



# TOWN OF YARMOUTH

1146 ROUTE 28, SOUTH YARMOUTH, MASSACHUSETTS 02664-24451  
Telephone (508) 398-2231, ext. 1271, Fax (508) 398-2365

TOWN  
ADMINISTRATOR  
Robert L. Whritenour, Jr.  
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DIRECTOR OF  
HUMAN RESOURCES  
Sarah O'Reilly

## Notice of Meeting

Name of Committee or Board: Personnel Board

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### **NOTE: THIS IS BOTH AN IN-PERSON AND REMOTE PARTICIPATION MEETING**

This is to formally advise that, as required by G.L. Chapter 30A, §§ 18-25, and pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law on June 16, 2021, as extended by Special Legislation dated July 16, 2022, the Yarmouth Personnel Board will hold a public meeting on Monday, September 12, 2022, at 4:00 p.m. at Yarmouth Town Hall, 1146 Route 28, South Yarmouth, MA 02664. The public is welcome to attend either in-person or via the alternative public access provided below.

Introduction to Remote Meeting:

This Open Meeting of the Personnel Board is being conducted remotely Via the Zoom Application as well as in-person at Yarmouth Town Hall.

If you wish to participate remotely, you may join in by using the following link:

<https://us02web.zoom.us/j/88646365299?pwd=WWEyNVZLbkVwclpTZmdnUEwyU3VNdz09>

Meeting ID: 886 4636 5299

Passcode: 300417

One tap mobile

+13017158592,,88646365299#,,,,\*300417# US (Washington DC)

+13126266799,,88646365299#,,,,\*300417# US (Chicago)

Dial by your location

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+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

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Date of Meeting: September 12, 2022

Time: 4:00 pm

Place: Yarmouth Town Hall and Remote via Zoom

Agenda Items:

- I. Public Comment
- II. April, May, June and August Meeting Minutes Review and Approval
- III. Working Foreman-Disposal Area review, grading and possible vote
- IV. Crew Chief- Disposal Area review, grading and possible vote
- V. Dept Head Job Description Handbook review and possible vote
- VI. Personnel Policy guidelines next steps
- VII. Staff and/or Chair business
- VIII. Personnel Board proposed Meeting: Tuesday, October 11, 2022 or Monday, October 17, 2022
- IX. Adjourn