	<b>-8,487</b>	<b>0</b>	<b>8,487</b>	<b>-100.00</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**SPECIAL REVENUE, OFFSET and ENTERPRISE FUNDS**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b>699 GOLF</b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>62015001 - SALARIES &amp; WAGES</b>						
511000 FULL-TIME	843,010	881,845	908,535	26,690	3.03	_____
511002 PART-TIME	3	0	0	0	0.00	_____
512001 SEASONAL FOOD SERVICE WAGES	149,033	140,000	160,000	20,000	14.29	_____
512002 SEASONAL MAINTENANCE WAGES	207,225	255,000	255,000	0	0.00	_____
512003 SEASONAL OPERATIONS WAGES	184,816	180,000	190,000	10,000	5.56	_____
513000 OVER-TIME	56,433	55,000	60,000	5,000	9.09	_____
<b>SUB TOTAL SALARIES &amp; WAGES</b>	<b>1,440,521</b>	<b>1,511,845</b>	<b>1,573,535</b>	<b>61,690</b>	<b>4.08</b>	_____
<b>62015011 - ADMINISTRATION</b>						
517007 BR GLF CTY RETIREMENT ASSESSM	193,841	200,211	210,222	10,011	5.00	_____
530022 ADVERTISING	28,028	21,000	30,000	9,000	42.86	_____
530058 CREDIT CARD EXPENSES	52,995	41,000	53,000	12,000	29.27	_____
534002 TELEPHONE & ALARM	3,673	4,000	3,700	-300	-7.50	_____
542000 OFFICE SUPPLIES	5,976	9,000	7,000	-2,000	-22.22	_____
558012 STAFF SHIRTS	2,303	2,000	2,000	0	0.00	_____
558060 BAG TAGS & SCORE CARDS	1,312	5,000	5,000	0	0.00	_____
571500 SEMINARS/MILEAGE	4,805	6,000	5,000	-1,000	-16.67	_____
572000 OUT OF STATE TRAVEL (MILEAGE)	2,189	2,500	2,100	-400	-16.00	_____
573000 DUES/MEMBERSHIPS/SUB	6,868	6,000	7,000	1,000	16.67	_____
578060 EDUCATION REIMBURSEMENT	2,354	2,000	2,500	500	25.00	_____
578062 WATER MONITORING	6,515	5,000	6,500	1,500	30.00	_____
578068 HEALTH INSURANCE	143,213	124,787	143,213	18,426	14.77	_____
<b>SUB TOTAL ADMINISTRATION</b>	<b>454,071</b>	<b>428,498</b>	<b>477,235</b>	<b>48,737</b>	<b>11.37</b>	_____
<b>62015014 - BUILDINGS &amp; GRDS</b>						
521000 ENERGY	121,681	120,563	122,000	1,438	1.19	_____
524000 REPAIRS & MAINTENANCE	32,677	17,500	35,000	17,500	100.00	_____
529002 CUSTODIAL	9,971	13,000	10,000	-3,000	-23.08	_____
530066 CONTRACT WORK	34,625	42,001	50,000	7,999	19.04	_____
538056 UNIFORMS	9,949	8,563	9,000	437	5.10	_____
538060 ELEVATOR	2,030	2,000	2,000	0	0.00	_____
543000 MAINTENANCE SUPPLIES	345,183	247,013	280,000	32,987	13.35	_____
545000 JANITORIAL SUPPLIES	3,046	4,000	3,000	-1,000	-25.00	_____
558062 HARDWARE GOODS	5,595	5,000	5,500	500	10.00	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**SPECIAL REVENUE, OFFSET and ENTERPRISE FUNDS**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b>699 GOLF</b>						
578064 TEE TIME RESERVATION SYSTEM	5,400	12,000	12,000	0	0.00	_____
581000 CAPITAL EXPENDITURES	173,577	163,000	175,000	12,000	7.36	_____
<b>SUB TOTAL BUILDINGS &amp; GRDS</b>	<b>743,733</b>	<b>634,640</b>	<b>703,500</b>	<b>68,860</b>	<b>10.85</b>	_____
<b>62015021 - GOLF UNEMPLOYMNT</b>						
517001 GOLF UNEMPLOYMENT	37,002	40,000	40,000	0	0.00	_____
<b>SUB TOTAL GOLF UNEMPLOYMNT</b>	<b>37,002</b>	<b>40,000</b>	<b>40,000</b>	<b>0</b>	<b>0.00</b>	_____
<b>62015062 - BR GOLF HEALTH, MED EXP</b>						
517003 BR GOLF MEDICARE TOWN SHARE	20,976	20,755	21,000	245	1.18	_____
517006 BR GOLF OPEB EXPENSE	68,600	68,600	68,600	0	0.00	_____
517008 WORKERS COMP INSURANCE	25,353	27,052	29,757	2,705	10.00	_____
574000 BR GOLF PROPERTY & CASU	46,769	49,903	54,893	4,990	10.00	_____
<b>SUB TOTAL BR GOLF HEALTH, MED EXP</b>	<b>161,698</b>	<b>166,310</b>	<b>174,250</b>	<b>7,940</b>	<b>4.77</b>	_____
<b>62015070 - DEBT</b>						
591000 DEBT SERVICE PRINC	223,630	220,000	247,000	27,000	12.27	_____
591500 DEBT SERVICE INT	70,321	96,475	54,900	-41,575	-43.09	_____
<b>SUB TOTAL DEBT</b>	<b>293,951</b>	<b>316,475</b>	<b>301,900</b>	<b>-14,575</b>	<b>-4.61</b>	_____
<b>62015230 - BASS RIVER RESTAURANT</b>						
530022 ADVERTISING	975	0	0	0	0.00	_____
540000 SUPPLIES	6,565	5,000	5,000	0	0.00	_____
545000 CUSTODIAL & HSEKPNG SUPPLIES	686	1,200	1,000	-200	-16.67	_____
549000 FOOD AND FOOD SUPPLIES BR	67,252	55,000	65,000	10,000	18.18	_____
570601 HOOD SYSTEM	350	400	350	-50	-12.50	_____
570602 BEER AND WINE BASS RIVER	28,914	29,000	29,000	0	0.00	_____
570603 LIQUOR BASS RIVER	11,983	14,000	12,000	-2,000	-14.29	_____
574300 OTHER INSURANCE	7,464	6,000	7,500	1,500	25.00	_____
578036 LICENSES & PERMITS	2,785	2,800	2,800	0	0.00	_____
578109 EQUIP. OTHER	4,902	5,000	5,000	0	0.00	_____
<b>SUB TOTAL BASS RIVER RESTAURANT</b>	<b>131,876</b>	<b>118,400</b>	<b>127,650</b>	<b>9,250</b>	<b>7.81</b>	_____
<b>62015639 - GOLF SHOP AND RANGE</b>						
527027 HANDICAP SERVICE	9,994	10,500	9,000	-1,500	-14.29	_____
558064 PRO SHOP - RETAIL	131,945	135,000	130,000	-5,000	-3.70	_____
558066 DRIVING RANGE	2,613	12,000	3,000	-9,000	-75.00	_____
558068 PRO SHOP - OTHER	2,524	10,500	9,000	-1,500	-14.29	_____
<b>SUB TOTAL GOLF SHOP AND RANGE</b>	<b>147,076</b>	<b>168,000</b>	<b>151,000</b>	<b>-17,000</b>	<b>-10.12</b>	_____

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	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b>699 GOLF</b>						
<b>62015640 - GOLF CARS</b>						
527028 CART LEASE	97,745	98,000	120,000	22,000	22.45	_____
<b>SUB TOTAL GOLF CARS</b>	<b>97,745</b>	<b>98,000</b>	<b>120,000</b>	<b>22,000</b>	<b>22.45</b>	_____
<b>62015641 - EQUIPMENT MAINTENANCE</b>						
543000 EQUIP MAINTENANCE SUPPLIES	118,262	90,000	70,000	-20,000	-22.22	_____
<b>SUB TOTAL EQUIPMENT MAINTENANCE</b>	<b>118,262</b>	<b>90,000</b>	<b>70,000</b>	<b>-20,000</b>	<b>-22.22</b>	_____
<b>62025001 - BB HILLS - SALARIES &amp; WAGES</b>						
512001 SEASONAL FOOD SERVICE WAGES	2,398	0	0	0	0.00	_____
<b>SUB TOTAL BB HILLS - SALARIES &amp; WAGES</b>	<b>2,398</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	_____
<b>62025230 - BAYBERRY HILLS RESTAURANT</b>						
540000 RESTAURANT SUPPLIES BAYBERRY	4,554	4,000	4,000	0	0.00	_____
545000 REST. CUSTODIAL BAYBERRY	0	750	750	0	0.00	_____
549000 FOOD & FOOD SUPPLIES BAYBERRY	43,269	57,000	41,000	-16,000	-28.07	_____
570601 HOOD SYST REST. BAYBERRY	836	500	500	0	0.00	_____
570602 BEER & WINE BAYBERRY HILLS	26,064	28,000	27,000	-1,000	-3.57	_____
570603 LIQUOR BAYBERRY HILLS	13,190	12,000	13,000	1,000	8.33	_____
574300 RESTAURANT INSURANCE BAYBERRY	7,464	6,500	7,500	1,000	15.38	_____
578036 REST LIC/ PERMITS BAYBERRY	2,555	2,400	2,800	400	16.67	_____
578109 RESTAURANT EQUIPMENT BAYBERRY	465	1,500	700	-800	-53.33	_____
<b>SUB TOTAL BAYBERRY HILLS RESTAURANT</b>	<b>98,396</b>	<b>112,650</b>	<b>97,250</b>	<b>-15,400</b>	<b>-13.67</b>	_____
<b>TOTAL COMPENSATION &amp; EXPENDITURES</b>	<b>3,726,729</b>	<b>3,684,818</b>	<b>3,836,320</b>	<b>151,502</b>		
<b>REVENUES</b>						
<b>62014200 - BASS RIVER - REVENUES</b>						
424410 GOLF RESIDENT FEES	-635,866	-950,000	-725,000	225,000	-23.68	_____
424411 HANDICAP FEES	-12,560	-13,000	-13,000	0	0.00	_____
424420 GREEN FEES	-607,562	-620,000	-620,000	0	0.00	_____
424450 GOLF CART RENTALS	-289,876	-290,000	-295,000	-5,000	1.72	_____
424470 OTHER MISCELLANEOUS	-172	0	0	0	0.00	_____
427030 GOLF CONCESSIONS - PRO	-89,135	-85,000	-93,733	-8,733	10.27	_____
432290 FEES - GOLF NONRESIDENTS	-61,214	0	0	0	0.00	_____
432295 FEES-GOLF CAPITAL CHARGE	-116,400	0	0	0	0.00	_____
<b>SUB TOTAL BASS RIVER - REVENUES</b>	<b>-1,812,786</b>	<b>-1,958,000</b>	<b>-1,746,733</b>	<b>211,267</b>	<b>-10.79</b>	_____
<b>62014230 - BASS RIVER RESTAURANT</b>						
437016 BEER AND WINE	-99,484	-90,000	-100,000	-10,000	11.11	_____

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PROJECTION: 20212

**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Revenue Budget Projection**  
**SPECIAL REVENUE, OFFSET and ENTERPRISE FUNDS**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b>699 GOLF</b>						
437017 SOFT DRINKS	-15,073	-15,000	-16,000	-1,000	6.67	_____
437019 TOTAL FOOD SALES	-95,636	-115,000	-96,000	19,000	-16.52	_____
437021 BASS RIVERLIQUOR SALES REVENUE	-43,334	-41,000	-44,000	-3,000	7.32	_____
484005 OTHER MISCELLANEOUS REV	-1,856	0	0	0	0.00	_____
<b>SUB TOTAL BASS RIVER RESTAURANT</b>	<b>-255,382</b>	<b>-261,000</b>	<b>-256,000</b>	<b>5,000</b>	<b>-1.92</b>	_____
<b>62014820 - BASS RIVER - REVENUES</b>						
482010 INTEREST EARNED IN BANKS	-203	-225	-225	0	0.00	_____
<b>SUB TOTAL BASS RIVER - REVENUES</b>	<b>-203</b>	<b>-225</b>	<b>-225</b>	<b>0</b>	<b>0.00</b>	_____
<b>62014970 - BASS RIVER - REVENUES</b>						
497000 TRANSFERS IN FROM GF	-364,000	0	0	0	0.00	_____
<b>SUB TOTAL BASS RIVER - REVENUES</b>	<b>-364,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	_____
<b>62024200 - BAYBERRY HILLS - REVENUES</b>						
424411 HANDICAP FEES	-1,915	-1,350	-2,000	-650	48.15	_____
424420 GREEN FEES	-779,246	-649,617	-794,362	-144,745	22.28	_____
424440 DRIVING RANGE	-76,984	-72,000	-78,000	-6,000	8.33	_____
424450 GOLF CART RENTALS	-377,333	-325,000	-390,000	-65,000	20.00	_____
424470 OTHER MISCELLANEOUS	-397	0	0	0	0.00	_____
427030 GOLF CONCESSIONS - PRO	-126,431	-118,000	-130,000	-12,000	10.17	_____
<b>SUB TOTAL BAYBERRY HILLS - REVENUES</b>	<b>-1,362,306</b>	<b>-1,165,967</b>	<b>-1,394,362</b>	<b>-228,395</b>	<b>19.59</b>	_____
<b>62024230 - BAYBERRY HILLS RESTAURANT</b>						
437016 BEER & WINE REVENUE BAYBERRY	-94,339	-62,000	-95,000	-33,000	53.23	_____
437017 SOFT DRINKS REVENUE BAYBERRY	-22,699	-16,500	-23,000	-6,500	39.39	_____
437019 TOTAL FOOD SALES	-53,521	-45,500	-54,000	-8,500	18.68	_____
437021 BB HILLS LIQUOR SALES REVENUE	-41,230	-26,500	-42,000	-15,500	58.49	_____
484005 OTHER MISCELLANEOUS REV	-2,898	0	0	0	0.00	_____
<b>SUB TOTAL BAYBERRY HILLS RESTAURANT</b>	<b>-214,688</b>	<b>-150,500</b>	<b>-214,000</b>	<b>-63,500</b>	<b>42.19</b>	_____
<b>TOTAL REVENUES</b>	<b>-4,009,364</b>	<b>-3,535,692</b>	<b>-3,611,320</b>	<b>-75,628</b>		
<b>TOTAL 699 GOLF</b>	<b>-282,636</b>	<b>149,126</b>	<b>225,000</b>	<b>75,874</b>	<b>50.88</b>	_____
	<b>Addition to Surplus</b>	<b>Reduction in Surplus</b>	<b>Reduct. in Surplus</b>			

**FY2021 BUDGET**  
**Public Safety**

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**TOWN OF YARMOUTH**  
**BUDGET SUMMARY - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>		<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>Fin Com</b>	<b>\$ Change</b>	<b>% Change Recommended</b>
<b>PUBLIC SAFETY</b>					
<b>210 POLICE</b>					
WAGES	7,198,008	7,345,932	7,321,734	-24,198	-0.33 _____
EXPENSES	215,804	246,404	258,404	12,000	4.87 _____
<b>Total POLICE</b>	<b>7,413,812</b>	<b>7,592,336</b>	<b>7,580,138</b>	<b>-12,198</b>	<b>-0.16</b> _____
<b>220 FIRE</b>					
WAGES	6,692,730	6,851,578	7,249,986	398,408	5.81 _____
EXPENSES	467,193	509,876	511,191	1,315	0.26 _____
<b>Total FIRE</b>	<b>7,159,923</b>	<b>7,361,454</b>	<b>7,761,177</b>	<b>399,723</b>	<b>5.42</b> _____
<b>TOTAL PUBLIC SAFETY</b>	<b>14,573,735</b>	<b>14,953,790</b>	<b>15,341,315</b>	<b>387,525</b>	<b>2.59</b> _____

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PROJECTION: 20211

**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>210 POLICE</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>02105001 - POLICE SALARIES</b>						
511000 POLICE FULL-TIME POSITION	6,000,064	6,420,521	6,446,323	25,802	0.40	_____
511002 POLICE PART-TIME POSITION	69,440	66,000	66,000	0	0.00	_____
512000 POLICE PROVISIONAL IT SUPPORT	20,863	25,000	25,000	0	0.00	_____
512010 POLICE PROVIS EVIDENCE/LICENSE	0	25,000	25,000	0	0.00	_____
513000 POLICE OVER-TIME POSITION	879,622	634,411	584,411	-50,000	-7.88	_____
513010 POLICE TRAINING OVERTIME	127,235	100,000	100,000	0	0.00	_____
513012 POLICE PAC OVERTIME	100,784	100,000	100,000	0	0.00	_____
<b>SUB TOTAL POLICE SALARIES</b>	<b>7,198,008</b>	<b>7,370,932</b>	<b>7,346,734</b>	<b>-24,198</b>	<b>-0.33</b>	_____
<b>02105011 - POLICE EXPENSES</b>						
527000 POLICE RENTAL & LEASE	0	0	12,000	12,000	100.00	_____
538066 SERVICE / CONTRACTS	69,286	57,079	57,079	0	0.00	_____
542000 POLICE SUPPLIES	22,749	35,625	35,625	0	0.00	_____
548000 POLICE VEHICLE SUPPLIES	22,575	32,000	32,000	0	0.00	_____
558012 POLICE UNIFORMS AND CLTH	23,590	23,600	23,600	0	0.00	_____
558088 WEAPON SUPPLIES	21,095	20,000	20,000	0	0.00	_____
570000 OTHER	5,251	10,500	10,500	0	0.00	_____
573000 POLICE DUES/MEMBER/SUBS	9,268	10,000	10,000	0	0.00	_____
578078 POL TRAINING OTHER	16,605	16,000	16,000	0	0.00	_____
578080 POL UNIFORMS OTHER	25,386	16,600	16,600	0	0.00	_____
<b>SUB TOTAL POLICE EXPENSES</b>	<b>215,804</b>	<b>221,404</b>	<b>233,404</b>	<b>12,000</b>	<b>5.42</b>	_____
<b>TOTAL 210 POLICE</b>	<b>7,413,812</b>	<b>7,592,336</b>	<b>7,580,138</b>	<b>-12,198</b>	<b>-0.16</b>	_____

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 PROJECTION: 20211

**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>220 FIRE</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>02205001 - FIRE SALARIES</b>						
511000 FIRE FULL-TIME POSITION	5,425,489	5,814,075	6,262,483	448,408	7.71	_____
511002 FIRE PART-TIME POSITION	2,821	15,000	15,000	0	0.00	_____
513000 FIRE OVER-TIME POSITION	1,182,843	922,503	872,503	-50,000	-5.42	_____
513010 OVERTIME FOR TRAINING	81,578	100,000	100,000	0	0.00	_____
<b>SUB TOTAL FIRE SALARIES</b>	<b>6,692,730</b>	<b>6,851,578</b>	<b>7,249,986</b>	<b>398,408</b>	<b>5.81</b>	_____
<b>02205220 - FIRE ADMIN EXP</b>						
524000 FIRE REPAIRS AND MAINT	35,740	65,885	42,200	-23,685	-35.95	_____
524001 FIRE SOFTWARE MAINTENANCE	25,126	44,449	44,449	0	0.00	_____
530000 FIRE PROFESSIONAL & TECH	58,573	23,551	33,551	10,000	42.46	_____
530001 EMT/PARAMEDIC CERTIFICATIONS	9,084	4,500	19,500	15,000	333.33	_____
534000 CMED BILLING	22,137	21,311	21,311	0	0.00	_____
534002 COMMUNICATIONS	0	14,200	14,200	0	0.00	_____
542000 FIRE OFFICE SUPPLIES	9,054	8,000	8,000	0	0.00	_____
571500 FIRE SEMINARS/MILEAGE	7,488	13,800	13,800	0	0.00	_____
573005 AMB. BILLING / EMS FEES	50,596	58,000	58,000	0	0.00	_____
<b>SUB TOTAL FIRE ADMIN EXP</b>	<b>217,798</b>	<b>253,696</b>	<b>255,011</b>	<b>1,315</b>	<b>0.52</b>	_____
<b>02205221 - FIRE EMS EXP</b>						
524006 FIRE VEHICLE MAINT	63,117	75,000	75,000	0	0.00	_____
558012 PROTECTIVE CLOTHING	39,158	25,000	25,000	0	0.00	_____
558094 FIRE/EMS SUPPLIES	121,407	126,180	126,180	0	0.00	_____
578000 FIRE UNCLASSIFIED	25,713	30,000	30,000	0	0.00	_____
<b>SUB TOTAL FIRE EMS EXP</b>	<b>249,395</b>	<b>256,180</b>	<b>256,180</b>	<b>0</b>	<b>0.00</b>	_____
<b>TOTAL 220 FIRE</b>	<b>7,159,923</b>	<b>7,361,454</b>	<b>7,761,177</b>	<b>399,723</b>	<b>5.43</b>	_____

**FY2021 BUDGET**  
**Municipal Inspections**

05/25/2020  
5:54:10PM

**TOWN OF YARMOUTH**  
**BUDGET SUMMARY - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>		<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>Fin Com</b>	<b>\$ Change</b>	<b>% Change Recommended</b>
<b>MUNICIPAL INSPECTIONS</b>					
<b>241 BUILDING INSPECTOR</b>					
WAGES	489,136	505,019	524,028	19,009	3.76 _____
EXPENSES	38,331	42,134	28,780	-13,354	-31.69 _____
<b>Total BUILDING INSPECTOR</b>	<b>527,467</b>	<b>547,153</b>	<b>552,808</b>	<b>5,655</b>	<b>1.03 _____</b>
<b>510 BOARD OF HEALTH</b>					
WAGES	455,011	448,752	471,970	23,218	5.17 _____
EXPENSES	87,933	99,449	18,099	-81,350	-81.80 _____
<b>Total BOARD OF HEALTH</b>	<b>542,944</b>	<b>548,201</b>	<b>490,069</b>	<b>-58,132</b>	<b>-10.60 _____</b>
<b>543 VETERANS</b>					
EXPENSES	139,952	214,131	157,226	-56,906	-26.58 _____
<b>Total VETERANS</b>	<b>139,952</b>	<b>214,131</b>	<b>157,226</b>	<b>-56,906</b>	<b>-26.50 _____</b>
<b>TOTAL MUNICIPAL INSPECTIONS</b>	<b>1,210,363</b>	<b>1,309,485</b>	<b>1,200,103</b>	<b>-109,382</b>	<b>-8.35 _____</b>

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 PROJECTION: 20211

**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>241 BUILDING INSPECTOR</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>02415001 - BUILD INSPECT SALARIES</b>						
511000 BUILD INSPCT FULL-TIME POSITN	453,397	452,579	476,588	24,009	5.31	_____
511002 BUILD INSPCT PART-TIME POSIT	28,840	37,440	37,440	0	0.00	_____
513000 BUILD INSPCT OVER-TIME POSIT	6,899	15,000	10,000	-5,000	-33.33	_____
<b>SUB TOTAL BUILD INSPECT SALARIES</b>	<b>489,136</b>	<b>505,019</b>	<b>524,028</b>	<b>19,009</b>	<b>3.76</b>	_____
<b>02415012 - BUILDING INSPECT OPERTN EXP</b>						
524000 BUILD INSPCT REPAIRS AND MAINT	303	364	400	36	9.89	_____
530000 BUILD INSPCT PROFSNAL & TECH	1,850	5,500	5,000	-500	-9.09	_____
538058 BUILD INSPCT UNIFORMS SERVICE	125	0	0	0	0.00	_____
542000 BUILD INSPCT SUPPLIES	4,934	3,800	3,800	0	0.00	_____
558012 BUILD INSPCT UNIFORMS AND CLTH	0	200	200	0	0.00	_____
571002 BUILD INSPCT MILEAGE	220	200	250	50	25.00	_____
571500 BUILD INSPCT SEMINARS/MILEAGE	1,867	2,910	2,410	-500	-17.18	_____
573000 BUILD INSPCT DUES/MEMBER/SUBS	1,592	1,720	1,720	0	0.00	_____
578092 BLD INSPCT SLR OF WTS & MEASR	0	0	15,000	15,000	100.00	_____
<b>SUB TOTAL BUILDING INSPECT OPERTN EXP</b>	<b>10,891</b>	<b>14,694</b>	<b>28,780</b>	<b>14,086</b>	<b>95.86</b>	_____
<b>02415062 - BLD DEPT HEALTH, MEDICARE</b>						
517006 BLD DEPT OPEB EXPENSE	27,440	27,440	0	-27,440	-100.00	_____
<b>SUB TOTAL BLD DEPT HEALTH, MEDICARE</b>	<b>27,440</b>	<b>27,440</b>	<b>0</b>	<b>-27,440</b>	<b>-100.00</b>	_____
<b>TOTAL 241 BUILDING INSPECTOR</b>	<b>527,467</b>	<b>547,153</b>	<b>552,808</b>	<b>5,655</b>	<b>1.03</b>	_____

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PROJECTION: 20211

**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b>510 BOARD OF HEALTH</b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>05105001 - BD OF HEALTH SALARIES</b>						
511000 BOH FULL-TIME POSITION	455,011	448,752	471,970	23,218	5.17	_____
<b>SUB TOTAL BD OF HEALTH SALARIES</b>	<b>455,011</b>	<b>448,752</b>	<b>471,970</b>	<b>23,218</b>	<b>5.17</b>	_____
<b>05105011 - BOH ADMIN EXP</b>						
517006 BOH OPEB EXPENSE	17,150	17,150	0	-17,150	-100.00	_____
524000 BOH REPAIRS AND MAINT	350	1,279	1,279	0	0.00	_____
530000 BOH PROFSNAL & TECH	0	450	450	0	0.00	_____
530022 BOH ADVERTISING	127	250	250	0	0.00	_____
542000 BOH SUPPLIES	2,813	3,000	3,000	0	0.00	_____
548000 BOH VEHICLE SUPPLIES	212	800	800	0	0.00	_____
571500 BOH SEMINARS/MILEAGE	1,445	2,500	1,500	-1,000	-40.00	_____
573000 BOH DUES/MEMBER/SUBS	680	850	850	0	0.00	_____
578100 BOH ANIML INSPECT - DOG BITES	0	6,200	3,000	-3,200	-51.61	_____
578106 ANIMAL INSPECTOR - BARN INSPCT	0	800	800	0	0.00	_____
<b>SUB TOTAL BOH ADMIN EXP</b>	<b>22,777</b>	<b>33,279</b>	<b>11,929</b>	<b>-21,350</b>	<b>-64.15</b>	_____
<b>05105520 - GENERAL FUND - OPERATING</b>						
538300 HUMAN SERVICES	59,130	60,000	0	-60,000	-100.00	_____
538500 NURSING SERVICES	6,026	6,170	6,170	0	0.00	_____
<b>SUB TOTAL GENERAL FUND - OPERATING</b>	<b>65,156</b>	<b>66,170</b>	<b>6,170</b>	<b>-60,000</b>	<b>-90.68</b>	_____
<b>TOTAL 510 BOARD OF HEALTH</b>	<b>542,944</b>	<b>548,201</b>	<b>490,069</b>	<b>-58,132</b>	<b>-10.60</b>	_____

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PROJECTION: 20211

**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>543 VETERANS</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>05435000 - VETERANS ADMINISTRATI</b>						
529015 VETERANS ADMINISTR COST ASSMNT	40,319	44,345	47,226	2,881	6.50	_____
<b>SUB TOTAL VETERANS ADMINISTRATI</b>	<b>40,319</b>	<b>44,345</b>	<b>47,226</b>	<b>2,881</b>	<b>6.50</b>	_____
<b>05435540 - VETERANS EXPENSES</b>						
577000 VETERANS BENEFITS	99,633	169,786	110,000	-59,786	-35.21	_____
<b>SUB TOTAL VETERANS EXPENSES</b>	<b>99,633</b>	<b>169,786</b>	<b>110,000</b>	<b>-59,786</b>	<b>-35.21</b>	_____
<b>TOTAL 543 VETERANS</b>	<b>139,952</b>	<b>214,131</b>	<b>157,226</b>	<b>-56,906</b>	<b>-26.58</b>	_____

**FY2021 BUDGET**  
**Municipal Operations**

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**TOWN OF YARMOUTH**  
**BUDGET SUMMARY - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>		<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>Fin Com</b>	<b>\$ Change</b>	<b>% Change Recommended</b>
<b>MUNICIPAL OPERATIONS</b>					
<b>155 INFORMATION TECHNOLOGY</b>					
WAGES	383,013	388,105	449,480	61,375	15.81 _____
EXPENSES	352,634	453,049	486,592	33,543	7.40 _____
<b>Total INFORMATION TECHNOLOGY</b>	<b>735,647</b>	<b>841,154</b>	<b>936,072</b>	<b>94,918</b>	<b>11.22</b> _____
<b>TOTAL MUNICIPAL OPERATIONS</b>	<b>735,647</b>	<b>841,154</b>	<b>936,072</b>	<b>94,918</b>	<b>11.28</b> _____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>155 INFORMATION TECHNOLOGY</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>01555001 - INFORMATION TECH SALARIES</b>						
511000 INFO TECH FULL-TIME POSITION	372,501	375,176	436,551	61,375	16.36	_____
512000 INFO TECH SEASL POSITION	10,512	12,929	12,929	0	0.00	_____
<b>SUB TOTAL INFORMATION TECH SALARIES</b>	<b>383,013</b>	<b>388,105</b>	<b>449,480</b>	<b>61,375</b>	<b>15.81</b>	_____
<b>01555038 - TOWNWIDE TELEPHONE EXP</b>						
530000 TOWNWIDE TELEPHONE	96,742	99,000	102,000	3,000	3.03	_____
<b>SUB TOTAL TOWNWIDE TELEPHONE EXP</b>	<b>96,742</b>	<b>99,000</b>	<b>102,000</b>	<b>3,000</b>	<b>3.03</b>	_____
<b>01555086 - INFORMATION TECH IT EXP</b>						
524000 INFO TECH REPAIRS AND MAINT	202,267	0	0	0	0.00	_____
530000 LICENSES & SUPPORT AGREEMENTS	13,697	224,449	248,992	24,543	10.93	_____
530076 IT SERVICES	9,270	100,400	107,400	7,000	6.97	_____
542000 OFFICE & ADMINISTRATION	563	2,000	1,500	-500	-25.00	_____
571500 MILELAGE & TRAINING	1,655	1,500	1,000	-500	-33.33	_____
578076 MAINT, REPAIR & REPLACEMENT	28,440	25,700	25,700	0	0.00	_____
<b>SUB TOTAL INFORMATION TECH IT EXP</b>	<b>255,892</b>	<b>354,049</b>	<b>384,592</b>	<b>30,543</b>	<b>8.63</b>	_____
<b>TOTAL 155 INFORMATION TECHNOLOGY</b>	<b>735,647</b>	<b>841,154</b>	<b>936,072</b>	<b>94,918</b>	<b>11.28</b>	_____

**FY2021 BUDGET**  
**Department of Public Works**

05/25/2020  
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**TOWN OF YARMOUTH**  
**BUDGET SUMMARY - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 Fin Com	\$ Change	% Change	FinCom Recommended
<b>PUBLIC WORKS</b>						
<b>192 FACILITIES</b>						
WAGES	170,657	171,172	224,257	53,085	31.01	_____
EXPENSES	99,420	136,286	118,786	-17,500	-12.84	_____
<b>Total FACILITIES</b>	<b>270,077</b>	<b>307,458</b>	<b>343,043</b>	<b>35,585</b>	<b>11.57</b>	_____
<b>294 TREES</b>						
HWY TREES EXP	10,098	10,302	10,000	-302	-2.94	_____
HWY GRENHD FLY CNTR EXP	2,700	2,700	2,700	0	0.00	_____
EXPENSES	12,798	13,002	12,700	-302	-2.33	_____
<b>Total TREES</b>	<b>12,798</b>	<b>13,002</b>	<b>12,700</b>	<b>-302</b>	<b>-2.33</b>	_____
<b>421 DPW ADMIN &amp; ENGINEERING</b>						
WAGES	229,079	231,600	352,374	120,774	52.15	_____
EXPENSES	339,920	502,935	450,303	-52,632	-10.47	_____
<b>Total DPW ADMIN &amp; ENGINEERING</b>	<b>569,000</b>	<b>734,535</b>	<b>802,677</b>	<b>68,142</b>	<b>9.27</b>	_____
<b>422 HIGHWAY</b>						
HIGHWAY SALARIES	737,316	810,603	823,764	13,161	1.62	_____
WAGES	737,316	810,603	823,764	13,161	1.62	_____
HIGHWAY EXPENSE	115,158	115,990	115,263	-727	-0.63	_____
HWY MACHINERY EXP	35,952	37,029	37,029	0	0.00	_____
EXPENSES	151,110	153,019	152,292	-727	-0.48	_____
<b>Total HIGHWAY</b>	<b>888,426</b>	<b>963,622</b>	<b>976,056</b>	<b>12,434</b>	<b>1.29</b>	_____
<b>423 SNOW AND ICE</b>						
WAGES	64,802	41,000	41,000	0	0.00	_____
EXPENSES	176,659	156,100	156,100	0	0.00	_____
<b>Total SNOW AND ICE</b>	<b>241,461</b>	<b>197,100</b>	<b>197,100</b>	<b>0</b>	<b>0.00</b>	_____
<b>433 SANITATION</b>						
WAGES	575,165	605,706	598,965	-6,741	-1.11	_____
EXPENSES	2,658,093	2,710,075	2,955,744	245,669	9.07	_____
<b>Total SANITATION</b>	<b>3,233,258</b>	<b>3,315,781</b>	<b>3,554,709</b>	<b>238,928</b>	<b>7.13</b>	_____
<b>440 SEPTAGE</b>						
WAGES	65,374	51,760	0	-51,760	-100.00	_____
EXPENSES	1,833,366	2,001,305	2,284,503	283,198	14.15	_____
<b>Total SEPTAGE</b>	<b>1,898,739</b>	<b>2,053,065</b>	<b>2,284,503</b>	<b>231,438</b>	<b>11.26</b>	_____
<b>450 WATER</b>						
WAGES	1,207,266	1,574,477	1,482,268	-92,209	-5.86	_____
EXPENSES	1,740,387	2,465,615	2,402,743	-62,872	-2.55	_____

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**TOWN OF YARMOUTH**  
**BUDGET SUMMARY - FY 2021 Expense Budget Projection**  
**SPECIAL REVENUE, OFFSET and ENTERPRISE FUNDS**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>Fin Com</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b>Total WATER</b>	<b>2,947,653</b>	<b>4,040,092</b>	<b>3,885,011</b>	<b>-155,081</b>	<b>-3.83</b>	_____
<b>491 CEMETERY</b>						
WAGES	100,397	106,401	105,956	-445	-0.42	_____
EXPENSES	35,831	40,374	37,574	-2,800	-6.94	_____
<b>Total CEMETERY</b>	<b>136,228</b>	<b>146,775</b>	<b>143,530</b>	<b>-3,245</b>	<b>-2.21</b>	_____
<b>650 PARKS</b>						
WAGES	464,703	474,379	512,573	38,194	8.05	_____
EXPENSES	131,086	144,259	140,674	-3,585	-2.48	_____
<b>Total PARKS</b>	<b>595,789</b>	<b>618,638</b>	<b>653,247</b>	<b>34,610</b>	<b>5.59</b>	_____
<b>TOTAL PUBLIC WORKS</b>	<b>10,793,429</b>	<b>12,390,069</b>	<b>12,852,576</b>	<b>462,508</b>	<b>3.73</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>192 FACILITIES</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>01925001 - BUILDING MAINT. DIV. SALARIES</b>						
511000 BUILDING MAINT. DIV. FULL TIME	167,089	167,472	220,557	53,085	31.70	_____
513000 BUILDING MAINT. DIV. OVERTIME	3,567	3,700	3,700	0	0.00	_____
<b>SUB TOTAL BUILDING MAINT. DIV. SALARIES</b>	<b>170,657</b>	<b>171,172</b>	<b>224,257</b>	<b>53,085</b>	<b>31.01</b>	_____
<b>01925195 - GENERAL FUND - OPERATING</b>						
524000 REPAIRS AND MAINTENANCE	4,396	1,500	1,500	0	0.00	_____
529002 CUSTODIAL	59,993	71,515	71,515	0	0.00	_____
530000 PROFESSIONAL AND TECHNICAL	33,080	50,066	40,066	-10,000	-19.97	_____
543000 MAINTENANCE SUPPLIES	1,952	11,405	4,405	-7,000	-61.38	_____
571500 SEMINARS/MILEAGE	0	1,800	1,300	-500	-27.78	_____
<b>SUB TOTAL GENERAL FUND - OPERATING</b>	<b>99,420</b>	<b>136,286</b>	<b>118,786</b>	<b>-17,500</b>	<b>-12.84</b>	_____
<b>TOTAL 192 FACILITIES</b>	<b>270,077</b>	<b>307,458</b>	<b>343,043</b>	<b>35,585</b>	<b>11.57</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>294 TREES</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>02945440 - HWY TREES EXP</b>						
530000 HWY PROFSNAL & TECH	10,098	10,302	10,000	-302	-2.94	_____
<b>SUB TOTAL HWY TREES EXP</b>	<b>10,098</b>	<b>10,302</b>	<b>10,000</b>	<b>-302</b>	<b>-2.94</b>	_____
<b>02945441 - HWY GRENHD FLY CNTR EXP</b>						
530000 HWY PROFSNAL & TECH	2,700	2,700	2,700	0	0.00	_____
<b>SUB TOTAL HWY GRENHD FLY CNTR EXP</b>	<b>2,700</b>	<b>2,700</b>	<b>2,700</b>	<b>0</b>	<b>0.00</b>	_____
<b>TOTAL 294 TREES</b>	<b>12,798</b>	<b>13,002</b>	<b>12,700</b>	<b>-302</b>	<b>-2.33</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>421 DPW ADMIN &amp; ENGINEERING</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>04215001 - DPW SALARIES</b>						
511000 DPW & ENG FULL-TIME POSITION	229,079	231,600	352,374	120,774	52.15	_____
<b>SUB TOTAL DPW SALARIES</b>	<b>229,079</b>	<b>231,600</b>	<b>352,374</b>	<b>120,774</b>	<b>52.15</b>	_____
<b>04215011 - DPW ADMIN EXP</b>						
530000 DPW PROFSNAL & TECH	30	50	50	0	0.00	_____
530022 DPW ADVERTISING	64	50	50	0	0.00	_____
530034 DPW PRINTING	0	50	50	0	0.00	_____
542000 DPW SUPPLIES	112	600	600	0	0.00	_____
571500 DPW SEMINARS/MILEAGE	1,422	1,630	1,130	-500	-30.67	_____
573000 DPW DUES/MEMBER/SUBS	842	1,200	700	-500	-41.67	_____
<b>SUB TOTAL DPW ADMIN EXP</b>	<b>2,470</b>	<b>3,580</b>	<b>2,580</b>	<b>-1,000</b>	<b>-27.93</b>	_____
<b>04215012 - DPW ENGINEERING EXPENSE</b>						
524000 DPW/ ENG REPAIRS AND MAINT	0	2,100	2,100	0	0.00	_____
530000 DPW/ENG PROF & TECHN	33,279	30,365	30,333	-32	-0.11	_____
542000 DPW/ENG OFFICE SUPPLIES	277	3,000	3,000	0	0.00	_____
553002 DPW/ENG FIELD SUPPLIES	2,544	4,000	4,000	0	0.00	_____
571500 DPW/ENG SEMINARS/MILEAGE	966	4,300	2,800	-1,500	-34.88	_____
573000 DPW/ENG DUES/MEMBRSH/ SUBSCR	738	1,200	600	-600	-50.00	_____
578028 DPW/ENG COMPUTER,FURN&EQUIP	3,135	12,890	9,890	-3,000	-23.27	_____
<b>SUB TOTAL DPW ENGINEERING EXPENSE</b>	<b>40,939</b>	<b>57,855</b>	<b>52,723</b>	<b>-5,132</b>	<b>-8.87</b>	_____
<b>04215025 - TOWN-WIDE ENERGY EXPENSE</b>						
521001 STREET SIGNAL REPAIRS	43,858	40,000	40,000	0	0.00	_____
521005 STREET LIGHTS AND SIGNALS	11,277	70,000	40,000	-30,000	-42.86	_____
548001 GAS AND OIL	135,696	206,500	190,000	-16,500	-7.99	_____
548002 DIESEL FUEL	93,320	110,000	110,000	0	0.00	_____
548004 MARINA FUEL	12,361	15,000	15,000	0	0.00	_____
<b>SUB TOTAL TOWN-WIDE ENERGY EXPENSE</b>	<b>296,512</b>	<b>441,500</b>	<b>395,000</b>	<b>-46,500</b>	<b>-10.53</b>	_____
<b>TOTAL 421 DPW ADMIN &amp; ENGINEERING</b>	<b>569,000</b>	<b>734,535</b>	<b>802,677</b>	<b>68,142</b>	<b>9.28</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>422 HIGHWAY</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>04225001 - HIGHWAY SALARIES</b>						
511000 HWY FULL-TIME POSITION	732,807	805,603	818,764	13,161	1.63	_____
513000 HWY OVER-TIME POSITION	4,509	5,000	5,000	0	0.00	_____
<b>SUB TOTAL HIGHWAY SALARIES</b>	<b>737,316</b>	<b>810,603</b>	<b>823,764</b>	<b>13,161</b>	<b>1.62</b>	_____
<b>04225013 - HIGHWAY EXPENSE</b>						
524000 HWY REPAIRS AND MAINT	18,036	2,000	2,000	0	0.00	_____
529006 HWY TRASH REMOVAL	0	1,200	1,200	0	0.00	_____
530000 HWY PROFSNAL & TECH	3,925	2,750	2,750	0	0.00	_____
530022 HWY ADVERTISING	0	200	200	0	0.00	_____
538058 HWY UNIFORMS SERVICE	13,374	13,500	13,500	0	0.00	_____
542000 HWY SUPPLIES	3,200	1,600	1,600	0	0.00	_____
551006 HWY BOOKS AND PUBLICATNS	0	100	100	0	0.00	_____
553004 HWY PUBWKS MAT/SUP & SIGN MAT.	55,509	62,227	61,500	-727	-1.17	_____
558000 HWY MISC SUPPLIES	0	500	500	0	0.00	_____
571500 HWY SEMINARS/MILEAGE	0	149	149	0	0.00	_____
573000 HWY DUES/MEMBER/SUBS	0	200	200	0	0.00	_____
578108 HWY VEHICLE/EQUIP MAINT OTHER	21,114	31,564	31,564	0	0.00	_____
<b>SUB TOTAL HIGHWAY EXPENSE</b>	<b>115,158</b>	<b>115,990</b>	<b>115,263</b>	<b>-727</b>	<b>-0.63</b>	_____
<b>04225421 - HWY MACHINERY EXP</b>						
524000 HWY REPAIRS AND MAINT	21,145	4,480	4,480	0	0.00	_____
527000 HWY RENTAL & LEASE	204	2,000	2,000	0	0.00	_____
530000 HWY PROFSNAL & TECH	3,450	2,000	2,000	0	0.00	_____
534008 HWY RADIOS	0	1,000	1,000	0	0.00	_____
548000 HWY VEHICLE SUPPLIES	11,154	27,049	27,049	0	0.00	_____
571500 SEMINARS/MILEAGE	0	500	500	0	0.00	_____
<b>SUB TOTAL HWY MACHINERY EXP</b>	<b>35,952</b>	<b>37,029</b>	<b>37,029</b>	<b>0</b>	<b>0.00</b>	_____
<b>TOTAL 422 HIGHWAY</b>	<b>888,426</b>	<b>963,622</b>	<b>976,056</b>	<b>12,434</b>	<b>1.29</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>423 SNOW AND ICE</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>04235001 - SNOW &amp; ICE SALARIES</b>						
513000 SNOW & ICE OVER-TIME POSITION	64,802	41,000	41,000	0	0.00	_____
<b>SUB TOTAL SNOW &amp; ICE SALARIES</b>	<b>64,802</b>	<b>41,000</b>	<b>41,000</b>	<b>0</b>	<b>0.00</b>	_____
<b>04235442 - HIGHWAY SNOW &amp; ICE EXP</b>						
538066 HWY SERVICE / CONTRACTS	60,581	77,700	77,700	0	0.00	_____
553006 HWY SUP & MAT-SALT,SAND,CAL	116,078	78,400	78,400	0	0.00	_____
<b>SUB TOTAL HIGHWAY SNOW &amp; ICE EXP</b>	<b>176,659</b>	<b>156,100</b>	<b>156,100</b>	<b>0</b>	<b>0.00</b>	_____
<b>TOTAL 423 SNOW AND ICE</b>	<b>241,461</b>	<b>197,100</b>	<b>197,100</b>	<b>0</b>	<b>0.00</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>433 SANITATION</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>04335001 - SANITATION SALARIES</b>						
511000 SAN FULL-TIME POSITION	411,188	427,503	486,965	59,462	13.91	_____
511002 SAN PART-TIME POSITION	60,984	108,203	42,000	-66,203	-61.18	_____
513000 SAN OVER-TIME POSITION	102,993	70,000	70,000	0	0.00	_____
<b>SUB TOTAL SANITATION SALARIES</b>	<b>575,165</b>	<b>605,706</b>	<b>598,965</b>	<b>-6,741</b>	<b>-1.11</b>	_____
<b>04335062 - SANITATION HEALTH, MED</b>						
517006 SANITATION OPEB EXPENSE	35,052	35,052	0	-35,052	-100.00	_____
<b>SUB TOTAL SANITATION HEALTH, MED</b>	<b>35,052</b>	<b>35,052</b>	<b>0</b>	<b>-35,052</b>	<b>-100.00</b>	_____
<b>04335470 - SAN RESID DROPOFF EXP</b>						
524000 SAN REPAIRS AND MAINT	72,891	42,480	42,480	0	0.00	_____
530000 SAN PROFSNAL & TECH	71,696	103,800	98,800	-5,000	-4.82	_____
530058 CREDIT CARD SERVICES	36,800	44,733	44,733	0	0.00	_____
530086 HAZADAROUS MATERIALS	15,647	18,390	18,390	0	0.00	_____
538058 SAN UNIFORMS SERVICE	6,815	4,200	4,200	0	0.00	_____
538070 SAN RECYCLING & COMPOSTING	98,103	90,146	90,146	0	0.00	_____
538074 BRUSH DISPOSAL & REMOVAL SRV	23,764	35,000	35,000	0	0.00	_____
538076 CONSTRUCTION & DEMO SRV	1,609,292	1,650,978	1,930,318	279,340	16.92	_____
538088 SOLID WASTE TIPPING FEE	633,973	622,963	622,963	0	0.00	_____
542000 SAN SUPPLIES	21,430	12,333	18,714	6,381	51.74	_____
543000 SAN MAINTAINCE SUP	0	20,000	20,000	0	0.00	_____
548002 FUEL	32,630	30,000	30,000	0	0.00	_____
<b>SUB TOTAL SAN RESID DROPOFF EXP</b>	<b>2,623,041</b>	<b>2,675,023</b>	<b>2,955,744</b>	<b>280,721</b>	<b>10.49</b>	_____
<b>TOTAL 433 SANITATION</b>	<b>3,233,258</b>	<b>3,315,781</b>	<b>3,554,709</b>	<b>238,928</b>	<b>7.21</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**SPECIAL REVENUE, OFFSET and ENTERPRISE FUNDS**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>440 SEPTAGE</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>60005001 - SEPTAGE WAGES</b>						
511002 PART-TIME	65,374	51,760	0	-51,760	-100.00	_____
<b>SUB TOTAL SEPTAGE WAGES</b>	<b>65,374</b>	<b>51,760</b>	<b>0</b>	<b>-51,760</b>	<b>-100.00</b>	_____
<b>60005011 - SEPTAGE EXPENDITURES</b>						
517006 OPEB EXPENSE	0	4,700	0	-4,700	-100.00	_____
521000 ENERGY/ UTILITIES	126,119	246,252	272,000	25,749	10.46	_____
522000 SEPTAGE REPAIRS & MAINT	126,882	112,000	112,000	0	0.00	_____
529901 WSTE DISPOSAL-SLUDGE CAKE	214,298	192,411	334,000	141,589	73.59	_____
529902 WSTE DISPOSAL-THICKENED SLUDGE	95,865	61,590	211,590	150,000	243.55	_____
529903 WSTE DISPOSAL-GRIT	27,738	15,000	15,000	0	0.00	_____
538010 TESTING/TESTING SUPPLIES	26,694	26,267	25,000	-1,267	-4.82	_____
538078 PLANT OPERATOR	553,200	605,800	584,400	-21,400	-3.53	_____
538079 SEPTAGE VOLUME SURCHARGE	22,923	40,000	40,000	0	0.00	_____
538080 ENGINEERING CONS. OVERSIGHT	0	60,000	60,000	0	0.00	_____
538084 CONTINGENCY OPS SERVICES	31,250	10,000	10,000	0	0.00	_____
539900 BANK/CREDIT CARD FEES	5,599	25,000	25,000	0	0.00	_____
542000 OFFICE SUPPLIES/EXPENSE	11,884	12,500	12,500	0	0.00	_____
558102 GAS/DIESEL	992	2,500	2,500	0	0.00	_____
558104 CHEMICALS	12,739	20,750	20,750	0	0.00	_____
570000 OTHER EXPENDITURES	0	10,000	10,000	0	0.00	_____
574000 PROPERTY & CASU	49,401	52,711	59,563	6,852	13.00	_____
580000 CAPITAL	210,282	200,000	200,000	0	0.00	_____
<b>SUB TOTAL SEPTAGE EXPENDITURES</b>	<b>1,515,866</b>	<b>1,697,480</b>	<b>1,994,303</b>	<b>296,823</b>	<b>17.49</b>	_____
<b>60005435 - SEPTAGE EXPENDITURES</b>						
591000 DEBT PRINCIPAL	254,000	253,000	252,000	-1,000	-0.40	_____
591500 DEBT INTEREST	63,500	50,825	38,200	-12,625	-24.84	_____
<b>SUB TOTAL SEPTAGE EXPENDITURES</b>	<b>317,500</b>	<b>303,825</b>	<b>290,200</b>	<b>-13,625</b>	<b>-4.48</b>	_____
<b>60005990 - TRANSFER OUT</b>						
596000 TRANSFER TO GENERAL FUND	114,101	114,101	190,300	76,199	66.78	_____
<b>SUB TOTAL TRANSFER OUT</b>	<b>114,101</b>	<b>114,101</b>	<b>190,300</b>	<b>76,199</b>	<b>66.78</b>	_____
<b>TOTAL COMPENSATION &amp; EXPENDITURES</b>	<b>2,012,840</b>	<b>2,167,166</b>	<b>2,474,803</b>	<b>307,637</b>		
<b>REVENUES</b>						
<b>60004300 - SEPTAGE REVENUES</b>						

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Revenue Budget Projection**  
**SPECIAL REVENUE, OFFSET and ENTERPRISE FUNDS**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>440 SEPTAGE</u></b>						
430001 FEES-HAULERS	-3,152,485	-2,156,201	-2,474,203	-318,002	14.75	_____
<b>SUB TOTAL SEPTAGE REVENUES</b>	<b>-3,152,485</b>	<b>-2,156,201</b>	<b>-2,474,203</b>	<b>-318,002</b>	<b>14.75</b>	_____
<b>60004820 - SEPTAGE REVENUES</b>						
482000 INTEREST EARNED	-284	-600	-600	0	0.00	_____
<b>SUB TOTAL SEPTAGE REVENUES</b>	<b>-284</b>	<b>-600</b>	<b>-600</b>	<b>0</b>	<b>0.00</b>	_____
<b>TOTAL REVENUES</b>	<b>-3,152,769</b>	<b>-2,156,801</b>	<b>-2,474,803</b>	<b>-318,002</b>		
<b>TOTAL 440 SEPTAGE</b>	<b>-1,139,929</b>	<b>10,365</b>	<b>0</b>	<b>-10,365</b>	<b>-100.00</b>	_____
	Addition to Surplus	Reduction in Surplus	No Chg to Surplus			

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**SPECIAL REVENUE, OFFSET and ENTERPRISE FUNDS**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>450 WATER</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>28005001 - WATER DEPT SAL AND WAGES</b>						
511000 FULL-TIME	856,084	1,184,026	1,152,268	-31,758	-2.68	_____
511002 PART-TIME	81,189	58,451	0	-58,451	-100.00	_____
512000 SEASONAL	20,012	52,000	50,000	-2,000	-3.85	_____
513000 OVER-TIME	249,981	280,000	280,000	0	0.00	_____
<b>SUB TOTAL WATER DEPT SAL AND WAGES</b>	<b>1,207,266</b>	<b>1,574,477</b>	<b>1,482,268</b>	<b>-92,209</b>	<b>-5.86</b>	_____
<b>28005011 - WATER - ADMINISTRATION EXP</b>						
517007 WTR DEPT CTY RETIREM ASSESSM	258,405	267,912	281,308	13,396	5.00	_____
523406 PRINTING AND POSTAGE	42,743	50,000	50,000	0	0.00	_____
524000 REPAIRS AND MAINTENANCE	7,212	45,000	45,000	0	0.00	_____
527000 RENTALS & PROPERTY SERVICES	23,777	55,000	55,000	0	0.00	_____
530000 PROFESSIONAL AND TECHNICAL	198,276	250,000	250,000	0	0.00	_____
530006 TECHNICAL SERVICES	0	89,500	89,500	0	0.00	_____
534002 TELEPHONE AND COMMUNICATION	16,787	10,500	16,000	5,500	52.38	_____
542000 OFFICE SUPPLIES	4,530	16,500	16,000	-500	-3.03	_____
543000 MAINTENANCE SUPPLIES	49,815	56,000	56,000	0	0.00	_____
548000 VEHICLE SUPPLIES	32,729	75,500	75,000	-500	-0.66	_____
550000 MEDICAL SUPPLIES	2,143	2,500	2,500	0	0.00	_____
551000 EDUCATION SUPPLIES	1,202	21,500	21,500	0	0.00	_____
571000 IN STATE TRAVEL	0	5,000	0	-5,000	-100.00	_____
573000 DUES AND SUBSCRIPTIONS	1,150	13,500	13,500	0	0.00	_____
574000 WATER DEPT PROPERTY & CASU	82,906	88,461	100,000	11,539	13.04	_____
578000 UNCLASSIFIED	13,963	16,000	13,000	-3,000	-18.75	_____
578068 HEALTH BENEFITS	137,924	172,000	172,000	0	0.00	_____
<b>SUB TOTAL WATER - ADMINISTRATION EXP</b>	<b>873,562</b>	<b>1,234,873</b>	<b>1,256,308</b>	<b>21,435</b>	<b>1.74</b>	_____
<b>28005062 - WATER - HEALTH, MED EXP</b>						
517003 WATER MEDICARE TOWN SHARE	14,164	6,000	15,000	9,000	150.00	_____
517006 WATER OPEB EXPENSE	105,000	105,000	135,000	30,000	28.57	_____
517008 WORKERS COMP INSURANCE	38,710	41,304	45,435	4,131	10.00	_____
<b>SUB TOTAL WATER - HEALTH, MED EXP</b>	<b>157,874</b>	<b>152,304</b>	<b>195,435</b>	<b>43,131</b>	<b>28.32</b>	_____
<b>28005452 - WATER - DISTRIBUTION</b>						
523000 NON ENERGY UTILITY	202	0	0	0	0.00	_____
524000 REPAIRS AND MAINTENANCE	6,273	0	0	0	0.00	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**SPECIAL REVENUE, OFFSET and ENTERPRISE FUNDS**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>450 WATER</u></b>						
527000 RENTALS & PROPERTY SERVICES	3,379	0	0	0	0.00	
530000 PROFESSIONAL AND TECHNICAL	2,695	0	5,000	5,000	100.00	
534002 TELEPHONE AND COMMUNICATION	110	0	0	0	0.00	
538005 SERVICE CONNECTIONS	10,813	103,750	40,000	-63,750	-61.45	
543000 MAINTENANCE SUPPLIES	5,499	0	0	0	0.00	
548000 VEHICLE SUPPLIES	895	0	0	0	0.00	
550000 MEDICAL SUPPLIES	50	0	0	0	0.00	
553000 PUBLIC WORKS SUPPLIES	239	0	0	0	0.00	
573000 DUES AND SUBSCRIPTIONS	735	0	0	0	0.00	
578000 UNCLASSIFIED	2,100	0	0	0	0.00	
<b>SUB TOTAL WATER - DISTRIBUTION</b>	<b>32,989</b>	<b>103,750</b>	<b>45,000</b>	<b>-58,750</b>	<b>-56.63</b>	
<b>28005454 - WATER - PRODUCTION</b>						
524000 REPAIRS AND MAINTENANCE	6,917	0	0	0	0.00	
527000 RENTALS & PROPERTY SERVICES	2,941	0	0	0	0.00	
530000 PROFESSIONAL AND TECHNICAL	3,600	0	0	0	0.00	
534002 TELEPHONE AND COMMUNICATION	726	0	0	0	0.00	
538010 TESTING	31,285	45,000	45,000	0	0.00	
543000 MAINTENANCE SUPPLIES	6,568	0	0	0	0.00	
546000 GROUNDS KEEPING SUPPLIES	1,341	0	0	0	0.00	
548000 VEHICLE SUPPLIES	1,787	0	0	0	0.00	
550000 MEDICAL SUPPLIES	50	0	0	0	0.00	
553000 PUBLIC WORKS SUPPLIES	80	0	0	0	0.00	
553010 CHEMICALS	271,642	423,000	423,000	0	0.00	
573000 DUES AND SUBSCRIPTIONS	250	0	0	0	0.00	
578090 SWDA/DEP ASSESSMENT	12,587	67,500	0	-67,500	-100.00	
<b>SUB TOTAL WATER - PRODUCTION</b>	<b>339,775</b>	<b>535,500</b>	<b>468,000</b>	<b>-67,500</b>	<b>-12.61</b>	
<b>28005456 - WATER - ENERGY</b>						
521200 ELECTRIC	292,066	343,688	343,000	-688	-0.20	
521400 FUEL & HEAT	39,657	95,500	95,000	-500	-0.52	
530000 PROFESSIONAL AND TECHNICAL	4,464	0	0	0	0.00	
<b>SUB TOTAL WATER - ENERGY</b>	<b>336,187</b>	<b>439,188</b>	<b>438,000</b>	<b>-1,188</b>	<b>-0.27</b>	
<b>28005990 - WATER TRANSFER OUT</b>						
596000 TRANSFER TO GENERAL FUND	353,000	353,000	618,188	265,188	75.12	
596108 TRANSFER OUT TO FUND 2810	1,450,600	0	0	0	0.00	

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**SPECIAL REVENUE, OFFSET and ENTERPRISE FUNDS**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>450 WATER</u></b>						
SUB TOTAL WATER TRANSFER OUT	1,803,600	353,000	618,188	265,188	75.12	_____
<b>TOTAL COMPENSATION &amp; EXPENDITURES</b>	<b>4,751,253</b>	<b>4,393,092</b>	<b>4,503,199</b>	<b>110,108</b>		
<b>REVENUES</b>						
<b>28004200 - WATER CHARGES FOR SERVICES</b>						
421000 WATER RATES USAGE	-4,253,835	-4,277,736	-4,270,261	7,475	-0.17	_____
422001 WATER SERVICE CONNECTION	-77,354	-82,460	-77,000	5,460	-6.62	_____
422002 WATER - INTEREST & PENALTY	-60,894	-29,583	-30,000	-417	1.41	_____
432000 FEES-PENALTY & INT WATER	-225	-625	-300	325	-52.00	_____
484000 MISCELLANEOUS REVENUE	0	-2,000	-2,000	0	0.00	_____
SUB TOTAL WATER CHARGES FOR SERVICES	-4,392,308	-4,392,404	-4,379,561	12,843	-0.29	_____
<b>TOTAL REVENUES</b>	<b>-4,392,308</b>	<b>-4,392,404</b>	<b>-4,379,561</b>	<b>12,843</b>		
<b>TOTAL 450 WATER</b>	<b>358,945</b>	<b>688</b>	<b>123,638</b>	<b>122,951</b>	<b>17,883.71</b>	_____
	Reduction in Surplus	Reduction in Surplus	Reduct. in Surplus			

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>491 CEMETERY</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>04915001 - CEMETERY SALARIES</b>						
511000 CEM FULL-TIME POSITION	68,194	55,276	57,444	2,168	3.92	_____
512000 CEM SEASL POSITION	30,233	46,125	46,512	387	0.84	_____
513000 CEM OVER-TIME POSITION	1,970	5,000	2,000	-3,000	-60.00	_____
<b>SUB TOTAL CEMETERY SALARIES</b>	<b>100,397</b>	<b>106,401</b>	<b>105,956</b>	<b>-445</b>	<b>-0.42</b>	_____
<b>04915011 - CEMETERY ADMIN EXP</b>						
530000 CEM PROFSNAL & TECH	792	1,405	1,105	-300	-21.35	_____
542000 CEM SUPPLIES	483	500	500	0	0.00	_____
<b>SUB TOTAL CEMETERY ADMIN EXP</b>	<b>1,275</b>	<b>1,905</b>	<b>1,605</b>	<b>-300</b>	<b>-15.75</b>	_____
<b>04915492 - CEM CARE &amp; MAINT EXP</b>						
530000 CEM PROFSNAL & TECH	19,648	18,340	18,340	0	0.00	_____
543000 CEM MAINTAINCE SUP	4,252	2,650	2,650	0	0.00	_____
543006 CEM EQUIP & TOOLS	5,892	16,000	13,500	-2,500	-15.63	_____
548000 CEM VEHICLE SUPPLIES	4,764	1,479	1,479	0	0.00	_____
<b>SUB TOTAL CEM CARE &amp; MAINT EXP</b>	<b>34,556</b>	<b>38,469</b>	<b>35,969</b>	<b>-2,500</b>	<b>-6.50</b>	_____
<b>TOTAL 491 CEMETERY</b>	<b>136,228</b>	<b>146,775</b>	<b>143,530</b>	<b>-3,245</b>	<b>-2.21</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b>650 PARKS</b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>06505001 - PARK SALARIES</b>						
511000 PRK FULL-TIME POSITION	326,217	327,422	342,709	15,287	4.67	_____
512000 PRK SEASL POSITION	119,958	130,957	153,864	22,907	17.49	_____
513000 PRK OVER-TIME POSITION	18,528	16,000	16,000	0	0.00	_____
<b>SUB TOTAL PARK SALARIES</b>	<b>464,703</b>	<b>474,379</b>	<b>512,573</b>	<b>38,194</b>	<b>8.05</b>	_____
<b>06505011 - PARK ADMINISTRATION EXP</b>						
530022 PARK ADVERTISING	0	1,000	1,000	0	0.00	_____
538058 PARK UNIFORMS SERVICE	6,216	3,000	3,000	0	0.00	_____
542000 PARK SUPPLIES	1,637	5,132	5,132	0	0.00	_____
571500 PARK SEMINARS/MILEAGE	395	1,000	1,000	0	0.00	_____
<b>SUB TOTAL PARK ADMINISTRATION EXP</b>	<b>8,248</b>	<b>10,132</b>	<b>10,132</b>	<b>0</b>	<b>0.00</b>	_____
<b>06505622 - PARKS EXPENSE</b>						
524000 PARK REPAIRS AND MAINT	8,108	3,500	3,500	0	0.00	_____
530000 PARK PROFSNAL & TECH	39,596	29,230	27,747	-1,483	-5.07	_____
538068 PARK WATER CHARGES	0	2,000	0	-2,000	-100.00	_____
542000 PARK SUPPLIES	54	0	0	0	0.00	_____
543000 PARK MAINTAINCE SUP	40,048	67,800	66,800	-1,000	-1.47	_____
543006 PARK EQUIP & TOOLS	13,307	12,000	12,000	0	0.00	_____
548000 PARK VEHICLE SUPPLIES	6,589	4,000	4,000	0	0.00	_____
<b>SUB TOTAL PARKS EXPENSE</b>	<b>107,702</b>	<b>118,530</b>	<b>114,047</b>	<b>-4,483</b>	<b>-3.78</b>	_____
<b>06505624 - PARKS BEACHES EXP</b>						
542000 PARK SUPPLIES	15,136	15,597	16,495	898	5.76	_____
<b>SUB TOTAL PARKS BEACHES EXP</b>	<b>15,136</b>	<b>15,597</b>	<b>16,495</b>	<b>898</b>	<b>5.76</b>	_____
<b>TOTAL 650 PARKS</b>	<b>595,789</b>	<b>618,638</b>	<b>653,247</b>	<b>34,610</b>	<b>5.59</b>	_____

**FY2021 BUDGET**  
**Debt Service**

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**TOWN OF YARMOUTH**  
**BUDGET SUMMARY - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 Fin Com	\$ Change	% Change	FinCom Recommended
<b>DEBT SERVICE</b>						
<b>750 EXEMPT DEBT &amp; INTEREST</b>						
EXPENSES	1,003,759	710,952	622,728	-88,224	-12.41	_____
<b>Total EXEMPT DEBT &amp; INTEREST</b>	<b>1,003,759</b>	<b>710,952</b>	<b>622,728</b>	<b>-88,224</b>	<b>-12.41</b>	_____
<b>751 LONG-TERM DEBT PAYMENTS</b>						
EXPENSES	322,874	242,823	237,493	-5,330	-2.20	_____
<b>Total LONG-TERM DEBT PAYMENTS</b>	<b>322,874</b>	<b>242,823</b>	<b>237,493</b>	<b>-5,330</b>	<b>-2.20</b>	_____
<b>TOTAL DEBT SERVICE</b>	<b>1,326,633</b>	<b>953,775</b>	<b>860,221</b>	<b>-93,554</b>	<b>-9.81</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	FY2019 Actual	FY2020 Budget	FY2021 FinCom	\$ Change	% Change	FinCom Recommended
<b><u>751 LONG-TERM DEBT PAYMENTS</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>07515070 - TREASURER DEBT EXP</b>						
591002 INTEREST ON TEMP NOTES	20,600	23,000	23,000	0	0.00	_____
591502 INTEREST ON LONG-TERM DEBT	36,033	28,823	23,493	-5,330	-18.49	_____
592000 FINNC SRVS AND LEGL FEES	241	0	0	0	0.00	_____
592500 PRINCIPAL ON LONG-TERM DEBT	266,000	191,000	191,000	0	0.00	_____
<b>SUB TOTAL TREASURER DEBT EXP</b>	<b>322,874</b>	<b>242,823</b>	<b>237,493</b>	<b>-5,330</b>	<b>-2.20</b>	_____
<b>TOTAL 751 LONG-TERM DEBT PAYMENTS</b>	<b>322,874</b>	<b>242,823</b>	<b>237,493</b>	<b>-5,330</b>	<b>-2.20</b>	_____

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**TOWN OF YARMOUTH**  
**BUDGET DETAIL - FY 2021 Expense Budget Projection**  
**GENERAL FUND**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>			<b>FinCom</b>
	<b>Actual</b>	<b>Budget</b>	<b>FinCom</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Recommended</b>
<b><u>750 EXEMPT DEBT &amp; INTEREST</u></b>						
<b>COMPENSATION &amp; EXPENDITURES</b>						
<b>07505070 - GENERAL FUND - OPERATING</b>						
591600 INT LNG TRM DEB-EXMPT	89,262	70,552	292,728	222,176	314.91	_____
592500 PRIN ON LONG-TERM DEBT EXEMPT	914,497	640,400	330,000	-310,400	-48.47	_____
<b>SUB TOTAL GENERAL FUND - OPERATING</b>	<b>1,003,759</b>	<b>710,952</b>	<b>622,728</b>	<b>-88,224</b>	<b>-12.41</b>	_____
<b>TOTAL 750 EXEMPT DEBT &amp; INTEREST</b>	<b>1,003,759</b>	<b>710,952</b>	<b>622,728</b>	<b>-88,224</b>	<b>-12.41</b>	_____

A scenic sunset over a harbor. The sky is filled with soft, orange and pink clouds, reflecting on the calm water. In the foreground, a sandy beach is visible. In the background, there are several houses and boats in the harbor.

# TOWN OF YARMOUTH

Fiscal Year 2021 Operating Budget Overview  
June, 2020 Update for Covid-19 Adjustments

December 17, 2019

# OPERATING BUDGET – Adjusted for Covid-19 response

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- Provides for 33% reduction in local receipts, 20% reduction in state aid.
- Adjusted spending plans (freeze, allocations, etc.) provide for further protections during the fiscal year.
- Maintains reserves to address any additional impacts or losses, or to provide for ongoing revenue issues in subsequent years.
- Conversely, if indicated, reserves could be used to reinstate cuts/deferrals in the fall, or next spring.
  - Any additional receipts in a recovery would default to Free Cash & could be used to replenish the reserves used.
- Meets requirements of S&P to maintain current bond rating.

# BUDGET SUMMARY (General Fund Operating Budget Only)

<b><u>AMOUNTS TO RAISE</u></b>	<b>FY 2020</b>	<b>FY 2021 (Previous)</b>	<b>FY 2021 (Covid Adj.)</b>	<b>Change</b>	
Local appropriations	81,564,885	84,786,468	80,019,208	(4,767,260)	
State & County assessments	868,526	936,628	938,350	1,722	
Abatements & exemptions	<u>525,146</u>	<u>500,000</u>	<u>200,000</u>	<u>(300,000)</u>	
Total amount to be raised	82,958,557	86,223,096	81,157,558	(5,065,538)	
<b><u>BUDGET FUNDING</u></b>					
Local receipts	15,064,312	16,753,100	11,199,577	(5,553,523)	33.15% reduction
State receipts	1,664,160	1,701,542	1,361,234	(340,308)	20% reduction
Other available funds	1,964,139	2,154,550	2,621,657	467,107	
Property tax levy	<u>64,265,946</u>	<u>65,613,904</u>	<u>65,975,090</u>	<u>361,186</u>	
Total amount of Funding	82,958,557	86,223,096	81,157,558	(5,065,538)	

Presents Operating Budget only, which includes items funded from the net tax levy. Other amounts for self-supporting funds, CPA, or articles (funded from Free Cash or other available funds) are not included.

# TAX LEVY – LIMIT AND CALCULATION

ELEMENT	FY 2020	FY 2021 (Previous)	FY 2021 (Covid Adj.)
Prior Year Levy Limit	\$ 59,032,330	\$ 61,548,558	61,548,558
2.5% increase	1,475,808	1,538,714	1,538,714
New Growth	439,010	350,000	350,000
Override	<u>601,409</u>	<u>- 0 -</u>	<u>- 0 -</u>
Subtotal	61,548,558	63,437,272	63,437,272
Exclusions	<u>2,772,148</u>	<u>2,397,782</u>	<u>2,592,757</u>
Maximum allowable levy	64,320,706	65,835,054	66,030,029
Preliminary Levy	<u>64,265,946</u>	<u>65,813,808</u>	<u>65,975,090</u>
Remaining levy	\$ 54,760	\$ 21,246	54,939
Partial funding of cut programs – per BOS direction			<u>54,939</u>
Excess levy capacity			- 0 -

# TAX LEVY, VALUES & TAX BURDEN

Year	Tax Levy	Total Value	Tax Rate	SFH Avg. Value	Avg. SFH Tax Bill	State Rank <sup>(351)</sup>
2021 Estimated	65,975,090	6,426,594,615	10.27	385,572	3,960	
2020	64,265,946	6,426,594,615	10.00	385,572	3,856	
2019	60,707,215	6,010,615,315	10.10	359,055	3,626	71
2018	58,499,650	5,685,097,220	10.29	339,599	3,494	63
2017	56,230,733	5,611,849,600	10.02	336,907	3,376	66
2012	48,706,751	5,220,444,900	9.33	310,148	2,894	64
2007	40,290,462	6,840,485,900	5.89	408,904	2,408	60
2002	32,070,726	2,889,254,600	11.10	162,459	1,803	54

Average SFH tax burden is lower than 80% of MA communities

# Other Available Funds Summary

AVAILABLE FUND	FY 2020	FY 2021 (Previous)	FY 2021 (Covid Adj)	Change
Waterways Improvement Fund	\$ 19,000	\$ 19,000	39,000	20,000
Ferry Fund	30,000	30,000	130,000	100,000
Ambulance Fund – salaries	1,400,000	1,400,000	1,500,000	100,000
Wetlands Protection Fund	20,000	5,000	20,000	15,000
Cemetery Fund(s)	33,000	33,000	85,565	52,565
Sale of Real Estate Fund			24,338	24,338
Polling Hours State Reimb. Fund			10,000	10,000
DNR Spay/Neuter Fund			2,542	2,542
Board of Health Fund			1,724	1,724
Enterprise indirect charges	<u>467,000</u>	<u>667,550</u>	<u>808,488</u>	<u>140,938</u>
Total Other Available Funds	\$ 1,964,139	\$ 2,154,550	2,621,657	467,107

# Expenditure Budget Summary – Net Levy Only

ELEMENT	FY 2020	FY 2021 (Previous)	FY 2021 (Covid Adj.)	Change	%
Elected & General	9,704,979	9,879,704	9,774,730	(104,974)	1.06%
Municipal Finance	1,592,456	1,636,550	1,609,450	(27,100)	1.65%
Community Development	420,404	478,940	473,440	(5,500)	1.15%
Public Safety	14,953,790	15,472,315	15,341,315	(131,000)	.85%
Municipal Inspections	1,309,699	1,412,706	1,200,103	(212,603)	15%
Municipal Operations	834,654	978,140	936,072	(42,068)	4.3%
Community Services	2,401,574	2,574,713	2,465,513	(109,200)	4.24%
Public Works	6,286,912	6,906,962	6,683,062	(223,900)	3.24%
Debt Service	953,775	616,888	860,221	243,333	
Education	39,003,850	40,340,610	40,021,023	(319,587)	
Capital Budget	2,977,880	3,034,661	- 0 -	(3,034,661)	100%
Transfers & unallocated	<u>1,124,912</u>	<u>1,454,279</u>	<u>654,279</u>	<u>(800,000)</u>	<u>55%</u>
Total local appropriations	81,564,885	84,786,468	80,019,208	(4,767,260)	5.62%

## **Budget Protections if further revenue decline**

Modified hiring practices estimated to preserve \$500,000 (target) within these budgeted expenditures, if needed.

Allocate up to \$235,000 of Comm Dev. Budget to TRPF/CPA/CDBG, if needed.

Additional measures could be taken to accommodate further impacts.

Changes unrelated to COVID planning

Articles

# Budget Reductions - Program cuts/deferrals

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Wastewater funding plan	625,000	
Stormwater funding	225,000	
Capital Plan funding	1,502,105	
Roadway funding	1,307,556	

Potential to restore to budget at Fall Town Meeting from one-time sources, depending on outlook/recovery

# Budget Reductions – Eliminations & Adjustments

<b><u>Amounts previously added to FY 21 budget, now eliminated</u></b>		
Police Uniforms & Ammo	21,000	(Included in Public Safety)
Fire vehicle maintenance	10,000	(Included in Public Safety)
DPW Trees	50,000	(Included in Public Works)
BOH Human Services increase	10,000	(Included in Municipal Inspections)
BOH part-time rental inspector	26,313	(Included in Municipal Inspections)
Senior Services Transportation Program	50,000	(Included in Community Services)
<b><u>Amounts previously included in FY 21 budget, but adjusted for new information</u></b>		
Veterans Benefits	60,000	(Included in Municipal Inspections)
General Insurance	23,000	(Included in Elected & General)
Contract settlements	75,000	(Included in Transfers & Unallocated)
Interest on temporary notes	25,000	(Included in Debt Service)

# Budget Reductions – Cuts to existing departmental budgets

<b><u>Elected &amp; General</u></b>		
Selectmen - Office Supplies, seminars	1,374	
Selectmen - Dues/membership	6,150	
Town Admin - Seasonal wages	12,500	
Town Admin - Seminars, mileage, dues, postage	5,500	
Town Admin - employee increment	20,000	
Town Admin - Gas Heat	26,450	
Town Admin - Training	<u>10,000</u>	
Subtotal	81,974	
Plus Adjustment from insurance (above)	<u>23,000</u>	
Total Elected & General reduction	104,974	1.06% reduction

# Budget Reductions – Cuts to existing departmental budgets

<b><u>Municipal Finance</u></b>		
Accounting – wages	16,000	
Accounting – overtime	1,500	
Accounting - seminars/mileage, dues	600	
Collector/Treasurer – Professional/technical	5,000	
C/T – dues/membership	500	
Town Clerk – supplies, mileage, dues, conference	2,500	
Town Clerk – elections rental	<u>1,000</u>	
Municipal Finance reduction	27,100	1.65% reduction
<b><u>Municipal Operations</u></b>		
IT – wages	25,000	
IT – part-time wages	16,068	
IT – office admin, mileage, training	<u>1,000</u>	
Municipal Operations reduction	42,068	4.3% reduction

# Budget Reductions – Cuts to existing departmental budgets

<b><u>Public Works</u></b>		
Facilities – supplies, mileage	7,500	
DPW – mileage, dues, membership	3,100	
DPW – computer, furniture, equip.	3,000	
Street Lights & signals	30,000	
Gas & Oil	16,500	
Sanitation - OPEB	50,000	
Sanitation – professional & technical	5,000	
Sanitation – C&D	50,000	
Cemetery – overtime	3,000	
Cemetery – supplies, tools	2,800	
Parks – charges, supplies	<u>3,000</u>	
Subtotal	173,900	
Plus Trees from Eliminations above	<u>50,000</u>	
Public Works reductions	223,900	3.24% reduction

# Budget Reductions – Cuts to existing departmental budgets

<b><u>Municipal Inspections</u></b>		
Health – Dues, memberships	1,000	
Health – animal inspections	3,200	
Health – Human Service grants	60,000	
Health – OPEB	17,150	
Building – overtime	5,000	
Building – technical/mileage	1,000	
Building - Weights & measures	1,500	
Building – OPEB	<u>27,440</u>	
Subtotal	116,290	
Plus BOH new human services & rental insp. eliminated	36,313	
Plus adjustment for Vets Benefits	<u>60,000</u>	
Total Municipal Inspections reductions	212,603	15% reduction – not all operational & includes downward adjustment to arrive at actual cost for Veteran Benefits

# Budget Reductions – Cuts to existing departmental budgets

<b><u>Community Services</u></b>		
Animal Control – kennel costs	2,500	
Natural Resources – Seasonal wages	2,500	
Natural Resources – overtime	5,000	
Natural Resources – clothing, mileage, conference	1,700	
Natural Resources – capital equipment	2,500	
Natural Resources – propagation	2,500	
Library – technical, mileage, equipment	4,000	
Library – energy	3,000	
Library – repairs & maintenance	3,000	
Recreation – seasonal wages	25,000	
Recreation – supplies, dues	2,500	
Senior Services – professional/technical	<u>5,000</u>	
Subtotal	59,200	
Plus elimination of addition for transportation	<u>50,000</u>	
Total Community Services reductions	109,200	4.24% reduction. Recreational programming is accounted for in offset account and is considered separately.

# Budget Reductions – Cuts to existing departmental budgets

<b><u>Public Safety</u></b>		
Police – overtime	50,000	
Fire – overtime	<u>50,000</u>	
Subtotal cuts	100,000	
PD Uniforms & Ammo added, now eliminated	21,000	
FD Vehicle Maint. added, now eliminated	<u>10,000</u>	
Total Public Safety reductions	131,000	.85% reduction
<b><u>Community Development</u></b>		
Professional & technical – Total reduction	5,500	1.15% reduction

# Additional Changes from Last Update

<b><u>Debt Service</u></b>		
Increased due to DPW short-term bond	(268,333)	Not part of COVID adjustments
Reduction for original DPW placeholder	<u>25,000</u>	Included as part of budget reduction
Total Debt Service increase	(243,333)	
<b><u>Education</u></b>		
DY assessment came in less than provision	319,587	Not part of COVID adjustments
<b><u>Transfers &amp; Unallocated</u></b>		
Wastewater funding eliminated	625,000	Included as part of budget reduction
Stabilization re-payment adjustment	100,000	Included as part of budget reduction
Contract settlement reduction	<u>75,000</u>	Included as part of budget reduction
Total Transfer & Unallocated reduction	800,000	

# Preliminary/Potential Free Cash Uses – 5/15/20 Update

Request	Amount	Request	Amount
Amount Spent at STM	634,509	Substance Abuse Awareness	
FY 20 year-end reserve		Nursing Program	
OPEB Funding		Media operations improvement	
Waste water Capital Reserve		EV & Charging Station expansion	
Capital Stabilization		Wastewater Planning	
Local Compr. Plan Development		Tagged shark monitoring buoy	
PD Trailer		C.C. Bay Scallop Propagation	
Vehicle/Equipment Maintenance	100,000	Voting Tabulators	
		FD – Roof Repair	
PD – Investigation System		Voting Booths	
PD – Technology, Tablets & Phones		Flax Pond Boating Program Kayaks	
PD – Furniture Replacement		Historic Property Maintenance	
Invasive Species Management		<u>OSHA Training &amp; Compliance</u>	<u>30,000</u>
Grant application – local match		<b>Subtotal Requests</b>	<b>764,509</b>

Free Cash Summary	
Requests	\$ 764,509
Available	<u>3,419,403</u>
Balance	\$ 2,654,894

Requests deferred to Fall  
Town Meeting

# Status of Reserves

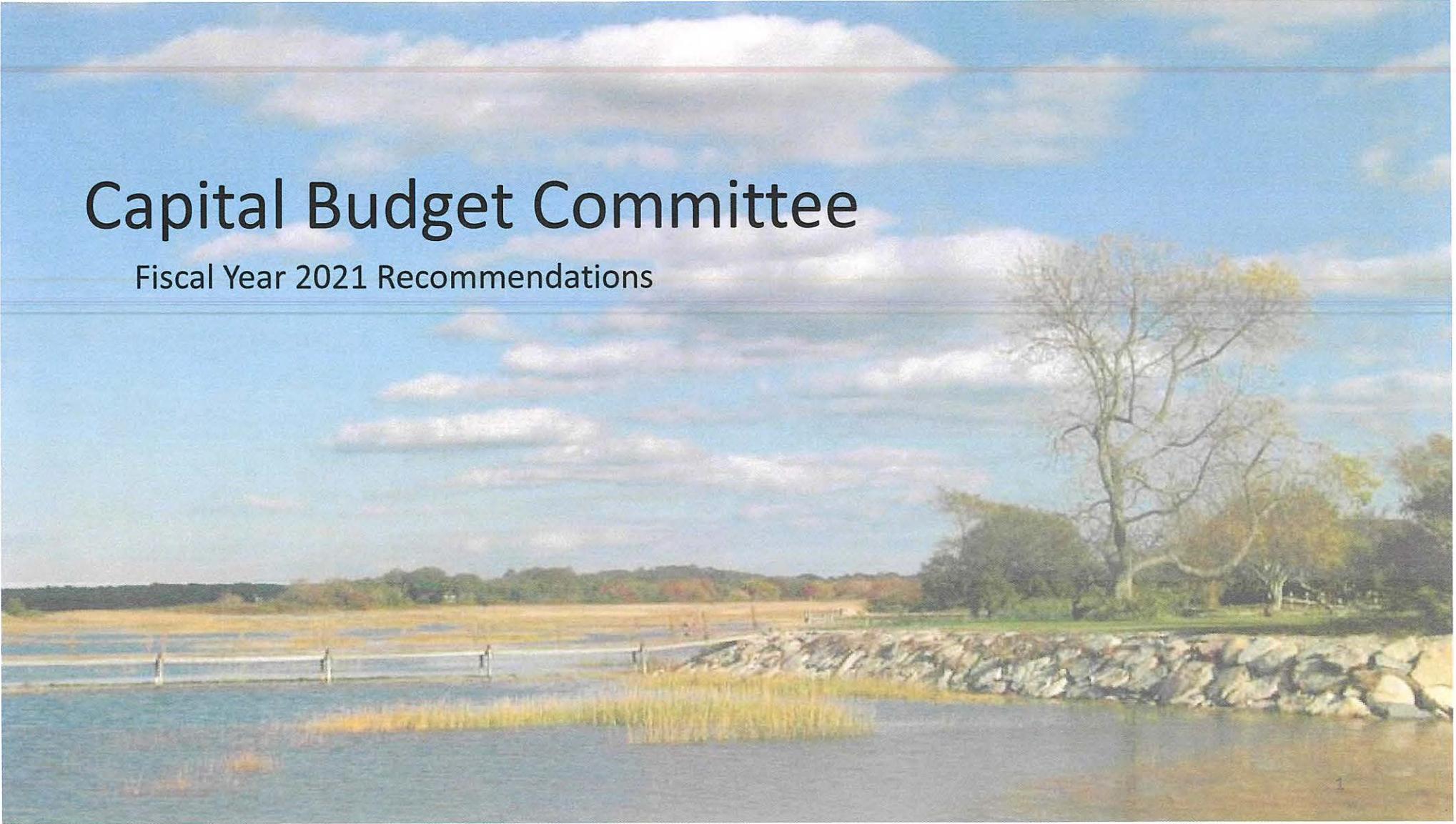
Unrestricted Stabilization Fund	4,334,245	
Capital Stabilization Fund	1,279,125	
FY 21 projected ambulance receipts fund	2,000,000	
Projected Free Cash available for FY 2021	<u>3,300,000</u>	
Subtotal	10,913,370	
Provision for Abatements & Exemptions	1,545,752	Being used in budget plan to back stop additional A&E activity and protect against unpaid property taxes. Otherwise, is available if released by Board of Assessors.
Unspent articles/accounts to be closed for Free Cash generation		
<b><u>Further options:</u></b>		
CPA Fund; Housing Trust; OPEB Fund; Tourism Fund		

## Ongoing concerns, considerations

- Level of State Aid reductions
- Local receipt decline larger than 33%
- Assessments from other entities
- Timeliness of payment of property taxes

# Capital Budget Committee

Fiscal Year 2021 Recommendations



# Fiscal Year 2021 Review Process

- Board of Selectmen issue budget guidance and FY 2021 goals and objectives
- Town Administrator issues call to department heads and sets calendar for submission and review
- Capital Budget Committee (CBC) receives requests and designates members for departmental review of needs
- Departments present requests to CBC
- CBC prioritizes needs and presents to Finance Committee and updates the BOS.
- Recommendations presented to the Board of Selectmen

# Fiscal Year 2021 Review Process

Timeline	Process
September	Board of Selectmen (BOS) issue budget guidance and FY 2021 goals and objectives
September	Town Administrator issues call to department heads and sets calendar for submission and review
September – October	Capital Budget Committee (CBC) receives requests and designates members for departmental review of needs
October – November	Departments present requests to CBC
December	CBC prioritizes needs and presents to Finance Committee and updates the BOS
December	Recommendations presented to the Board of Selectmen
February	Final recommendations presented at the BOS Budget Hearing
April	Warrant Article drafted and presented to Annual Town Meeting for action

# FY 2021 Recommendations at a Glance

- Reviewed 60 requests totaling \$21.7 million
- Recommended 31% of overall capital requests & 26% of CIP levy eligible items (within the \$1.5 million appropriation)
- No remaining CIP appropriation to commit to reserves, although we recommend doing so if other funds are available

Source	Amount
CIP from Levy	\$ 1,502,105
Enterprise Retained Earnings	2,120,000
Fire Ambulance Receipts Fund	495,000
Roadway appropriations	1,532,556
Recycling Reserve	93,000
Free Cash	120,000
Other Funds	<u>250,000</u>
Total Recommendations	\$ 6,112,661

## CBC FY 21 Recommendations – Funding From CIP Tax Levy

Department	Item/Project	Dept. Request	CBC Recommend.	CBC Ranking
Police	Cruiser replacement program	\$ 179,000	\$ 120,000	A
Police	Radio system upgrades	350,000	200,000	A
Police	Firearms shooting trailer	750,000	100,000	B
Police	Taser replacement program	50,000	27,960	A
Natural Resources	Vehicle Replacement - 4x4 1500 Crewcab Pickup	47,000	47,000	A
Natural Resources	Vehicle Replacement - 4x4 350 Ext. Cab Pickup	49,000	49,000	A
Natural Resources	Permitting Fish Reef Project	80,000	33,000	A
Natural Resources	Waterway Channel Dredging/Beach Nourishment	50,000	50,000	A
Recreation	Vehicle Replacement – Beach Vehicle	35,000	35,000	A
Highways	Vehicle/Equipment Replacement – Dump Truck	190,000	190,000	A
Facilities	HVAC repairs – various locations	50,000	50,000	A
Facilities	Town Hall Entry doors	15,000	15,000	A
Parks	Drinking Fountain Upgrades	20,000	20,000	A
Parks	Peter Homer Park – softball infield renovation	17,000	17,000	A
Parks	Bunker & field rake	12,000	12,000	A
Parks	Front-end loader	18,750	18,750	A
IT	PC and components annual replacement program	55,000	55,000	A
IT	Network infrastructure annual replacement program	50,500	50,500	A
IT	Town-wide telephone system replacement	130,000	130,000	B
IT	Software licensing and applications	140,000	140,000	A
Schools	ME Small roof repairs	1,952,528	50,000	A
Schools	DY High School boiler replacement	91,895	91,895	A
		<b>\$ 4,332,673</b>	<b>\$ 1,502,105</b>	

## CBC FY 21 Recommendations – Enterprise Funds & Roadways

Department	Item/Project	Dept. Request	CBC Recommend.
<b>Enterprise Fund Retained Earnings</b>			
Water	Well Redevelopment	\$ 205,000	\$ 205,000
Water	Facilities Improvements	1,300,000	1,300,000
Water	Water Tank Painting	215,000	215,000
Water	Distribution System Improvements	250,000	250,000
Water	Production System Hardware	100,000	100,000
Golf	Dump Truck Purchase	<u>50,000</u>	<u>50,000</u>
		<b>\$ 2,120,000</b>	<b>\$ 2,120,000</b>
<b>Roadways from Tax-Levy</b>			
Engineering	Roadway Improvements (override)	\$ 1,307,556	\$ 1,307,556
Engineering	Stormwater Improvements	<u>225,000</u>	<u>225,000</u>
		<b>\$ 1,532,556</b>	<b>\$ 1,532,556</b>

## CBC FY 21 Recommendations – Other Funds

Department	Item/Project	Dept. Request	CBC Recommend.	CBC Ranking
<b>Fire Ambulance Receipts Fund</b>				
Fire	Replace Ambulance 53	\$ 300,000	\$ 300,000	A
Fire	Replace Vehicle 59	55,000	55,000	A
Fire	Station 1 Generator	40,000	40,000	A
Fire	Internal Borrowing Repayment pumper 43	<u>100,000</u>	<u>100,000</u>	A
		<b>\$ 495,000</b>	<b>\$ 495,000</b>	
<b>Recycling Reserve Fund</b>				
Sanitation	Replace Sanitation Vehicle	\$ 43,000	\$ 43,000	B
Sanitation	Engineering, Design, permitting of C&D Pad	<u>200,000</u>	<u>50,000</u>	A
		<b>\$ 243,000</b>	<b>\$ 93,000</b>	
<b>FEMA Disaster Reimbursement Fund</b>				
Facilities	Town Hall Attic Insulation	\$ 50,000	\$ 50,000	A
Facilities	Bridgewater Univ. Bldg. – Roof repair	<u>200,000</u>	<u>200,000</u>	A
		<b>\$ 250,000</b>	<b>\$ 250,000</b>	

## CBC FY 21 Recommendations – Free Cash recommendations

Department	Item/Project	Dept. Request	CBC Recommend.
Police	Cellebrite Investigation System	\$ 20,000	\$ 20,000
Police	Tablets, phones & technology replacements	10,000	10,000
Police	Furniture replacement	14,000	14,000
Finance	Town Clerk voting tabulators	56,000	56,000
Finance	Town Clerk voting booths	<u>20,000</u>	<u>20,000</u>
		<b>\$ 120,000</b>	<b>\$ 120,000</b>

# Requests Withdrawn or Not Recommended

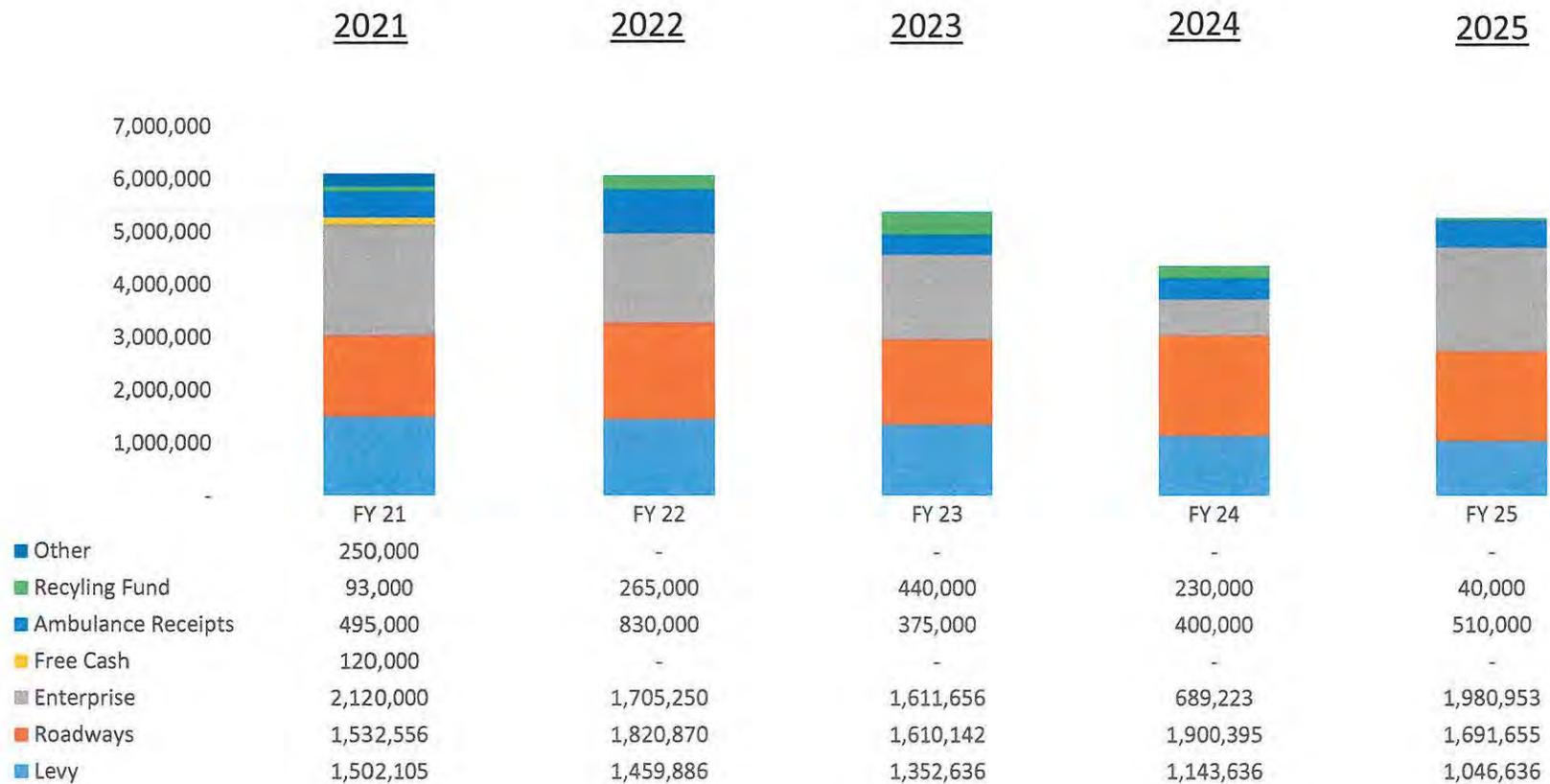
Dept.	Project	Amount
Police	Body Worn Camera System	\$ 150,000
Police	Cruiser Camera System	150,000
Police	CAD/RMS applications	275,000
Natural Resources	Fish Reef Enhancement	120,000
Natural Resources	Lewis Bay Flushing Study	120,000
Natural Resources	Navigation Buoys	25,000
Highway	Aerial Work Platform	140,000
Police	Police Station Carpeting	30,000
Parks	Mower replacement	12,000
DY Schools	Energy Management System	281,726
Fire	Dive Equipment	10,000
IT	Channel 18 Infrastructure upgrade	175,000
		<b>\$ 1,488,726</b>

## Projects deferred on 10 Year plan:

- Run Pond Revitalization \$ 3,787,000
- Coastal Infrastructure Repairs & Improvements \$15,415,000
- Sandy Pond Phase 1 \$ 3,370,000

Town-wide fiber network replacement deferred pending negotiation with Comcast and pending grant opportunities. \$700,000

# 5 Year Capital Improvement Plan - FY 2021 to '25



# 10 Year Capital Facility Plan – FY 2021 to FY 2030

Department	Asset	Amount
Public Safety	Dispatch Center	\$ 1,300,000
Fire Department	Fire Station One	18,000,000
Golf Department	Bass River Clubhouse	2,500,000
Library	Library Facility	12,000,000
Natural Resources	Run Pond Revitalization	3,787,000
Natural Resources	Coastal Infrastructure Repairs & Improvements	15,415,000
Recreation	Flax Pond Construction	1,800,000
Recreation	Sandy Pond Construction	5,210,000
Recreation	Homer Park Construction	1,650,000
Recreation	Drive-in Site re-development	<u>-0-</u>
Town Subtotal		61,662,000
Schools	ME Small – Roof only	1,952,528
Wastewater	Phase 1 and Phase 2	<u>179,000,000</u>
Grand Total		<u>\$ 242,614,528</u>

List does not include previously authorized projects that are in progress, including:

- Mattacheese School replacement
- New CC Tech School
- DPW Facility

# Challenges & Considerations Moving Forward

- Operating expenses bundled and presented as capital
- Projects presented in advance of organizational policy decisions
- Inadequate funding for “routine capital” – consider escalating \$1.5 million annual levy appropriation by 2.5%
- Creation of annual appropriation for waterways (similar to roadways)
- Creation of a periodic “Bundled” Bond Issue
- Changes to CIP process and reporting
- Institute use of recommended Vehicle Rating System and updating of existing policy

# Questions & Comments

Capital Budget Committee:

Sandy Fife, Chairperson

Joanne Crowley

Curt Sears

Robert Ciavarra

Lindsay Pietro

Kathe Hyslop

Judy Connors Tarver

**Yarmouth Finance Committee  
F/Y 2021**

Recommendations:

As a result of the Covid-19 crisis the Town of Yarmouth recommends a proposed budget of \$80,019,208. This is the Net Levy Appropriation composed of:

- Education - \$40,021,023
- General Fund - \$39,998,185

## Comments on the Budget Recommendations

This unprecedented emergency requires certain commentary on budget/finance actions going forward in F/Y 2021. Working in close coordination with Town Administration:

- The Finance Committee will add a standing agenda item “Monthly Revenue and Expense Review”.
- The Finance Committee will formally address ongoing revenue and expenses with a report after three months (September 30).
- The Finance Committee recommends that should budget projections trend favorably during the course of the year that priority be given to rescinding cuts to Health Services, particularly the Food Pantry.
- The Finance Committee also recommends that the Board of Assessors be approached to closely review and consider the Tax Overlay reserve as a potential source of funds.
- The Finance Committee also supports other recommendations in the Operating Budget Overview to carefully evaluate reinstating cuts/deferrals in particular those for Capital expenditures.



# **DYRSD FY21 Budget**



**Yarmouth Board of Selectmen  
2 June 2020**



# Foundation Enrollment

	Dennis		Yarmouth		TOTALS
Date	Enrollment	% of Total	Enrollment	% of Total	
FY2015	1,214	34.996%	2,255	65.004%	3,469
FY2016	1,218	35.729%	2,191	64.271%	3,409
FY2017	1,212	34.978%	2,253	65.022%	3,465
FY2018	1,150	33.873%	2,245	66.127%	3,395
FY2019	1,125	33.020%	2,282	66.980%	3,407
FY2020	1,062	31.346%	2,326	68.654%	3,388
FY2021	1,047	31.366%	2,291	68.634%	3,338
FY2021 5 Yr Rolling Average		33.7894%		66.2106%	

Updated, Data from:

<http://www.doe.mass.edu/finance/chapter70/>



# DYRSD: Our Students Selected Populations

<b>DESE Selected Populations (2019-2020)</b>	<b>Percentage of District</b>	<b>Percentage of State</b>
<b>First Language Not English</b>	<b>19.5%</b>	<b>23.0%</b>
<b>English Language Learner</b>	<b>10.9%</b>	<b>10.8%</b>
<b>Students with Disabilities</b>	<b>19.3%</b>	<b>18.4%</b>
<b>High Needs</b>	<b>58.0%</b>	<b>48.7%</b>
<b>Economically Disadvantaged</b>	<b>43.6%</b>	<b>32.8%</b>



# DYRSD: Our Students Enrollment Data

<b>DESE Enrollment Data (2019-2020)</b>	<b>Percentage of District</b>	<b>Percentage of State</b>
<b>African-American</b>	<b>10.00%</b>	<b>9.20%</b>
<b>Asian</b>	<b>2.5%</b>	<b>7.1%</b>
<b>Hispanic</b>	<b>13.2%</b>	<b>21.6%</b>
<b>Native American</b>	<b>2.1%</b>	<b>0.2%</b>
<b>White</b>	<b>65.9%</b>	<b>57.9%</b>
<b>Native Hawaiian, Pacific Islander</b>	<b>0.2%</b>	<b>0.1%</b>
<b>Multi-Race, Non-Hispanic</b>	<b>6%</b>	<b>4%</b>



# FY 2021 Budget Goals

- **Improve Student Achievement**
- **Maintain and Enhance Programs**
- **3 R's – Retain, Recruit, Return**





# DYRSD: College Plans 2019

<b>DESE Plans of High School Graduates (2018-2019)</b>	<b>Percentage of District</b>	<b>Percentage of State</b>
<b>4 Year Private College</b>	<b>21.4%</b>	<b>28.5%</b>
<b>4 Year Public College</b>	<b>29.2%</b>	<b>32.2%</b>
<b>2 Year Private College</b>	<b>0.0%</b>	<b>0.6%</b>
<b>2 Year Public College</b>	<b>33.3%</b>	<b>18.4%</b>
<b>Other Post-Secondary</b>	<b>0.5%</b>	<b>1.9%</b>
<b>Apprenticeship</b>	<b>0.0%</b>	<b>0.4%</b>
<b>Work</b>	<b>13.5%</b>	<b>9.2%</b>
<b>Military</b>	<b>1.6%</b>	<b>2.1%</b>
<b>Other</b>	<b>0.5%</b>	<b>1.6%</b>
<b>Unknown</b>	<b>0.0%</b>	<b>5.2%</b>
<b>Total College:</b>	<b>83.9%</b>	<b>79.7%</b>

In 2018-2019 30% of DY Juniors and Seniors Took 1 or More Advanced Placement College Level Courses



# DYRSD Adopted Budget

- March 9<sup>th</sup>, the School Committee Adopted a Budget of \$ 64,834, 171
- Included the use of \$ 150,000 of Excess and Deficiency Funds



# DYRSD FY2021 by DESE Codes

Code	Description	FY19	FY20	FY21
1000	Administration	\$1,947,262	\$1,788,488	\$1,837,322
2000	Instruction	\$31,540,843	\$31,986,077	\$34,000,427
3000	Pupil Services (Bus, Sports)	\$4,871,100	\$5,467,869	\$5,677,482
4000	Maintenance	\$4,066,239	\$4,494,245	\$4,694,666
5000	Benefits & Insurance	\$9,835,747	\$10,386,751	\$10,420,675
6000	Nonpublic Transportation	\$66,469	\$96,420	\$98,850
7000	Equipment & Capital	\$36,068	\$50,000	\$75,000
8000	Debt Service	\$1,037,146	\$831,650	\$778,650
9000	Payments to Other Schools	\$6,172,448	\$6,700,008	\$7,251,099
<b>Total</b>		<b>\$59,573,322</b>	<b>\$61,801,508</b>	<b>\$64,834,171</b>



# FY21 Assessment Calculation

Adopted FY21 \$ 64,834,171		Dennis 33.7894%	Yarmouth 66.2106%	Total
1	Net School Spending	\$19,833,039	\$40,078,395	\$59,911,433
2	State & District Revenue	\$3,283,486	\$6,434,017	\$9,717,503
3	Foundation Assessment (1) – (2)	\$ 16,455,517	\$ 33,738,413	\$50,193,930
4	State Required Local Contribution (RLC)	\$10,687,998	\$22,436,913	\$33,124,911
5	Amount Above RLC [Total times town enrollment]	\$5,767,519	\$11,301,500	\$17,069,019
6	Statutory Assessment (4) + (5)	\$16,455,517	\$33,738,413	\$50,193,930

**NOTE:** Required Local Contribution (RLC) is determined by DESE



# FY21 Assessment Calculation

<b>Adopted FY21 \$ 64,834,171</b>		<b>Dennis 33.7894%</b>	<b>Yarmouth 66.2106%</b>	<b>Total</b>
<b>1</b>	<b>Statutory Assessment</b> (From prior slide)	<b>\$16,455,517</b>	<b>\$33,738,413</b>	<b>\$50,193,930</b>
<b>2</b>	<b>Other Capital Costs</b> [based on town enrollment]	<b>\$25,342</b>	<b>\$49,658</b>	<b>\$75,000</b>
<b>3</b>	<b>Transportation</b> (Net of reimbursement) [based on town enrollment]	<b>\$933,965</b>	<b>\$1,830,112</b>	<b>\$2,764,077</b>
<b>4</b>	<b>Total Operating Assessment</b> (not including debt service) (1) + (2) + (3)	<b>\$17,414,824</b>	<b>\$35,618,183</b>	<b>\$53,033,007</b>



# FY21 Assessment Calculation

**FY 21 Budget of \$64,834,171**

<b>FY21 Budget</b>	<b>Dennis 33.7894%</b>	<b>Yarmouth 66.2106%</b>
<b>Prior Year Assessment (less debt service)</b>	<b>\$15,845,930</b>	<b>\$34,971,935</b>
<b>Prior Year (less debt service) plus 2.5%</b>	<b>\$16,242,078</b>	<b>\$35,846,233</b>
<b>FY21 Assessment</b>	<b>\$17,414,824</b>	<b>\$35,618,183</b>
<b>Variance to 2.5%</b>	<b>(\$1,172,746)</b>	<b>\$288,050</b>



# FY21 Assessment Calculation

**FY 21 Budget of \$ 64,834,171 with  
the following assessments:**

<b>FY21 \$ 64,834,171</b>	<b>Dennis 33.7894%</b>	<b>Yarmouth 66.2106%</b>
<b>Operating Assessment</b>	<b>\$17,414,824</b>	<b>\$35,618,183</b>
<b>Debt Service</b>	<b>\$460,017</b>	<b>\$312,633</b>
<b>TOTALS</b>	<b>\$17,874,841</b>	<b>\$35,930,816</b>



# Questions & Feedback



# TOWN OF YARMOUTH

1146 ROUTE 28, SOUTH YARMOUTH, MASSACHUSETTS 02664-4463  
Telephone (508) 398-2231 Ext. 1281, Fax (508) 398-2365

Finance  
Department

## MEMORANDUM

**To:** Dan Knapik, Town Administrator  
**From:** Jeff Colby, DPW Director  
Ed Senteio, Finance Director  
**Date:** May 21, 2020  
**Subject:** Used of Septage Capital for Emergency Situations

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### **Background:**

Funding for a Septage Emergency Capital Fund was requested for passage at the May 6, 2017 Town Meeting. The reason for the request is that the Septage Enterprise Fund is a business like entity and could not stop operations to wait for a Town Meeting or Special Town Meeting to approve of capital spending to keep the operation going. As part of that discussion one of the Select Board members requested that the Select Board be informed of the use of the funds. As part of the Town Meeting action \$300,000 was set aside for emergency capital funding.

### **Current Situation:**

The Septage Facility Chiller is broken and needs to be replaced immediately. The chiller unit draws heat away from industrial equipment. The chiller uses refrigerant designed to expand and contract more than water with temperature changes. Moving heat away from the equipment improves efficiency. With lower operating temperatures, the process equipment also lasts longer and becomes safer for employees. The estimated cost is \$40,000.

In addition, because the outlet for dewatered sludge (21% water) was cut off, expenses have dramatically increased using secondary option, which is to transport thickened sludge (95% water). Capital spending is included in the operating budget, these dollars will need to be moved to the emergency capital fund as well. The estimated shifting of expenses is \$150,000.

The above actions are needed because the April Town Meeting has been moved to June 30<sup>th</sup>. If there is not authority to increase spending at the Septage Facility it will have to close when the money runs out. After the use of the fund there will be \$110,000 in emergency capital. The intent is to replenish these funds at the Fall or next spring's Town Meeting. The Septage facility will have net positive results again and the money will be more than replenished to retained earnings.

This memo serves as a notice of intent to use these funds. If the Board of Selectmen have an objection or would like to discuss this at the next Selectmen meeting, we ask that the meeting be convened as soon as possible.



# TOWN OF YARMOUTH

## Golf Division

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635 West Yarmouth Road, West Yarmouth, MA 02673  
Telephone (508) 760-4878, Fax (508) 760-4806

To: Dan Knapik, Town Administrator  
From: Scott Gilmore, Director of Golf Operations  
Date: May 27, 2020  
Subject: COVID-19 update/Annual Pass holder Tee Time Policy

Golf during the COVID-19 pandemic has many new protocols to keep everyone safe. As we start to enter our fourth week of being back open for golf, a couple of easements have occurred to the restrictions that have been put in place.

The first restriction lifted allowed people of the same household to ride together in the same cart. This restriction was put into effect on May 25<sup>th</sup>. Being able to rent carts again has been very beneficial, especially when it comes to Bayberry Hills which is a long not very walker friendly course.

The second restriction lifted is on the retail side of the operation. Also lifted on May 25<sup>th</sup> retail operations were allowed to start selling items again as long as it was curbside or delivery. We are now able to sell items from the pro shops such as balls, gloves, tees, and other goods customers might forget or need when they are at the courses.

Having these two restrictions eased means we are in the beginning stages of returning to normal operations or new normal. We still have a long way to go, but this is a very good step in the right direction. On the other side, a couple of big restrictions remain in place as of now which include practice area closures, clubhouse closure, and the 15 minute tee time interval. The biggest issue of the restrictions being the 15 minute tee time interval.

As Golf for the town of Yarmouth continues to return to a normal operation, we are far from where we were pre COVID-19. Before the pandemic started our tee sheet system was running at 8 minute intervals. Now due to the government restrictions we are at 15 minute intervals. What this means is we have effectively lost half the tee sheet every day and are now running at 50% capacity. This unfortunately creates supply and demand issues. One that we saw over the holiday weekend where the golf courses sold out. With our supply being cut in half, it did not change the demand for the courses. And we were just not able to accommodate everyone.

This is a good problem to have in most cases, but as you are aware due to some complaints, unfortunately some of the annual pass holders were unable to book a tee time. From Friday May 22<sup>nd</sup>-25<sup>th</sup> we did over \$100,000 in revenue. An important part of this revenue comes from outside play which accounts for roughly 2/3 of the revenue at around \$65,000 for the holiday weekend. Running at half our capacity will create this scenario on busy weekend days, especially around holidays such as we just saw on Memorial Day weekend. In all likely hood a similar situation will occur during the week of the 4<sup>th</sup> of July.

Yarmouth Golf Courses run on daily fee accommodations as they account for over 2/3 of the revenue source every year. Any changes to the way the courses operate would create serious financial implications in which General Fund resources would be needed yearly and/or a sizeable change in fee structure for the annual passes would be needed to keep the operation going. As noted from the NGF report, the Town of Yarmouth Golf Courses expenses are not the issue and are in line with surrounding courses in the area at roughly \$3.5 million. Annual pass holders and fees associated with them accounts for 1/3 of the revenue, roughly \$1.2 million. In order to continue to have a successful operation, the daily fee revenue which accounts for the remaining 2/3 or roughly \$2.3million is needed to pay the remaining share of the costs.

Yarmouth Golf has not made any changes to any policies or procedures that effect the way in which annual pass holder tee times are booked. They have the same access as before. The problem lies in our supply issue. When running at 8-minute intervals it was possible to accommodate both daily fee placement and member placement. Now with a 15 minute interval, we are unable to accommodate all member bookings on weekends. I would like to stress that this is primarily a busy weekend such as holidays issue and has no effect on member play during the week. The upcoming weekend does not appear to be nearly as busy as Memorial Day weekend was and most if not all member requests for placement will be honored.

I would also like to take a moment to address the complaints that have come in to you and the Board of Selectmen. Although I do understand the frustration on not being able to book a tee time on a nice weekend, it is not that members are unable to play. The play history from these individuals states otherwise. One has complainant played over 10 times in the last 2 weeks, including the same day the letter was written. Likewise, the other individual's play history shows play 6 times in the last 8 days.

This unfortunate scenario will continue for the foreseeable future if the tee time interval remains at 15 minutes. It might be a little difficult for annual pass holders to get morning tee times on weekends or in the rare scenario a weekend tee time at all. This in no way means that they cannot play golf as indicated by the play histories provided to you for the individuals whose complaints you received.

In closing I would like to reassure you and the Board of Selectmen that no new annual pass holder tee time policy has been instituted. Yarmouth Golf continues to strive to run as normal as possible in the COVID-19 era to give both our daily fee and annual pass holders the best possible experience.

# 2020 Bass River & Bayberry Hills

## Acknowledgement of Payment and Receipt of Annual Fee Information

PLEASE PRINT LEGIBLY. ALL FIELDS REQUIRED.

Name: \_\_\_\_\_ email: \_\_\_\_\_

Street: \_\_\_\_\_ Town: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

PASS NUMBER \_\_\_\_\_

**Golf Fee**

**Resident & Non-Resident Annual Pass** **\$1150.00**

**Payment Plan Option**

**1<sup>st</sup> Payment** (allows play thru 3/31) **\$575.00**

**Final Payment** (allows play thru 12/31) **\$575.00**

**Senior Annual Pass 80 + / Under 35 Pass** **\$725.00**

**Payment Plan Option**

**1<sup>st</sup> Payment** (allows play thru 3/31) **\$575.00**

**Final Payment** (allows play thru 12/31) **\$150.00**

**Links Annual Pass** (time restrictions apply) **\$315.00**

**Under 23 Annual Pass** **\$310.00**

**Under 19 Annual Pass** (time restrictions apply) **\$105.00**

**GHIN Handicap Fee Annual** **\$50.00**

By my signature below I have read and I understand the Yarmouth Golf Policies and Procedures provided below, and that the entire document is available on the Golf Yarmouth Cape Cod website. [www.golfvarmouthcapecod.com](http://www.golfvarmouthcapecod.com)

Signature

Date

**Welcome to Bass River and Bayberry Hills Golf Course!**  
**We offer 45 Holes of Championship Golf**

**[www.golfyarmouthcapecod.com](http://www.golfyarmouthcapecod.com)**

Thank you for your support of the Town of Yarmouth golf courses through your purchase of the 2020 calendar year golf pass. The staff at Bayberry Hills and Bass River looks forward to seeing each of you during the coming golf season. 2020 has many exciting changes on the way. Bayberry Hills renovation has been completed and the course is in beautiful shape. Bass River, the amazing 1900 Donald Ross gem, continues to offer the most beautiful views on Cape Cod overlooking the picturesque Bass River. We welcome any suggestions or comments that you may have to help us improve our service and facilities.

You may contact any of the persons below:

**Scott Gilmore**

Director of Golf  
508-760-4878

**Golf Operations**

**Keith MacArthur**

**Becky White**



***Register for our e-club for news and information!!!***  
***[golfyarmouthcapecod.com/-join-our-e-club](http://golfyarmouthcapecod.com/-join-our-e-club)***

## 2020 Annual Pass Options

NO RESIDENCY REQUIREMENTS FOR ANY PASSES

- Full Annual Golf Pass***      **\$1150.00**      Allows a pass holder an unlimited number of golf rounds during the calendar year of 2020 at the Bayberry Hills and Bass River Golf Courses as tee times are available
- Senior Annual Golf Pass***      **\$725.00**      Must be 80 years of age or older to qualify. Allows for an unlimited number of golf rounds during the calendar year of 2020 at the Bayberry Hills and Bass River Golf Courses as tee times are available
- Under 35 Golf Pass***      **\$ 725.00**      Must be purchased prior to 35<sup>th</sup> birthday. Allows a pass holder an unlimited number of golf rounds during the calendar year of 2020 at the Bayberry Hills and Bass River Golf Courses as tee times are available.
- Links Golf Pass***      **\$ 315.00**      Allows a pass holder an unlimited number of golf rounds during the calendar year of 2020 at the Bayberry Hills Links Course only. *Links Passes are restricted to after 12 PM Friday thru Sunday, and holidays. Play anytime Monday thru Thursday otherwise.*

### *Links Course Annual Schedule*

***Open of Season - 5/14: Open Friday thru Sunday***

***5/15 - 10/18: Open 7 Days a Week***

***10/19 - End of Season: Open Friday thru Sunday***

- Young Adult (Under 23)***      **\$ 310.00**      Must be purchased prior to 23<sup>rd</sup> birthday. Allows a pass holder an unlimited number of golf rounds during the calendar year of 2020 at the Bayberry Hills and Bass River Golf Courses as tee times are available.
- Junior Annual (Under 19)***      **\$105.00**      Must be purchased prior to 19<sup>th</sup> birthday. Allows a pass holder an unlimited number of golf rounds during the calendar year of 2020 at the Bayberry Hills and Bass River Golf Courses as tee times are available. *Junior Pass holders are restricted to after 2:00 P.M. daily at Bayberry Hills and 1:00 P.M on Friday, Saturday, and Sunday at Bass River from April through October. Juniors who play before those times will be charged applicable green fee.*

***Annual pass holders are afforded the following cart fees:***

**18 Holes    \$15.50 tax inclusive**

**9 Holes     \$9.25 tax inclusive**

## Annual Fee Information

1. The annual fee payment is due January 1<sup>st</sup> for each year. Play beyond January 1<sup>st</sup> without a payment of annual fee will require a daily greens fee.
2. The regular Adult Annual Fee may be made in two equal payments of \$575 for 2020
3. The final payment must be made by April 1<sup>st</sup>.
4. Payments not made by April 1<sup>st</sup> will result in a suspension of playing privileges until the final payment is made.
5. Passes are valid for the calendar year issued and are non-transferable. Cash/Check only.
6. All pass holders are eligible to participate in one of the following weekly leagues. These groups enjoy pre-arranged tee times and all prize monies are generated as pro shop merchandise credits.

### Weekly Leagues (all leagues play at Bass River)

<b>2-BITTERS</b>	16 Players	9 Holes
<b>18-HOLE LADIES</b>	56 Players	18 Holes
<b>THE SIXTIES</b>	60 Players	18 Holes
<b>9-HOLE LADIES</b>	40 Players	9 Holes
<b>DAWN PATROL</b>	16 Players	18 Holes
<b>RAIDERS</b>	16 Players	18 Holes
<b>FORTY THIEVES</b>	20 Players	18 Holes

**Starting times for annual pass holder leagues vary by time of year.  
Please call Bass River Pro Shop for specific details for each group.**

*Information about the leagues is available at the Bass River Pro Shop.*

## Starting Time Allocation

### **Bass River Golf Course (18 Holes)**

Walking permitted all year

### **Bayberry Hills Golf Course (27 Holes)**

Prior to 1:00 p.m. golf cart usage is required Friday, Saturday and Sundays from May 15 to October 15, and daily June 15 through September 15.

Golf carts are mandatory for all shotgun starts throughout the year.

## Hours of Operation

### Bayberry Hills

### Bass River Golf Course

#### **In Season (Apr. 15 – Nov. 1)**

7:00 a.m. – 7:00 p.m.

6:00 a.m. – 7:00 p.m.

#### **Off Season (Nov. 2 – April 14)**

8:00 a.m. – 4:00 p.m.

8:00 a.m. - 4:00 p.m.

## Refund of Fees

### **Refund/Transferability of Annual Fees:**

- Annual fee programs offer the purchaser the opportunity to play within the time frame specified. There is no guarantee of any number of rounds played.
- Annual fee privileges are non-transferable.

### **Refund Policy:**

1. Refunds are available through the Director of Golf Operations under the following guidelines:
  - a. Refunds will be considered only for documented medical reasons if a member has played less than five (5) rounds that year. No refunds will be considered after May 30<sup>th</sup>
  - b. If a refund is authorized for the above reason, the refund will be pro-rated relative to play history. 18 Hole Play will result in a \$65 pro rate. 9 Hole Play will result in a \$45 pro rate.
  - c. Requests for refunds must be received by the Director of Golf by May 30<sup>th</sup>
  - d. Annual passes are non-transferable and cannot be extended to a subsequent year
2. Requests for refund are to be in writing or via email to [sgilmore@yarmouth.ma.us](mailto:sgilmore@yarmouth.ma.us) or by mail to  
Director of Golf Operations

Bayberry Hills Golf Course  
635 West Yarmouth Rd.  
West Yarmouth, MA 02673

3. The request must include the member's Annual Golf Pass number, date and method of payment of the annual fee, and documentation from a medical professional indicating the medical reason for the member's requested refund.

### **Dress Requirements**

The Yarmouth courses are resort destination courses for many of our patrons. Recognizing that, clothing worn on the courses will be required to be appropriate golf attire as outlined below.

- **Collared golf shirts required for men;**

The following are inappropriate:

- \* Tank tops
- \* Shirts without sleeves
- \* Underwear shirts
- \* Shirts with offensive language or images

- **Golf slacks or shorts are recommended for men;**

The following are inappropriate:

- \* "Cut off" slacks
- \* Jeans/ slacks with holes.
- \* Shorts without a minimum four inch inseam.

- **Women's attire must be appropriate for golf.**

- **Appropriate golf footwear is required. Smooth bottomed athletic shoes may be substituted. Metal and ceramic spikes are prohibited.**

**(The golf course management will be the final arbiter  
as to the propriety of any clothing.)**

### **Guidelines for Suspension or Revocation of Playing Privileges**

Golfers utilizing the Town of Yarmouth Courses are expected to conduct themselves in such a manner as generally acceptable at golf facilities and to follow the Course rules. The management reserves the right to remove any player or group of players from the

Course without any refund, and/or to recommend suspension or revocation (without refund) of playing privileges, for behaviors including but not limited to the following.

- Behavior, lewd or otherwise offensive to patrons or employees of the Course or to the neighboring community adjacent to the course, including loud or offensive language.
- Card holder calling for non-card holder times, or with more card holders than non-card holders. Any abuse of the tee time system outside of normal parameters for obtaining tee times:
- Absolutely no alcohol use is allowed in the parking lots. **This is both policy and Town of Yarmouth ordinance.** Alcohol may be purchased and consumed on the course, **all alcohol consumed thereon must be purchased from the course** food and beverage operation. **(This is both policy and State Law)**  
(Alcohol violations may also be referred to the Yarmouth PD)
- Non-cancellation/ no-show for a scheduled tee time.
- Failure to abide by directions issued by the Starter or Player Assistant or any other authorized members of the course management team.
- Card holder purchasing 9 hole cart and continuing past 9<sup>th</sup> hole. Failure to pay the prescribed fees. **(Or aiding other persons to obtain access to the course or utilization of a motorized golf car who have not paid the prescribed fee.)**
- Card holder starting on any part of golf course without pro shop approval.  
Playing holes out of sequence without prior management authorization.
- Practicing on the course outside of designated practice areas.
- Play or practice on a course that has been closed, or has not been opened by the manager or superintendent for any reason.
- Play of more than four players in a group without prior management approval.
- Violation of range policy, including collecting balls from the range, taking balls from the range, or utilizing range w/o proper payment.
- Please abide by set age restrictions. Junior golfers, under the age of 12 years, may play on the course only when accompanied by an adult, unless they have demonstrated to the course management an appropriate level of skill, knowledge of golf etiquette, and care of the course.

- No more than one golfer may play out of one bag; each player must have his own set of clubs.
- Exercise proper care of the course. It is the responsibility of each player to repair ball marks, replace divots, and rake bunkers.
- Play of more than one ball on the course is prohibited
- Maintain proper position on the course. Groups must maintain pace on the course. Players unable to maintain pace will be assisted in doing so by the course ranger. If the party is unable to maintain pace with the assistance of the ranger, the group may be asked to leave the course and return at a more appropriate time. (Compensation will be the same as for raincheck.)

**Suspension/Revocation decisions will be made by the Director of Golf Operations.**

## *Handicapped Flag Policy*



Yarmouth Golf Courses welcomes all players, including those who are disabled and require special accommodations. We offer “handicap flags” to be displayed on the golf cart which allows for additional flexibility on maneuvering the golf cart on the course.

- A valid handicapped placard issued by any state or
- Name of licensed physician with supporting documentation on physician’s letterhead including brief on diagnosis and expected duration of condition.

Team management has the right to allow the use of a handicapped flag to any person whom they believe needs special consideration. This is on a case by case basis and determined by management.

Management retains the right to limit cart use if it will negatively impact the golf course.

The handicapped golfer will be allowed to drive inside the “no cart” sign area but no closer than 30 feet of the green and/or teeing area. When the golfer has completed the hole, they must return to the “no cart” sign and exit to the cart path at 90 degrees. This designation **DOES NOT** allow the handicapped golfer to drive between the greens and tee boxes. Golf cart is required to remain on cart path on all Par 3’s. For further information, please contact course management.

**Chelsea Tee Time Information**  
**508-398-4112**

**[yarmouth.chelseareservations.com](http://yarmouth.chelseareservations.com)**

Bass River and Bayberry Hills utilize an automated Tee Time System. Tee times for annual fee players are calibrated using a point system. A 30 day rolling history of play is maintained and tee time allocation is based on the teams play point average.

Time and course requested are also weighted in the process. The time line is as follows:

- **REQUESTS**: 3 to 7 days prior to play you may enter a request. Your request is confirmed with a five digit number. *At this stage you only have a requested tee time.* Retain this number as it is needed to change, cancel or confirm the tee time after allocation.
- **TEE TIME**: *Any time after 10 AM two days prior to play, call the system to obtain your allocated tee time.*
- **OPEN TIME**: *At 12:00 noon the day before play* available tee times are released. Use the prompt, “*booking*” to secure next day reservation. In person requests will not be considered until 2:00 pm the day before play (this includes calling the pro shop)
- **SAME DAY**: The day of play call the pro shop for times or changes.
- **GUESTS**: In the event you have non-cardholder guests, duplicate your pin number. You will be expected to pay greens fees for any/all players booked in this manner.
- **NAME GREETING**: Prompt # 4 allows you to make or change your name greeting. As numbers get re-assigned you may have someone else’s greeting. Simply record over the greeting to customize the recording.

**Please note:**

Have **all** your teams pin numbers when using the system because duplicating your number indicates a guest. Make sure you cancel unused reservations as the extra points are assigned for no shows and will affect your ability to secure future times. You can view an alphabetical listing of assigned tee times on our web site.

**[golfyarmouthcapecod.com](http://golfyarmouthcapecod.com)**

**The integrity of this system is based on the honesty of the user. Accordingly, abuses of the system may result in suspension or revocation of privileges.**



# Yarmouth Police Department

*Excellence in Policing*

**Frank G. Frederickson**  
Chief of Police

## Yarmouth Police Covid 19 Operations Plan

The following procedures will be in place for the foreseeable future as we navigate through the Covid-19 pandemic. The overall goal is to safely resume operations in conjunction with state and federal law. As we begin to open the police department and attempt to return to a sense of normalcy there are many precautions that must be taken to ensure the safety of our employees, citizens and visitors. This plan is fluid and be modified as needed keep pace with the rapid changes in the current environment that we are now operating in.

### Building access:

The private areas of the building will remain closed to outside vendors and visitors.

- Only personnel scheduled to work will be allowed in the building.
- Only vendors participating in critical work will be allowed past the lobby. All vendors entering the non-public areas will be required to wear masks and gloves while in the building.
- All work must be scheduled in advance through the maintenance department or the Chief's office
- The community room will remain closed to the public until further notice. No meetings or trainings, regardless of size, will take place in the room until September.
- A reduced lobby will reopen for general business per state guidelines. A public access phone will be placed on a table in the middle of the lobby. Signage will be in place to direct citizens to call the dispatch center or records for assistance. The records and dispatch windows will remain closed at all times.

### Communications Center:

The communications center is closed to all non-essential personnel. Access to the center is allowed by communications personnel only. All other staff must remain out of the center unless given prior approval by a supervisor. Contracted cleaning personnel are allowed into the center to perform cleaning duties.

- VIPS (Volunteers) will remain out until further notice
- Access to the window at the dispatch office will be blocked and signage will be posted directing the public to use the lobby phone to contact a dispatcher

**Records Office:**

- Civilian staff will work staggered schedules to allow for maximum office coverage
- Office staff that cannot maintain 6' distance will wear a mask
- Office staff that interact with the public will wear a mask
- Office staff that have to handle the processing applications that require fingerprints will wear proper PPE (Masks and gloves). Citizens who come in for those specific items will be screened before direct contact is made.
  - Non-contact temperature reading
    - Any reading above 99 degrees will result in a cancellation of the appointment
- Access to the records office will be by appointment only

**Patrol Operations:**

- All officers will wear a mask when in public and 6' social distancing is not possible
- All officers will wear PPE when dealing with the public. Level of PPE will be based upon the circumstances of the interaction and will range from a mask to full PPE.

**Detective Division:**

- All detectives will wear a mask when conducting interviews
- Citizens who come in for interviews will be screened before direct contact is made.
  - Non-contact temperature reading
    - Any reading above 99 degrees may result in a cancellation of the appointment.
- Detective schedules will be staggered to allow for essential coverage

**General provisions:****Training**

- All non-essential trainings are on hold until further notice
- All mandated training that can be conducted online will done so until further notice
- All mandated training that cannot be conducted online will be done with proper precautions in place to prevent spread/infection
  - Maintain social distancing
  - Wear masks when necessary
  - Wash hands/sanitize as needed

**Operations**

- All staff will receive training on social distancing and hygiene protocols
- Cleaning and disinfecting protocols have been established for workspaces
- Handwashing capabilities are in place
- Protocols have been established to ensure that employees displaying COVID-19 symptoms do not report for work. A return to work plan has been established for employees who have been or suspected to have been infected with the COVID-19 virus



# TOWN OF YARMOUTH RECREATION DIVISION

424 Route 28  
West Yarmouth, MA. 02673  
(508) 398-2231 x-1520  
Fax: (508) 790-9152  
[recreation@yarmouth.ma.us](mailto:recreation@yarmouth.ma.us)

To: Yarmouth Board of Selectmen  
From: Pat Armstrong, Community Services Director  
Aimee Howell, Assistant Recreation Director  
Date: May 29, 2020  
Re: Pickleball Courts

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The Recreation Department is requesting the opening of the Pickleball Courts for Monday June 8<sup>th</sup>. We have met with the Yarmouth Pickleball Board and agreed to the following guidelines for play. These guidelines follow the recommend guidelines from the State and US Pickleball.

## YARMOUTH RECREATION PICKLEBALL GUIDELINES

Court rules and Safety precautions during the COVID-19 pandemic.

- \*Everyone must wear a mask or face covering, over their nose and mouth while playing and in the court area and area around it, while within 6' of each other. Find a face covering that is comfortable and stays fixed to you face.
- \*Limit the number of players at the courts by splitting the play time into separate sessions.
- \*Players should bring their own hand sanitizer
- \*Hand sanitizer will be provided court side, as a backup for use by players
- \*There will be a system set up for players entering and exiting the courts to maintain social distancing. Players will enter the courts in an orderly, social distancing fashion. No close contact.
- \*Enter the courts as you arrive, no gathering outside the courts in groups. As you leave the courts, do so, one group at a time. When in doubt of who goes first, be courteous and allow the other person to proceed ahead of you.
- \*There will be a ball sanitizing station to be used after play. All players need to bring their own towel to dry their ball after disinfecting
- \*Players will bring their own ball to play, using their ball when it is their service. Other players use a foot or paddle to send the ball back to the server. Thus eliminating multiple players touching the balls.
- \*Mark your ball for identification with your name or other personal symbol.
- \*There will be balls available for purchase at the courts to replace damaged or forgotten balls. Cost TBD
- \*Cleaning of your paddle between games is recommended.
- \*No fist bumping, high fives, handshakes or other physical contact allowed. Use verbal congratulations.
- \*Bags and personal items should be hung outside the courts at least 6' apart to allow for social distancing.
- \*Water bottles should be placed outside of your court with your bag so as to allow for a safe distance from others.
- \*Players arriving to and leaving the court complex area, will do so expeditiously as to not socially gather in groups.
- \*Players waiting to enter the courts are to maintain a social distance of 6' and allow players leaving the courts to exit first before proceeding onto the courts.

- \*No walk-ins or pay to play will be allowed during group play time, this includes family members.
  - \*No instruction sessions this season, during group play time.
  - \*No use of ball hoppers with practice balls associated with group equipment at any time.
  - \*During court maintenance procedures; blowing, water removal, net adjustments or any other work, All players will remain off the courts until all of the duties are finished and we give you the OK to play.
  - \*Please show extra curtesy and respect to other players during this pandemic, we're all in this together.
  - \*There will be no benches or shade structures setup. If you chose to bring a chair, it must be set up 6' away from any other unless it is from someone in the same household.
  - \*If you don't feel good, stay home!
- We will Reevaluate the guidelines as the season progresses and adjust as necessary!

## **Yarmouth Town Libraries – curbside delivery and pick-up – June 8/15?, 2020 Phase 1 Workplan**

This service is part of the Commonwealth of Massachusetts’ defined Phase 1 – phased opening plan which determined that as of May 25, curbside pickup and delivery **only** were permissible. To ensure staff and patron safety, please consult this detailed work plan.

**Staffing:** There will be 5 staff members in the South Yarmouth Library facility and 2 staff members at the West Yarmouth Library location, sufficient staff to provide these services. These staff members can keep a safe distance apart at all times.

While at work, all staff must wear PPE, including masks and gloves.

To start, curbside pickup and delivery will take place on TUESDAYS, THURSDAYS and SATURDAYS, from 10:00 a.m. – 2:00 p.m.

Since statewide delivery has not resumed, and when that happens is still unknown, only materials that are currently on the shelves at the Yarmouth Town Libraries will be available to people.

**Here are the steps in the process:** Pull requested materials; Check out materials; Prepare requested materials – brown paper bags and names in bold marker on each bag. Schedule appointments for people to pick up materials in a staggered timeframe, to avoid groups.

Beginning with the materials that have been on the Library hold shelves since mid-March, Library staff will call to inform patrons that contact-less curbside pickup is available and how to use the service. Information will be shared through the Town and the Library’s social media messaging, newspaper releases, radio and online news platforms.

For new requests, patrons can call either library directly (SY Library: 508-760-4820; WY Library 508-775-5206). People can also request through the library catalog remotely, from their homes, at any time ([www.yarmouthlibraries.org](http://www.yarmouthlibraries.org)). There are no limitations on the type of materials that patrons may request, nor on the the number of materials that patrons may request. If they need assistance, people can call the library.

Materials will be left on an outdoor bench for patrons to pick up. In the event of rain, there is an area at the entryway at the South Yarmouth Library where materials can be left, and still protected from the weather.

The Library staff will call patrons when their materials are ready and schedule an appointment for patrons to pick up materials. Patrons will be able to select their desired date/time for pickup. If patrons do not show up for their appointment, the Library staff will re-call and set up a second appointment. If this appointment is missed, materials will be returned to shelves.

For physical distancing requirements to ensure safety of staff and the public, people will **not** be able to pick up materials without an appointment. We will be using the Mill Lane parking lot for curbside pickup at the South Yarmouth Library location, and the front driveway for curbside pickup at the West Yarmouth Library.

We will post signs in the parking lot telling patrons what number to call and that appointments are required.

When patrons arrive, if there are mobility issues, they can call the Library and tell us: Make, model, color of their vehicle; name on the library account or other identifying information – and we will come out and make materials available – while maintaining a safe distance. Library staff will use book carts (on casters) to move materials to the curbside location and this will help with social distance requirements.

Materials will be stored in the main reading room on a large table as they are being prepared for pickup or delivery.

We will post laminated signs at the pickup locations to explain how people can make requests.

We will post signs and/or put down tape to show patrons where to stand while waiting. Preferred procedure would be for people to remain in their cars until the person in front of them has picked up.

If patrons refuse to comply with social distancing guidelines, they will receive a warning. After the second offense, people will be prohibited from participating in curbside pickup.

Staff must avoid contact during the physical handing off of items to patrons.

At this time, there will be no exchange of money (to pay for overdue materials) nor will returns be taken from patrons' cars.

**Returns and other topics:** Patrons may want to return items while they are checking out new materials. Patrons will be allowed to return materials when they are checking out materials **ONLY IN THE BOOK DROP** at each location – staff will not handle returns directly from patrons.

All returned materials must be wiped down with germ-killing wipes (or paper towel that has been sprayed with disinfectant) and quarantined for at least 3 days. Carts used at the Library must also be sanitized (sprayed and wiped down) frequently (4-5 times each day.) During the process, all staff are required to wear protective gloves and a mask to minimize exposure. Other high touch items such as door handles and counters, staff workstations and work areas must also be wiped down frequently.

During this phased reopening, **the Library will not allow donations** at this time. For this phase, there is **no public restroom available** to library visitors; **no public computers** will be available until later in the phased-in process (probably mid July.) The Library cannot provide faxing or photocopying, but can offer wireless printing, if the patron has this capability on a mobile device. Patrons will be told that if they need documents printed, they can email library staff an attachment that staff will print out. Staff will deliver prints the same way as library materials (patron calls in and makes pickup appointment.)



# TOWN OF YARMOUTH

## DEPARTMENT OF PUBLIC WORKS

99 BUCK ISLAND ROAD, WEST YARMOUTH MASSACHUSETTS 02673

Telephone (508) 398-2231 ext. 1250 Fax (508) 771-7998

Admin & Engineering

Buildings & Grounds

Highway

Waste Management

Water & Wastewater

To: Board of Selectmen  
Daniel Knapik, Town Administrator

From: Jeffrey Colby, DPW Director  
Pat Armstrong, Community Services Director

Date: May 28, 2020

Subject: Public space access

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We are recommending that the Board of Selectmen reopen public spaces including parks, conservation areas, and boardwalks consistent with Phase 1 reopening guidance from the Commonwealth of Massachusetts. It is expected that Town staff will have these public spaces ready for opening by June 8<sup>th</sup>.

Although until additional seasonal staff is brought back, it is anticipated that access to maintenance for these spaces including mowing, sweeping, restroom cleaning, and recreational programs will be limited.

Attached is the proposed general COVID-19 signage for the public spaces. This signage has been ordered and we expect this signage to be available in the near future. We will post temporary versions of these signs at the public spaces until the permanent signs can be installed.

18 in

COVID-19

COVID-19

COVID-19

Town of Yarmouth Public Outdoor Facility

*Welcome*



SOCIAL DISTANCING



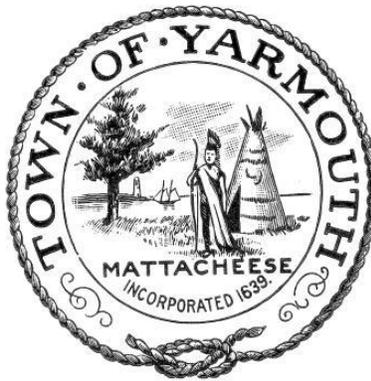
24 in

## Requirements:

- If you are feeling sick, **please stay home!**
- Follow **Social Distance Guidelines** - stay **6 feet** away from others
- All users must wear a **Mask** if unable to stay **6 feet** away from others
- Please use **Hand Sanitizer** or **wash your hands**
- Avoid **large gatherings** and crowds
- **BE RESPECTFUL** - avoid confrontations, be kind, follow the rules & enjoy

Please Note: Mandated by the State of Massachusetts  
and Yarmouth Board of Health

**TOWN OF YARMOUTH  
WARRANT  
and  
RECOMMENDATIONS  
of the  
FINANCE COMMITTEE  
For the Annual Town Meeting**



**June 22, 2020  
7:00 P.M.**

**MATTACHEESE MIDDLE SCHOOL  
WEST YARMOUTH**

**PLEASE BRING THIS REPORT TO TOWN  
MEETING**

# FINANCE COMMITTEE REPORT

The Yarmouth Finance Committee continues to actively represent the interests of our town's citizens in working with town Administration and the Board of Selectmen. We are happy to report that working relationships with all town departments and leaders are excellent and that the financial status of the town is very healthy. In fact, Yarmouth has one of the lowest debt burdens of any municipality in the Commonwealth.

The Committee itself saw several changes this year. Two new members joined the Committee. Sara Kohls is a local attorney and George Perkins is a retired banking executive and University Professor. Joe Goldstein departed the Committee after many years of service including Chairman. His service was recognized and greatly appreciated. Robert Ciavarra was elected Vice Chairman, succeeding Nathan Ladley who voluntarily stepped down from that position but remains on the Committee.

At the October Special Town Meeting an Article passed unanimously expanding the membership of the Committee from its cap of 7 to a number from 7 to 9. There are currently eight members.

The Committee continues advancement made in 2018-19 by which certain departments were given a higher level of focus. In this fiscal year we have begun to form sub committees to become even more engaged while at the same time not impeding day to day activities of town department heads.

Chairman Ken Mudie was a member of the D-Y Regional School Agreement Committee which finally brought the dispute between Dennis and Yarmouth to a successful conclusion. Joe Goldstein was also on that Committee.

Major issues facing the Finance Committee include the D-H-Y wastewater project, overall continued financial management of the town, and potential solutions to "big ticket" items which seem to get caught in a financial limbo due to various budget processes and constraints. These include Coastal Infrastructure, Police Training Firing Range, and others. The Finance Committee is working closely with the Capital Budget Committee and Town leadership to address this problem.

Overall, members of the Finance Committee, all volunteers, are proud to serve our community and our town leaders.

Finance Committee

**HOW DO I MAKE A MOTION?**

**TABLE OF BASIC POINTS OF MOTIONS**

Rank	Type of Motion	2nd Req'd	May Debate	May Amend	Vote Req'd	May Recon.	May Interrupt
	Main Motions						
None	Main Motion	Yes	Yes	Yes	Varies	Yes	No
Same	Reconsider or Rescind	Yes	Same	No	Majority	No	No
None	Take from the Table	Yes	No	No	Majority	No	No
None	Advance an Article	Yes	Yes	Yes	Majority	Yes	No
	Privileged Motions						
1	Dissolve or adjourn sine die	Yes	No	No	Majority	No	No
2	Adjourn to a fixed time or recess	Yes	Yes	Yes	Majority	No	No
3	Point of no quorum	No	No	No	None	No	No
4	Fix the time to (or at) which to adjourn	Yes	Yes	Yes	Majority	Yes	No
5	Question of privilege	No	No	No	None	No	Yes
	Subsidiary Motions						
6	Lay on the table	Yes	No	No	2/3	Yes	No
7	The previous question	Yes	No	No	2/3	No	No
8	Limit or extend debate	Yes	No	No	2/3	No	No
9	Postpone to a time certain	Yes	Yes	Yes	Majority	Yes	No
10	Commit or refer	Yes	Yes	Yes	Majority	Yes	No
11	Amend (or substitute)	Yes	Yes	Yes	Majority	Yes	No
12	Postpone indefinitely	Yes	Yes	No	Majority	Yes	No
	Incidental Motions						
Same	Point of Order	No	No	No	None	No	Yes
Same	Appeal	Yes	Yes	No	Majority	Yes	No
Same	Division of a question	Yes	Yes	Yes	Majority	No	No
Same	Separate consideration	Yes	Yes	Yes	Majority	No	No
Same	Fix the method of voting	Yes	Yes	Yes	Majority	Yes	No
Same	Nominations to committees	No	No	No	Plurality	No	No
Same	Withdraw or modify a motion	No	No	No	Majority	No	No
Same	Suspension of rules	Yes	No	No	2/3*	No	No

\* UNANIMOUS IF RULE PROTECTS MINORITIES; OUT OF ORDER IF RULE PROTECTS ABSENTEES

SOURCE: TOWN MEETING TIME, 3RD EDITION

**COMMON TOWN FINANCE TERMS**

<b>APPROPRIATION</b>	An authorization granted by Town Meeting to expend money and incur obligations for specific public purposes.
<b>AVAILABLE FUNDS</b>	Balances remaining in various funds that are available for expenditure. Examples include Water Department special revenue account reserves, Fire Department ambulance account, and Free Cash.
<b>ENTERPRISE FUND</b>	A separate account for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate the portion of total costs of a service that is recovered through user fees. This is a multi-year fund for which any end-of-year surplus is retained in the Enterprise Fund.
<b>OFFSET ACCOUNT</b>	An account set up to restrict fees collected by a particular department for expenditure by that department. Any surplus funds remaining at the end of the fiscal year are returned to the General Fund.
<b>FISCAL YEAR</b>	The Town's fiscal year begins July 1st and ends on June 30th.
<b>FREE CASH</b>	Remaining, unrestricted funds from operations of the previous fiscal year including actual receipts in excess of estimates and unspent amounts in budget line-items.
<b>OVERLAY RESERVE</b>	An account set up to pay for real estate exemptions and abatements.
<b>RAISE &amp; APPROPRIATE</b>	A phrase used to identify a funding source for an expenditure which refers to money generated by the tax levy or other anticipated local receipts.
<b>RESERVE FUND</b>	An account appropriated within the operating budget to provide for unforeseen expenditures <i>during the fiscal year</i> . Expenditures of funds deposited to this account require approval of the Finance Committee. Funds remaining at the end of the fiscal year are returned to the General Fund.
<b>STABILIZATION FUND</b>	A multi-year fund established as a "rainy day" account to address extraordinary or unforeseen future expenditures during the current <i>or future fiscal years</i> . This account can also be used to accumulate funds for capital expenditures in a future year.

**ANNUAL TOWN MEETING WARRANT  
COMMONWEALTH OF MASSACHUSETTS  
JUNE 22<sup>ND</sup>, 2020**

Barnstable, ss.

To the Constable of the Town of Yarmouth in the County of Barnstable, Greetings, In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in Town affairs to meet in the Mattacheese Middle School Building in said Town, Monday, the 22<sup>nd</sup> day of June 2020 at seven o'clock (7:00 p.m.) in the evening, then and there to act on the following articles.

**ARTICLE #1:** To see if the Town will vote to transfer and appropriate a sum of money to provide additional funds for the FY 2020 operating budget.

<u>Department</u>	<u>Request</u>	<u>Amount</u>	<u>Source</u>
DPW	Construction & Demolition	\$ TBD	Free Cash
DPW – Septage Enterprise Fund	Septage Reserve - Waste Disposal	\$ TBD	Septage Retained Earnings
Golf	General Fund Subsidy	\$ TBD	Free Cash

Selectmen Will Recommend from the Floor  
Finance Committee Will Recommend from the Floor (Board of Selectmen)

**ARTICLE #2:** To see what sums of money the Town will vote to raise or transfer from available funds and appropriate such funds to defray the charges, expenses, salary, and payroll obligations of the Town, including debt and interest for the ensuing year, to provide for a reserve fund, and to fix the salaries and compensation for all elected officials of the Town or act on anything relative thereto.

**EXPLANATION:** *This article funds the Town’s operating budget, which covers employee salaries, benefits, and other Town operating expenses. At the direction of the Board of Selectmen, this budget is balanced, affordable, within the parameters of proposition 2 1/2, and provides the best possible services and facilities to the Town. The Finance Committee has reviewed this budget in detail.*

Selectmen Will Recommend from the Floor  
Finance Committee Will Recommend from the Floor (Board of Selectmen)

**ARTICLE #3:** To see what sums of money the Town will vote to raise, appropriate, or transfer from available funds to fund the operating budget of the Golf Enterprise, or take any action thereon:

	<b>Actual FY19</b>	<b>Budget FY20</b>	<b>Request FY21</b>
<b>GOLF</b>			
Wages (15 FTE + Seasonal)	1,440,521	1,511,845	1,573,535
Expense	2,286,208	2,172,973	2,262,785
<b>Total Golf Enterprise Operating Budget</b>	<b>3,726,729</b>	<b>3,684,818</b>	<b>3,836,320</b>
Funded from Golf Enterprise Revenues	3,645,364	3,535,692	3,611,320
Funded from General Fund – Free Cash	364,000		
Funded from Retained Earnings*		149,126	225,000
<b>Total Golf Enterprise Funding</b>	<b>4,009,364</b>	<b>3,684,818</b>	<b>3,836,320</b>

\* *Golf Enterprise reserves/retained earnings is \$277,727 as of 7/1/2019*

**EXPLANATION:** *This article is the operating budget for the golf division and funds employee salaries, benefits, and other golf operating expenses. This year’s budget is funded entirely by golf fees and other revenue generated by the golf division.*

Selectmen Will Recommend from the Floor

Finance Committee Will Recommend from the Floor

(Board of Selectmen)

**ARTICLE #4:** To see what sums of money the Town will vote to raise, appropriate or transfer from available funds to fund the operating budget of the Water Department for the purpose set forth in the Acts of 1928, Chapter 146, or under Massachusetts General Laws, Chapter 41, Section 69B, or to take any other action thereon:

	<b>Actual FY19</b>	<b>Budget FY 20</b>	<b>Request FY21</b>
<b>WATER</b>			
Wages (23.8 FTE)	1,557,863	1,574,477	1,482,268
Expense	1,702,728	2,465,615	2,402,743
Costs Appropriated in the General Fund	344,938	353,000	618,188
<b>Total Water Department Operating Budget</b>	<b>3,300,653</b>	<b>4,393,092</b>	<b>4,503,199</b>
Funded from Water Department Revenues	4,392,308	4,393,092	4,379,561
Funded from Water Surplus			123,638
<b>Total Water Department Funding</b>	<b>4,392,308</b>	<b>4,393,092</b>	<b>4,503,199</b>

\* *Water Special Revenue Fund reserves is \$2,952,455 as of 7/1/2019.*

**EXPLANATION:** *This article is the operating budget for the water division, which funds employee salaries, benefits, and other water operating expenses. The water division operates as a distinct special revenue fund, much like the golf and septage operations, and is fully funded by water fees.*

Selectmen Will Recommend from the Floor

Finance Committee Will Recommend from the Floor

(Board of Selectmen)

**ARTICLE #5:** To see what sums of money the Town will vote to raise, appropriate or transfer from available funds to fund the operating budget of the Septage Enterprise, or take any other action thereon:

	<b>Actual FY19</b>	<b>Budget FY 20</b>	<b>Request FY 21</b>
<b>SEPTAGE ENTERPRISE</b>			
Wages	65,374	51,760	0
Expense	1,833,366	2,001,305	2,284,503
Costs Appropriated in the General Fund	114,101	114,101	190,300
<b>Total Septage Enterprise Operating Budget</b>	<b>2,012,840</b>	<b>2,167,166</b>	<b>2,474,803</b>
Funded from Septage Enterprise Revenues	3,152,769	2,167,166	2,474,803
Funded from Septage Retained Earnings*			
<b>Total Septage Enterprise Funding</b>	<b>3,152,769</b>	<b>2,167,166</b>	<b>2,474,803</b>

\*Septage Enterprise retained earnings is \$3,296,218 at 7/1/2019.

**EXPLANATION:** This is the operating budget for the Septage Treatment Plant which is treated as an enterprise fund. The costs are fully covered by fees charged to contractors that dispose of septic waste at the plant. This enterprise fund, like golf and water, is fully supported by fee revenue.

Selectmen Will Recommend from the Floor  
 Finance Committee Will Recommend from the Floor (Board of Selectmen)

**ARTICLE #6:** To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to fund the Town of Yarmouth’s share of the Dennis-Yarmouth Regional School District budget for fiscal year 2021, or take any other action thereon.

<b>Actual FY 19</b>	<b>Actual FY 20</b>	<b>Certified FY 21</b>
\$33,973,474	\$35,298,335	\$35,930,816

**EXPLANATION:** This article funds the Town’s share of the Dennis-Yarmouth Regional School District. The FY21 Assessment is based upon the revised regional agreement.

Selectmen Will Recommend from the Floor (Dennis-Yarmouth Regional School District)  
 Finance Committee Will Recommend from the Floor

**ARTICLE #7:** To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to fund the Town of Yarmouth’s share of the Cape Cod Regional Technical High School District budget for fiscal year 2021, or take any other action thereon.

Actual FY 19	Actual FY 20	Certified FY 21
\$2,341,152	\$2,292,475	\$4,090,207

**EXPLANATION:** *This article funds the Town’s share of the Cape Cod Regional Technical High School District.*

Selectmen Will Recommend from the Floor (Cape Cod Regional Technical High School)  
 Finance Committee Will Recommend from the Floor

**ARTICLE #8:** To see what sums of money the Town will vote to raise, or transfer from available funds, and appropriate to purchase and equip the following goods and services, or take any other action thereon:

Division/Department	Item/Project	Amount Recommended
---------------------	--------------	--------------------

(N)=New, (R)=Replacement, (M)=Maintenance

**Requests Funded from Other Available Funds**

Town Hall Attic Insulation (FEMA Reimbursement Funds)	50,000
Bridgewater University Building – Roof Repair (FEMA Reimb. Funds)	200,000
Town-wide OSHA compliance and training	30,000
Town-wide Vehicle and Equipment Maintenance (Free Cash)	<u>100,000</u>
Total Appropriation Requests	380,000

**EXPLANATION:** *Each year the Capital Budget Committee (CBC), appointed by the Finance Committee, reviews and evaluates requests for capital projects and equipment submitted by all Town departments. This article contains lists of recommended expenditures for: routine capital projects, equipment and vehicles funded by taxes; roadway and storm water improvements funded by taxes; waste management capital funded by recycling revenue; Golf Course equipment funded by Golf revenues and retained earnings; and, fire department vehicles and life safety equipment funded by ambulance revenue. In addition to these amounts, supplemental funding for needed maintenance projects from other available town funds (FEMA Reimbursement and Free Cash) have also been consolidated into this article for consideration. The original proposed Capital Budget appropriation will be deferred to a future Town Meeting due to COVID19 budget concerns.*

**ARTICLE #9:** To see if the Town will vote to raise and appropriate an amount of money to pay for salary and wage adjustments for FY21 as a result of the settlement of collective bargaining agreements and for non-union personnel.

**EXPLANATION:** *This article provides funding for settled or to be settled collective bargaining agreements. The Town strives to settle contracts that are fair to the employees and allows the Town to stay within the constraints of proposition 2 ½.*

Selectmen Will Recommend from the Floor  
Finance Committee Will Recommend from the Floor (Board of Selectmen)

**ARTICLE #10:** To see if the Town will vote to raise and appropriate \$379,279 to fund the Tourism Revenue Preservation Fund as authorized by Chapter 338 of the Acts of 2006, or take any other action relative thereto.

**EXPLANATION:** *The Tourism Revenue Preservation Fund was established by Special Legislation in 2006 and is funded by Rooms and Meals Tax receipts. Funding is overseen by the Community and Economic Development Committee and is used to stimulate the local tourism economy through physical improvements, marketing and special events.*

Selectmen Will Recommend from the Floor  
Finance Committee Will Recommend from the Floor (Board of Selectmen)

**ARTICLE #11:** To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Five Million Two Hundred and Fifty Thousand Dollars (\$5,250,000), for the purpose of design, engineering, permitting and construction related to coordinating with Massachusetts Department of Transportation road work projects and Phase 1 of the towns proposed wastewater collection system, including all expenses incidental and related thereto; provided that in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied; and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow up to this amount under G.L. c.44 or any other enabling authority; or take any other action relative thereto.

**EXPLANATION:** *This article allows the Town to proceed with the design, engineering and permitting of Phase 1 of the proposed wastewater collection system. This authorization also allows the town to coordinate some construction activities with Route 28 road work projects being undertaken by the Massachusetts Department of Transportation. Coordinating these activities is an opportunity for the Town to save significantly by avoiding additional paving and associated costs that will be funded by the State as part of their overall project. Furthermore, working in conjunction with the MA DOT allows the Town to move forward with its Phase 1 collection system*

*construction in a timely manner by avoiding a five year construction moratorium on parts of Route 28 that will be in place once the State completes work on their projects.*

Selectmen Will Recommend from the Floor  
Finance Committee Will Recommend from the Floor (Board of Selectmen)

**ARTICLE #12:** To see if the Town will vote to rescind the following amounts of unissued borrowing:

Article 16, Annual Town Meeting of May 2016 - School Feasibility Study \$750,000

**Requires 2/3rds vote**

**EXPLANATION:** *This is a housekeeping article to remove debt authorization from the Town's books. The Massachusetts School Building Authority (MSBA) requires that the municipality have borrowing authority for the full amount of the Feasibility Study even though the MSBA will reimburse a portion of the study.*

*Instead of borrowing for the study, the Town used free cash for the portion that municipalities owed. The rest of the study was paid for by the MSBA. The borrowing authorization is no longer needed, cannot be used for another purpose and would be calculated in the outstanding debt the Town can issue by the rating agencies. Rescinding the borrowing is good for the Town's Bond Rating*

Selectmen Will Recommend from the Floor  
Finance Committee Will Recommend from the Floor (Board of Selectmen)

**ARTICLE #13: CPA FY21 Estimated Revenue**

To see if the Town will vote to appropriate the following sums of money from the FY 21 estimated annual revenues of the Yarmouth Community Preservation Act Fund as required by G.L. c.149, §298 of the Acts of 2004:

<b>Appropriation</b>	<b>FY21</b>
Community Housing Reserve	\$ 213,773
Historic Preservation Reserve	\$ 213,773
Open Space Reserve	\$ 213,773
Operating Expenses	\$ 106,886

**EXPLANATION:** *This article is a required housekeeping article that appears at every annual town meeting. As required under the Community Preservation Act, a minimum of 10% of CPA revenues must be set aside for each of the following purposes: community housing, historic preservation, and open space. Additionally, 5% of the total revenue is set aside for operating expenses.*

*FY21 CPA Revenues are estimated at \$2.3 million (\$1.7 million) and are based on an estimated property tax levy of \$64 million. Figures include an estimated 20% match of \$384,000 (\$284,000) including supplemental match distributions made for Communities that have adopted the 3% surcharge.*

Selectmen Will Recommend from the Floor  
Finance Committee Will Recommend from the Floor (Community Preservation Committee)

**ARTICLE #14: Municipal Affordable Housing Trust**

To see if the Town will vote to transfer and appropriate for community housing purposes the sum of \$200,000 from the Community Preservation Act Housing Reserve Fund to the Town of Yarmouth Municipal Affordable Housing Trust created under G.L. c.44, §55C to create, preserve, and support affordable housing for households at or below 100% of the Area Median Income.

**Requires 2/3rds vote**

**EXPLANATION:** *This article appropriates CPA funds to the Yarmouth Municipal Affordable Housing Trust for community housing projects supported by the Housing Trust. To date, the Trust has created 137 housing units, preserved 7 more, and supported another 30. Yarmouth now has 599 affordable housing units, which is approximately 5% of the Town's year-round housing stock*

Selectmen Will Recommend from the Floor  
Finance Committee Will Recommend from the Floor (Community Preservation Committee)

**ARTICLE 15: CPA Affordable Housing Project**

To see if the Town will vote to transfer and appropriate for community housing purposes the sum of \$80,000 from the Community Preservation Act Housing Reserve Fund to the Harwich Ecumenical Council for Housing, Inc. to preserve homes with repairs for income-eligible homeowners.

**EXPLANATION:** *This article appropriates \$80,000 in CPA funds for community housing projects with the Harwich Ecumenical Council for Housing (HECH) Emergency Loan Program to preserve homes for low-income residents with both financial and technical assistance.*

Selectmen Will Recommend from the Floor  
Finance Committee Will Recommend from the Floor (Community Preservation Committee)

**ARTICLE 16: CPA Historic Resource Projects**

To see if the Town will vote to transfer and appropriate for historic preservation purposes the following sums of money from the Community Preservation Act Historic Reserve Fund:

Item	Appropriate To	Purpose	Amount and CPA Funding Source	Total
A	Historical Society of Old Yarmouth	To preserve and protect grave markers in Ancient Cemetery from deterioration or destruction	\$13,000 Historic Reserve	\$13,000
B	Yarmouth Historical Commission	To create a reconnaissance survey to identify potential archeological sites in Yarmouth.	\$26,000 Historic Reserve	\$26,000
C	Historic New England	To produce an archeological study that will support future construction work.	\$11,100 Historic Reserve	\$11,100
D	St. David's Episcopal Church	Completion of the historic preservation of the Amos Baker House by restoring second floor dormer, windows, trim, insulation, and siding.	\$15,500 Historic Reserve	\$15,500
TOTAL				\$65,600

**EXPLANATION:**

**Project A** would provide \$13,000 to the Historical Society of Old Yarmouth to preserve and protect grave markers at Ancient Cemetery from destruction and deterioration. CPC funds will be used to cover costs of field equipment and supplies utilized by trained volunteers as well as record storage and information to be made available online to the public. Efforts are coordinated with the Town's Cemetery Division.

**Project B** would provide \$26,000 to the Yarmouth Historical Commission to create a reconnaissance survey to identify potential archeological sites in Yarmouth. This project will provide the Town with a sensitivity maps showing relevant sites and surveyed areas as well as a written inventory of potential archaeological sites. Additionally, recommendations will be made regarding how archaeological resources may be preserved and how to mitigate impacts to resources from various development projects.

**Project C** would provide funds to produce an archeological study that will support future construction work that will include new museum space at the Winslow Crocker House as well as a Visitor Center for the northside of Town that will include additional parking and restrooms.

**Project D** would provide \$15,500 to the St. David’s Episcopal Church to complete the historic preservation of the Amos Baker House by restoring second floor dormer, windows, trim, insulation, and siding.

Selectmen Will Recommend from the Floor  
Finance Committee Will Recommend from the Floor (Community Preservation Committee)

**ARTICLE 17: CPA Recreation Project**

To see if the Town will vote to transfer and appropriate for recreational purposes the sum of \$28,000 from the Community Preservation Act Fund Undesignated Reserve to the Yarmouth Department of Public Works to fund removal and replacement of the existing north-side backstop fence at the Little League Field.

**EXPLANATION:** *This article appropriates \$28,000 in CPA funds for removal and replacement of the existing north-side backstop of the Little League field. This is the backstop closest to Sylvan Way. The project will be overseen by the Yarmouth DPW and is supported by the Yarmouth Little League.*

Selectmen Will Recommend from the Floor  
Finance Committee Will Recommend from the Floor (Community Preservation Committee)

**ARTICLE 18: Land Disposition**

To see if the Town will vote to authorize the Board of Selectmen to lease for terms up to thirty (30) years, or to sell, transfer or otherwise convey a fee interest or easement, on terms and conditions acceptable to the Board of Selectmen, in up to 500 square feet of the land at 220 South Street (Assessor’s Parcel 26.116), as shown on a plan on file with the Board of Selectmen.

**Requires 2/3rds vote**

**EXPLANATION:** *This article would permit the Board of Selectmen to dispose by lease, easement or sale, a small portion of land currently part of Smugglers Beach. A disposition would potentially resolve a long-term encroachment in a mutually beneficial manner whereby use could continue, but with the Town receiving some compensation. This disposition is subject to MGL Chapter 30B in order to provide for fair and open process.*

Selectmen Will Recommend from the Floor  
Finance Committee Will Recommend from the Floor (Board of Selectmen)

**ARTICLE 19:** To see if the Town will vote to authorize the Board of Selectmen to lease for terms up to thirty (30) years, on terms acceptable to the Board of Selectmen, portions of, one or more of the town-owned parcels listed below, such lease presently intended for solar facilities. Land use under any said lease is subject to approval of the appropriate Federal, State and Local land use regulatory agencies.

Line #	Assessors Map/Lot	Location	Street
1	86/11	Sanitation Drop-off Facility	597 Forest Road
3	45.88	Fire Station 3	92 Town Brook Road
6	45/90.1	New DPW Facility	507 Buck Island Road

**Requires 2/3rds vote**

**EXPLANATION:** *The Town is actively pursuing opportunities to implement solar pv installations, including ground mounted panels and solar canopies, where appropriate. The listed sites present opportunities on town-owned parcels that may be attractive for an installation. State law prohibits contract terms in excess of three (3) years, unless specifically authorized by Town Meeting. This article provides the Board of Selectmen with the flexibility to reach agreements with potential vendors who are often seeking long-term commitments (more than 3 years) given the level of investment involved in solar PV projects.*

Selectmen Will Recommend from the Floor

Finance Committee Will Recommend from the Floor

(Board of Selectmen)

**ARTICLE 20:** To see if the Town will vote to authorize Assessors contracts with vendors for valuation services for a period of up to 5 years as authorized under Massachusetts General Law chapter 30B.

**EXPLANATION:** *With the passage of the “Act to Modernize Municipal Finance and Government,” in 2016, cities and towns in the Commonwealth have changed to a 5-year valuation cycle. However, to avoid DOR scheduling conflicts, Yarmouth’s scheduled FY 2019 valuation certification year was deferred until FY 2021. Prior to passage of the Municipal Modernization Act, the valuation cycle was 3 years and any valuation consulting contracts reflected this cycle.*

*The MA DOR, Bureau of Local Assessment certification process consists of continuous, data quality review, statistical ratio studies review, and valuation review to ensure that proper appraisal methodology was utilized while uniformly and equitably applied to all property.*

*A valuation program is based on the mass appraisal process utilizing the components of an acceptable mass appraisal system. The mass appraisal system is comprised of data management, valuation, performance analysis, administration and appeals. It is these various statutory requirements of the valuation certification process that valuation consultants help guide cities and towns through.*

*For continuity, efficiency and economic reasons, the Assessor's office would like to continue to execute a contract pursuant the provisions of MA G.L chapter 30B to mirror the 5 year valuation cycle.*

Selectmen Will Recommend from the Floor  
Finance Committee Will Recommend from the Floor (Board of Selectmen)

**ARTICLE 21:** To see if the Town will vote to adopt the following as a general by-law and to insert it into the Code of the Town of Yarmouth, Massachusetts.

Section 1. Sale of Single-use Plastic Water Bottles

Effective on September 1, 2021, it shall be unlawful to sell non-carbonated, unflavored drinking water in single-use plastic bottles of less than one gallon in the Town of Yarmouth. Enforcement of this regulation will begin September 1, 2021.

Section 2. Definitions

A single-use plastic bottle is a beverage container made from any type of plastic resin.

Section 3. Exemptions

Sales or distribution of non-carbonated, unflavored drinking water in single-use plastic bottles occurring subsequent to a declaration of emergency (by the Emergency Management Director or other duly authorized Town, County, Commonwealth or Federal official) affecting the availability and/or quality of drinking water to residents of the Town shall be exempt from this bylaw until seven days after the declaration has ended.

Section 4. Enforcement

Enforcement of this article shall be the responsibility of the Town Manager or his/her designee. The Town Manager shall determine the inspection process to be followed, incorporating the process into other Town duties as appropriate.

Any establishment conducting sales in violation of this article shall be subject to a non-criminal disposition fine as specified in G. L. c. 40 § 21D. The following penalties apply:

- First violation: Written warning
- Second violation: \$150 fine
- Third and subsequent violations: \$300
- Each day a violation continues constitutes a separate violation, incurring additional fines. Any such fines collected shall be payable to the Town of Yarmouth.

Selectmen Will Recommend from the Floor  
Finance Committee Will Recommend from the Floor (Petitioner)

**ARTICLE 22:** To see if the Town will vote to adopt the following as a general by-law and to insert it into the Code of the Town of Yarmouth, Massachusetts as chapter 74, §74-1:

The Town of Yarmouth recognizes that the climate emergency, driven by human activity including energy consumption and land use practices and leading to global warming, rising seas, deadly storms, dangerous heat waves, acidifying oceans, and melting ice sheets, poses an imminent threat to the health, safety and economic security of the residents of the Town. The Town of Yarmouth therefore adopts as its policy the objective of reducing net greenhouse gas emissions from human activity within and by the Town to zero at the earliest technically and economically feasible time, and directs that all officers and departments of the Town take such measures within the scope of their respective responsibilities and authority as may be necessary and prudent to facilitate such policy and objective.

Selectmen Will Recommend from the Floor

Finance Committee Will Recommend from the Floor

(Petitioner)

**ARTICLE 23:** To see if the Town will vote to authorize the Board of Selectmen and the Town Administrator to investigate and report on the feasibility of the conversion and re-purposing of the Links Course, formerly the site of the Town Landfill, to a Solar Farm whose potential income would be applied to offsetting the capital expenditures of the Town, as applied to Capital projects including Golf, Wastewater System, New DY Middle School, , New Town Library, and other future Capital projects, as well as previously approved debt exclusions for the DPW Building and Cape Tech construction.

**EXPLANATION:** *The article is proposed in view of reports of little or minimal use of the Links Course as well as the recent report of the National Golf Association citing lowered conditions and needed infrastructure repairs. Agreements or special conditions which established the Links Course are administrative and as such may be altered from time to time as necessary. Any funds or financial obligations by the Town have the potential of being offset by the Solar Proposal. The principle benefit of establishing a Solar Farm at this site is the generation potential of an estimated 28 to 30 Megawatts. Conservative estimates have shown that benefit may exceed \$9 to \$10 million, annually. The Capital obligations facing the Town will, by necessity, fall upon property tax assessments for payment. The Solar Farm represents a different means of meeting those obligations.*

Selectmen Will Recommend from the Floor

Finance Committee Will Recommend from the Floor

(Petitioner)

AND, also, in the name of the Commonwealth, you are hereby directed to serve this Warrant by posting attested copies thereof at four public places, one on the north side of Town and three on the south side and also by publication in the Yarmouth Register at least seven days before the time of holding said meeting, as aforesaid.

Hereof, fail not, and make return of this Warrant with your doings thereon at the time place of said meeting. Given under our hands and the seal of the Town of Yarmouth, hereto affixed this 2nd of June 2020.

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Michael Stone, Chairman

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Mark Forest, Vice-Chairman

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Erik J. Tolley

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Tracy Post

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Norman Holcomb

**Town of Yarmouth Board of Selectmen**



# TOWN OF YARMOUTH

1146 ROUTE 28, SOUTH YARMOUTH, MASSACHUSETTS 02664-4492  
Telephone (508) 398-2231 Ext. 1271, Fax (508) 398-2365

BOARD OF  
SELECTMEN

TOWN  
ADMINISTRATOR  
Daniel M. Knapik

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## MEMORANDUM

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**To:** Board of Selectmen  
**From:** Daniel M. Knapik, Town Administrator *DMK*  
**Date:** May 28, 2020  
**Subject:** Events/Use of Town Land  
**CC:** Karen Greene, Community Development Director

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Dear Board Members:

Following up on the Board's discussion of Special Events and the Use of Town Land at their May 19<sup>th</sup> meeting, I am seeking further direction as it relates to considering the use of Town Property.

In order to provide clarity and certainty to new applicants as they plan for special events such as weddings, birthdays and baby showers, I am recommending that the Board vote to suspend new applications for use of Town Facilities such as the Lorusso Lodge and Bass Hole Pavilion, as well as all other Town Properties until Labor Day. Applicants who have submitted their applications and fees for events happening prior to Labor Day will be notified and their fees returned.

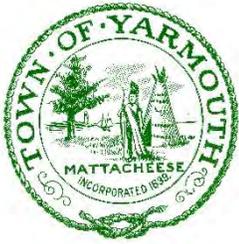
Applicants who have submitted applications and fees for events scheduled for after Labor Day, shall be notified of this temporary suspension and given the choice of having their reservation cancelled (and fees returned) OR to remain a scheduled event with the caveat that the Town may cancel at a later date.

One exception that the Board might consider is use of the former Drive-In Site as a Drive-In Theatre. As has been highly publicized, Drive-In Theatres are allowable, subject to social distancing and guidance issued by the state, under the current Reopening Phase #1. We have received a few inquiries, and would like to reserve this possibility for the Board's consideration pending complete and sensible applications.

Understanding, but not knowing when, the State will eventually provide additional guidance regarding public assembly, I am making this recommendation so that applicants may modify their plans as necessary. I would suggest that the Board revisit this decision no later than September 8, 2020 (the first Tuesday after Labor Day).

Thank you for your consideration.

DK



# TOWN OF YARMOUTH

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1146 ROUTE 28, SOUTH YARMOUTH, MASSACHUSETTS 02664-4492

Telephone (508) 398-2231, Ext. 1277, Fax (508) 398-2365

Department of  
Community  
Development

TO: Board of Selectmen  
FROM: Kyle Pedicini, Economic Development Coordinator  
SUBJECT: Town of Yarmouth Re-Opening Guidance  
DATE: June 2, 2020

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Following the State's recent publication of the [Massachusetts re-opening guidelines](#), the Town of Yarmouth has been working hard to inform our businesses and residents of these new regulations. A [new webpage](#) dedicated to this topic has been established on our website and is updated daily as new guidance/information becomes available. This webpage includes links to important [information from the State](#) such as [sector-specific guidance](#) on when businesses can re-open, and also explains the self-certification requirements businesses must complete in order to re-open.

The Town has publicized this re-opening guidance by utilizing the 'Notify Me' feature of the website. Email notifications have been sent out to over 3,000 contacts letting people know of all the COVID-19 resources the Town has published. Yarmouth Town Administrator Dan Knapik also [wrote a letter](#) addressed to Yarmouth's business community regarding re-opening, which was shared through a Chamber of Commerce e-blast.

In addition to information dissemination, town staff has been exploring additional ways the Town can support Yarmouth's business community during these challenging times. The Board of Selectmen recently sent a [letter](#) to the Town's legislative delegation seeking regulatory relief which would allow businesses to modify their operations in a timely manner. Town Planner Kathy Williams and Building Commissioner Mark Grylls also [published a memo](#) outlining existing opportunities in Yarmouth's Zoning Bylaw that may be helpful for businesses to utilize during the re-opening process. These zoning opportunities include temporary commercial outdoor displays, additional temporary commercial signs, and a reduction in parking requirements for businesses with reduced occupancy.

The Town of Yarmouth Community Development Block Grant (CDBG) [Job Retention Grant Program](#) was also established in order to assist businesses to retain low-moderate income employees. The budget for the program is \$60,000 and businesses are eligible for up to \$5,000 in assistance. Grants are expected to be awarded in the coming weeks.

We will continue to monitor the re-opening process as it unfolds and maintain an ongoing dialogue with our business community in order to understand and respond to their concerns. With restaurants scheduled to re-open their dining rooms in Phase 2 of the Massachusetts re-opening, we anticipate having more guidance from the State to share in the coming weeks.

Yarmouth businesses with re-opening questions can visit our website at:  
<https://www.yarmouth.ma.us/1878/Yarmouth-COVID-19-Re-Opening-Guidelines>

Questions may also be directed to Kyle Pedicini, the Town's Economic Development Coordinator, at:  
[KPedicini@yarmouth.ma.us](mailto:KPedicini@yarmouth.ma.us) or 508-398-2231 x1653

**TO:** BOARD OF SELECTMEN  
**FROM:** Mark Forest, Appointments Chairman *Mark R Forest*  
**SUBJECT:** Reappointments – Conservation Commission  
**DATE:** May 26, 2020

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**OPENINGS:** 2 Regular positions (3-year terms)

**Number of Interviewers:**

\_\_\_\_\_ **Selectmen**

\_\_\_\_\_ **Commission/Committee Members**

**Numerical Evaluation of Candidates**

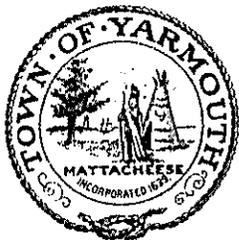
**\*\*Maximum Score = 20\*\***

<b>APPLICANT</b>	<b>COMMISSION RATING</b>	<b>SELECTMEN RATING</b>	<b>AVG. RATING</b>
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Tom Durkin

Patricia Mulhearn

**RECOMMENDATION:** To reappoint Mr. Durkin and Ms. Mulhearn as members to the Town of Yarmouth's Conservation Commission. These appointments are for three year terms, which will run through June, 2023.



# TOWN OF YARMOUTH

1146 ROUTE 28, SOUTH YARMOUTH, MASSACHUSETTS 02664-4492  
Telephone (508) 398-2231, Ext. 1288, Fax (508) 398-2365

Conservation  
Commission

## MEMO

To: Mark Forest, Appointments Chair, Board of Selectmen

Fr: Kelly Grant, Conservation Administrator

Cc: Karen Greene

Re: Renewal of Conservation Commissioner's Terms

Date: May 15, 2020

The current Conservation Commission appointments and terms are as follows:

Name	Position	Start Date	Term Expires
Ed Hoopes	Chairman	7/1/2019	6/30/2022
Tom Durkin	Vice-chairman/Water Resources Committee representative	7/22/2008	6/30/2020
Rick Bishop		7/22/2014	6/30/2022
Ellie Lawrence		10/6/2016	6/30/2021
Paul Huggins	Community Preservation Committee representative	6/1/2018	6/1/2021
Patricia Mulhearn		1/30/2019	6/30/2020
David Bernstein		4/29/2020	6/30/2023

The Commission currently has two terms that are expiring June 30, 2020.

I can confirm that both Mr. Tom Durkin and Ms. Patricia Mulhearn have confirmed their interest in renewing their terms for another three years.



# TOWN OF YARMOUTH BOARD OF SELECTMEN PROJECTED 2020 AGENDA ITEMS

MEETING DATE		BUDGET SCHEDULE DUE DATES	REGULAR BOS AGENDA ITEMS
MAY 12			<ul style="list-style-type: none"> <li>• COVID-19 UPDATES (BUDGET; GOLF; BEACH ACCESS)</li> <li>• REVIEW &amp; APPROVE 2020 ATM WARRANT</li> <li>•</li> </ul>
MAY 19			<ul style="list-style-type: none"> <li>• PUBLIC HEARING: ALTERATION OF PREMISE FOR TUGBOATS</li> <li>• DY NEW MIDDLE SCHOOL PRESENTATION</li> <li>• GOLF BAN ROLLOVER VOTE</li> <li>• STATUS OF EVENTS/USE OF TOWN PROPERTY</li> </ul>
MAY 26	NO MEETING MEMORIAL DAY		
JUNE 2			<ul style="list-style-type: none"> <li>• PUBLIC HEARING: FY 21 BUDGET PRESENTATION</li> <li>• SEPTAGE CAPITAL FUND NOTIFICATION</li> <li>• RETURN TO WORK INSTRUCTIONS/PLAN</li> <li>• UPDATE ON ANNUAL TOWN MEETING</li> </ul>
JUNE 9			<ul style="list-style-type: none"> <li>• PUBLIC HEARING: PAPA GINO'S – NEW ANNUAL WINE &amp; MALT LICENSE</li> <li>• PUBLIC HEARING: OCEAN SHORES CORP. DBA YARMOUTH WINE &amp; SPIRITS – TRANSFER OF PACKAGE STORE LICENSE</li> <li>• REVISED FUNDRAISING/SPECIAL EVENT SIGN POLICY</li> <li>• AWARD OF SCHOLARSHIPS (?)</li> </ul>
JUNE 22	TOWN MEETING		<ul style="list-style-type: none"> <li>•</li> </ul>
JUNE 30	NO MEETING ELECTION		<ul style="list-style-type: none"> <li>•</li> </ul>
JULY 7			<ul style="list-style-type: none"> <li>•</li> </ul>
JULY 14			<ul style="list-style-type: none"> <li>• REORGANIZATION OF BOARD OF SELECTMEN</li> <li>• BOARD OF SELECTMAN GOALS</li> <li>• TAX CLASSIFICATION HEARING</li> </ul>
JULY 21	NO MEETING(?)		<ul style="list-style-type: none"> <li>•</li> </ul>
JULY 28			<ul style="list-style-type: none"> <li>•</li> </ul>



TOWN OF YARMOUTH  
**BOARD OF SELECTMEN**  
**PROJECTED 2020 AGENDA ITEMS**

MEETING DATE		BUDGET SCHEDULE DUE DATES	REGULAR BOS AGENDA ITEMS
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- RENAMING POLICY
- COMMITTEE REPORTS
- DHY AGREEMENT
- CLEAN WATER TRUST
- MATTACHEESE BUILDING & REUSE COMMITTEE
- FINANCE UPDATE ON INTERNAL CONTROLS
- CAPE LIGHT COMPACT PRESENTATION
- **JUNE 30<sup>TH</sup> – ELECTION      SEPTEMBER 1<sup>ST</sup> – SPECIAL ELECTION**
- CEDC GOALS AND SUPPORT OF WASTEWATER; AND SPECIAL EVENTS
- LEGAL SERVICES REVIEW
- MVP PROJECT UPDATE
- CAPE COD COMMISSION UPDATE - AUGUST
- BARNSTABLE MUNICIPAL AIRPORT – AIRPORT MASTER PLAN - AUGUST

**CONSENT  
AGENDA  
ITEMS**

YARMOUTH FIRE DEPARTMENT  
96 Old Main Street  
South Yarmouth, MA 02664  
(508)398-2212/(508)760-4858 FAX

**MEMO**

**CONSENT  
AGENDA**

**TO:** Daniel Knapik  
Town Administrator

**CC:** Treasurer's Office  
Board of Selectmen

**FROM:** Jenifer Leighton Gracia

**Re:** Gift

**DON'T STAPLE GIFT MEMO (1) TO DEPOSIT**  
Email to: [mflorio@yarmouth.ma.us](mailto:mflorio@yarmouth.ma.us)

**Date:** May 28, 2020

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The Fire Department has received a gift totaling \$1000.00

A donation from the Keeler family in the amount of \$1000.00.

The Fire Department requests that the Board of Selectmen approve this donation.

# **INFORMATION ITEMS**



# TOWN OF YARMOUTH

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1146 ROUTE 28, SOUTH YARMOUTH, MASSACHUSETTS 02664-4451

Telephone (508) 398-2231 ext. 1240, Fax (508) 760-3472

## BOARD OF HEALTH

May 20, 2020

Mr. Thomas W. Lewis  
TEC Associates  
46 Sawyer St.  
Portland, Maine 04106

Re: Yarmouth Board of Health Comments on 2020 Massachusetts Coastal Railroad Yearly Operational Plan (YOP)

Dear Mr. Lewis,

The Yarmouth Health Dept. respectfully submits the following comments on the 2020 Massachusetts Coastal Railroad Yearly Operational Plan (YOP). These comments are based on the most recent Board of Health (BOH) review of the plan at their meeting on May 18, 2020.

The BOH understands that:

- 1) The plan is in compliance with 333 CMR 11 Rights of Way Management.
- 2) The Massachusetts Dept. of Agricultural Resources (MDAR) has sole regulatory jurisdiction over the application of herbicides in rights-of-way areas (ROW).
- 3) Railroad ROW must be kept clear of vegetation as overgrown vegetation can: (1) interfere with the effectiveness of train braking systems; (2) ignite due to sparks caused by train operation, especially braking; (3) block train operator vision of signs; (4) block visual inspection of tracks; (5) damage train engines and railcars; (6) interfere with safe footing for track work personnel; (7) inhibit the proper drainage of rainwater and snowmelt from the track ballast and (8) interfere with the proper operation of signals and switches.
- 4) The ballast area must be kept completely free of all vegetation.
- 5) Outside the ballast area mechanical cutting is used and the growth of desirable (low-growing) vegetation species is encouraged.
- 6) Alternative methods of vegetation control including steam application, fish by-product application and utilization of a purpose-built mowing machine have been tested and failed.

- 7) The volume of herbicides used for Railroad ROW vegetation management continues to decrease due to technological advancements that have resulted in more targeted application equipment.

Despite the BOH understanding of the need for vegetation management within the railroad ROW and the methods employed, the **BOH remains in opposition to the use of herbicides due to environmental and health concerns in general and concerns regarding groundwater contamination in particular.** Therefore, the BOH respectfully requests that TEC Associates and Massachusetts Coastal Railroad please continue to aggressively pursue new railroad ROW vegetation control methods that do not involve the use of herbicides.

As also requested in 2019 please respond in writing so that the BOH can learn of the current state of research in the area of railroad ROW vegetation management and of any developing technologies that may hold promise for the future.

Furthermore, while the Health Dept. and Board of Health understand the purpose of this comment letter is to relay concerns related to the YOP, consideration is also requested of another Railroad Right-Of-Way management topic: the stockpiling of new replacement railroad ties within or adjacent to the ROW.

In 2012 new railroad ties were stockpiled across from 42 Railroad Ave. in Yarmouth Port. The resultant odor was problematic to the resident of the above address who reported an unbearable odor of creosote that caused her headaches, affected her when she was outside in her yard and accumulated inside her home. The initial complaint was reported to the Health Office by the resident on Oct. 2 of that year and discussed with Mass Coastal Railroad on Oct. 3, during which Mass Coastal agreed to place tarps over the ties in an effort to contain the odor. Despite repeated requests no tarps were placed before the ties were removed weeks later.

More recently in May of 2018 the Health Dept. received a complaint regarding a strong odor of creosote emanating from railroad ties stockpiled adjacent to the tracks just beyond the end of Freeman Rd. in Yarmouth Port. A field visit found over 2000 railroad ties present next to the tracks. The odor was noticeable outside in the vicinity of the ties. Nearby residents complained of odors outside, odors accumulating inside the home and a worsening of odors with warmer, more humid weather. Despite repeated requests to remove the ties or cover them with tarps they remained in the same location for over one year.

The creation of the odors mentioned above is a violation of Massachusetts General Law Chapter 111, section 143 and Town of Yarmouth, Board of Health Regulation: Handling and Storage of Toxic or Hazardous Materials; Section 8.

In consideration of the above the Board of Health and Health Dept. request that: (1) future deliveries of new railroad ties to the ROW be coordinated so that they are installed as soon as possible after delivery, not stockpiled for extended periods and (2) new railroad ties delivered to the ROW be completely covered with tarps until they are installed.

Thank you for your kind consideration of these comments. Please contact me in the Health Office if you have any questions or concerns.

Sincerely,

*Carl E. Lawson, Jr.*

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Cc: Board of Health  
Board of Selectmen  
Daniel Knapik, Town Administrator  
Gary Damiecki, Town of Yarmouth Acting Water Superintendent  
Kelly Grant, Conservation, Administrator  
Mark Grylls, Director of Inspectional Services / Building Commissioner  
Senator Julian Cyr  
Representative Timothy Whelan  
Representative William Crocker  
Protect Our Cape Cod Aquifer (POCCA)  
MDAR Director of Rights of Way Program

## #CountCapeCod Instructional Sheet for Participants

Cape Cod's census response rates are falling behind other Massachusetts counties. This is a disturbing trend that will have long-term consequences for the region. Cape Cod needs YOUR help to get its 2020 census response rates higher, so that municipal resources and representation in government are apportioned fairly and members of this community aren't left behind.

### What is happening?

On Friday morning, **June 12th**, the Cape & Islands legislative delegation is hosting a social media campaign for regional leaders to publicly call for their constituents and neighbors to fill out the 2020 Federal Census using a graphic campaign on social media. **Our goal** is to make Cape Cod residents aware that census response rates are low and build a common sense of urgency to complete it.

### Who can participate?

Are you a legislator? Municipal official? Member of the Chamber of Commerce? Artist? Community leader? Member of the faith community? Labor leader? Local business owner? If you have a platform on Cape Cod, we want you to be involved.

The basis for participation is very, very broad. Our only condition is that you commit to being respectful of your colleagues and the cause. This is an issue of profound and cross-partisan importance.

### How do I participate?

1. Fill out [this form](#) by end of day on **Wednesday, June 10**.
  - a. If you know of any organizations that should also receive this form, you are welcome to forward it.
2. Frank Schulze, Communications Director for Cape & Islands Senator Julian Cyr, will use the information you submit to produce a graphic like the one below.
3. Read the [tips for producing a strong post](#) below.
4. On **Friday, June 12, 2020 at 11 AM**, post the graphic with a short piece of text on your personal OR professional social media account.
5. **MAKE SURE** to include, somewhere in the post, the following text string as written: "#CountCapeCod"

### Questions?

Email [Frank.Schulze@masenate.gov](mailto:Frank.Schulze@masenate.gov) OR call/text at 508-562-0840.

## Tips for producing a strong, effective post.

**Frank Schulze**  
Just now · 📍

This is where you can add whatever context you want. Put some time into talking about Barnstable County's low response rate, and why it's important for your constituents and neighbors to fill their census forms out. The graphic includes a shorter quote that's eye-catching for people scrolling through their feeds. The text here is where it's really supposed to inform. Make sure you include a CALL TO ACTION in the text and take it #CountCapeCod

**SUBMIT  
YOUR  
CENSUS**

"Our home deserves to be seen, to be counted, and to be represented. Fill out your census!"

**#CountCapeCod**

**STATE SENATOR**

**Julian  
Cyr**

A strong post for this campaign **does these things**:

1. Features a high-resolution picture of you. No grainy photos! You deserve to look great.
2. Includes a snappy, concise quote from you that stands out to someone mindlessly scrolling through their feeds. Make it personal.
3. Includes the following string: #CountCapeCod. Multiple people doing this at once will cause each graphic to feature more prominently in your viewer's algorithms. Do it exactly as you see it in the **text of the post above**.
4. Most importantly, **includes a call to action**. Here are a few Ideas:
  - a. Encourage constituents to tell their young or elderly neighbors to fill theirs out.
  - b. Tell viewers to comment below the post with why it's important to fill out the census.
  - c. Encourage viewers to share the link to [respond](#) to the Census.