



# TOWN OF YARMOUTH

1146 ROUTE 28, SOUTH YARMOUTH, MASSACHUSETTS 02664-4492  
Telephone (508) 398-2231 Ext. 1271, Fax (508) 398-2365

BOARD OF  
SELECTMEN

TOWN  
ADMINISTRATOR  
Daniel M. Knapik

## PUBLIC MEETING

Per Massachusetts General Law: All town and school boards, committee, and authorities shall post a notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays, and legal holidays. Notice shall contain a listing of topics/agenda that the chair reasonably anticipates will be discussed at the meeting. As required by Open Meeting Law and Mass. General Law, we are informing you that this meeting will be video and audio recorded, as well as rebroadcast. Anyone intending to video or audio tape this meeting is required to inform the Chair.

**Board of Selectmen Meeting**  
**July 14, 2020 ~ 6:00 PM**  
**Yarmouth Town Hall Hearing Room**  
**1146 Rt. 28, South Yarmouth, MA 02664**

**Meeting Agenda** *(all times are approximate)*

**5:00 PM**                    **Executive Session:** The Yarmouth Board of Selectmen will enter into executive session pursuant to MGL c. 30A, s. 21(a) (3) to discuss strategy with respect to preparation for proceedings before a panel convened under G.L. c. 41, Section 100B for potential indemnification of medical costs, the subject of which, if disclosed, would be detrimental to the town.

**6:00 PM**                    **Public Comments**

*The open meeting law discourages public bodies from discussing topics not listed on the agenda. The public should therefore not expect the Board to respond to questions or statements made during the Public Comment portion of the meeting.*

**6:15 PM**                    **Award of Scholarships**

**6:30 PM**                    **Reorganization of Board of Selectmen**

**6:45 PM**                    **Board of Selectmen Goals**

**7:15 PM**                    **COVID-19 Updates**  
1. D-Y Graduation Ceremony Update  
2. Business Opening Update  
3. Town Hall and other Town Buildings opening Update

**7:45 PM**                    **Mattacheese Building & Reuse Committee**

**8:15 PM**                    **Board and Committee Actions**  
1. Committee Appointments  
2. Upcoming Agenda Review  
3. Individual Items

**8:30 PM**                    **Town Administrator Items**  
1. Consent Agenda  
2. Town Administrator Updates  
3. Water Resources Planning

**8:45 PM**                    **Adjourn**

# CONSENT AGENDA

## BOARD OF SELECTMEN

July 14, 2020

**APPROVED:** \_\_\_\_\_

### Approval:

- Friends of Bass River Request for use of Packet Landing Pavilion
- Memo to BOS from Recreation dated July 9, 2020 re: Donation Approval Request

### **Donations to be used for Gray's Beach Boardwalk:**

1447	Stacey Harrison	\$150.00	1448	Kim Cloutier	\$150.00
1449	Michael Doron	\$150.00	1450	Krista Ziemba	\$150.00
1451	Christopher Gregory	\$150.00	1452	Frances Shemkus	\$150.00
1453	Sonja Fellman	\$150.00	1454	Noelle Forde	\$150.00
1455	Noelle Forde	\$150.00	1456	Anne Allison	\$150.00
1457	Stephanie Berard	\$150.00	1458	Rebecca Gigliello	\$150.00
1459	Jeannette Perkins	\$150.00	1460	Sherry Walsh	\$150.00
1461	Sherry Walsh	\$150.00	1462	Karen LeBlanc	\$150.00
1463	Donna Silva	\$150.00	1464	Ann Medeiros	\$150.00
1465	Albert Muldoon	\$150.00	1466	Brenda Flanigan	\$150.00
1467	Elizabeth Saunders	\$150.00	1468	Linda Downey	\$150.00
1469	Margaret Callahan	\$150.00	1470	Jane Eichmann	\$150.00
1471	Deirdre Flaherty	\$150.00	1472	Justin Richards	\$150.00
1473	Justin Richards	\$150.00	1474	Jeannine Maguire	\$150.00
1475	Patricia Proctor	\$150.00	1476	Chris Carr	\$150.00
1477	Janet Raulli	\$150.00	1478	Robert Chapalonis	\$150.00
1479	Mike Walker	\$150.00	1480	Ruth Coyle	\$150.00
1481	Judith Lorette	\$150.00	1482	Teresa Sarkisian	\$150.00

**Boardwalk Total** **\$5,400.00**

**TOTAL DONATIONS:** **\$5,400.00**

**AGENDA PACKET**  
**Board of Selectmen**  
**June 30, 2020**

- FY2020 Scholarship Recipients List
- Board of Selectmen Positions Table
- Charge for the Mattacheese Middle School Re-Use Committee
- Committee Reappointments – Community Preservation Committee (2)
- Committee Appointments – Planning Board (2)
- Committee Appointment – Land Disposition Committee (1)
- Committee Appointment – Water Resources Advisory Committee (1)
- Board of Selectmen Projected 2020 Agenda Items

**AGENDA**

**ITEMS**

## **FY2020 SCHOLARSHIP RECIPIENTS**

Gillian Arden

Daclan Burrell

Sam Capobianco

Jaclyn Colgan

Carli Coughlin

Noel Criser

Wyatt Crosby

Liam Dillon

Emily Edwards

Arianna Ferreira

Joseph Florio

Nikolina Hanniford

Allison McCarthy

Finora Reilly

Ericka Robbins

Sophia Slingerland

Caleb Tolley

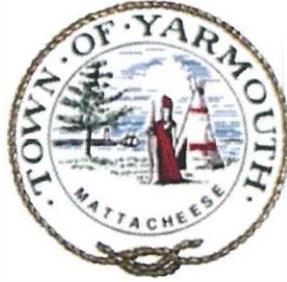
Andrew Weinart

Kylie Weinert

Christine Wu

# Board of Selectmen Positions

	<b>2019 - 2020</b>	<b>2020 - 2021</b>
<u>Chairman</u>	Mike Stone	
<u>Vice Chairman</u>	Mark Forest	
<u>Clerk</u>	Erik Tolley	
<u>Chairman Licensing Board</u>	Mike Stone	
<u>Appointments Chairman</u>	Mark Forest	
<u>Ambulance Waiver Admin.</u>	Mark Forest	
<u>Rep - DY Liaison Primary</u>	Tracy Post	
<u>DY Contract Negotiations Team</u>	Norm Holcomb	
<u>Scholarship Committee Alternate</u>	Tracy Post	
<u>Affordable Housing Trust</u>	Erik Tolley	
<u>Airport Rep</u>	Tracy Post	



## **FY 2021 BOARD OF SELECTMEN MISSION & GOALS**

### **Town of Yarmouth**

The mission of the Town of Yarmouth is to provide high quality, efficient and cost-effective municipal services to ensure the safety, education and well-being of the community.

The Board of Selectmen, as the chief policy makers for the Town of Yarmouth, with support of the Town Administrator, will provide leadership to achieve the mission of the Town. The Board will recommend budgets and adopt specific goals and objectives directing the Town Administration, and will evaluate the performance of the Town's staff in achieving its goals and objectives.

#### **Proposed FY 2021 Goals**

- 1. Expand economic growth, development and redevelopment efforts to increase year-round employment, tourism and quality of life**

##### **2020 Key Actions as presented to the Board**

- a. Drive-in Site
  - i. Scope of the Engineering Work on the River Walk Park is being defined to match available funds.
  - ii. Next Steps
- b. Expand Year-round Economy
  - i. ATM 2020 vote to authorize borrowing for wastewater will significantly assist the efforts of expanding to a year round economy.
  - ii. Next Steps
- c. Improve Local Permit Process
  - i. Permitting guide and electronic portal have been generated and presently are being utilized by the community.
  - ii. Covid-19 process highlights the ability of staff to respond quickly to the regulated market to facilitate commerce.
  - iii. Next Steps

- d. Generate Additional Affordable Housing Units
  - i. Completion of the Yarmouth Commons unit and a recently acquisition of Yarmouth Gardens for a future housing project has increased units by over 100.
  - ii. The housing trust continues to support the mortgage buy down and scattered site private development programs.
  - iii. Next Steps
  
- e. Land Use Initiatives
  - i. The Land Disposition Policy is in place. The required committees are being assembled.
    - i. The next step would be to begin identifying parcels for disposition using the policy. As a recent example, the town will be issuing the Request for Proposals for the Cape Cod Energy Park project that could bring either a solar/battery project or brick and mortar project to the site.
      - i. Next Steps – present to the Board parcels for consideration to go through the Land Disposition process
  - ii. Recent acquisitions of the Yankee Village Motel and the Starbuck Lane parcels has added to the town’s inventory of open space. The Yankee Village acquisition will allow the town to connect two parks on either side with a significant water front view.
    - i. Next Steps for Open Space Acquisitions to support quality of life initiatives, water protection, or economic development.
  
- f. Additional Next Steps
  - i. Establish a Mattacheese Reuse Committee
  - ii. BSU Update
  - iii. RFP for Drive In Site uses
  - iv. Historic Properties
  - v. Continued planning on the multi-use trail project from the CC Rail Trail

**2. Maintain high quality infrastructure, i.e. roads, cemeteries, water resources, parks, estuaries, watersheds, recreational facilities, and other town resources and assets**

(The town continues to make progress on some long sought projects including Parker's River Bridge, Packet Landing and Baxter Gristmill.)

**2020 Key Actions as presented to the Board**

- a. Route 6A Roadway & Infrastructure Improvements
  - i. Update on this effort will be provided at the next board meeting. Project is driven by the need to upgrade the drinking water infrastructure and safety improvements along the corridor.
  - ii. Next Steps
- b. Public Works Facility Replacement
  - i. Underway – completion April 2021
- c. Broadband Expansion
  - i. The town received two grants in 2019 to facilitate the buildout of a town broadband network. The MVP grant will connect 50 Workshop Rd. with YFD Station 3 and the New DPW complex. The project includes solar/battery and communications for connection to the grid.
  - ii. The Community Compact Grant will allow the town to use up to \$100,000 to provide broadband to additional town facilities.
  - iii. Broadband to the BSU Facility has been completed.
  - iv. Next Steps to consider
    - i. Rt 28 Fiber/WiFi Pilot using CDBG Funds and CEDC Funds to provide a town owned WiFi network along the Rt 28 corridor connecting to Hyannis
    - ii. Conversion of streetlight controllers to a smart controller that would allow the town to save money on the energy used to power street lights and generate a source of funds to further build out a broadband/WiFi network that the town could own and provide to the residents at an affordable price. Dozens of communities across the Commonwealth have already made this transition and are providing their citizens an excellent, robust and extremely fast internet connection with the rate structure determined by the cities and towns.
- d. Additional Next Steps

**3. Support high quality, affordable education and community partnership with Dennis**

**2020 Key Actions as presented to the Board**

- a. Negotiate Regional Agreement
  - i. Status – Complete
- b. Next Steps
  - i. Construction of a new 4-7 school  
Status – underway
- c. Additional Next Steps
  - i. ME Small Repairs
  - ii. Station Avenue Elementary School Addition and Renovation

#### 4. Support public safety programs to deliver high quality, cost effective services

##### 2020 Key Actions as presented to the Board

- a. Effectively Respond to Increasing Demands
  - i. YFD
    - i. By using a grant and increasing ambulance fees the town added 4 additional ff/paramedics to the staff. The Matrix study recommended to continue to work on adding (12) additional staff to reduce concurrency issues with the ambulance service and bring down the overtime costs.
    - ii. Feasibility of building a new centrally located station which would allow for the closing of stations 1 and 2 and better concentrate the available staff resources and provide modern facilities not within a floodzone.
    - iii. Next Steps
  - ii. YPD
    - i. Modify existing command structure to allow for additional on the street supervision at the sergeant level. Additional training for sergeants to better deploy available resources as recommended by the Matrix study (ongoing)
    - ii. Continue to utilize grants to fund social work and mental health needs of the community as part of the police effort. (ongoing)
    - iii. Adopt the 4/2 work shift to reduce overall cost of operating the department. (subject to negotiations)
    - iv. Next Steps
- b. Shared Dispatch
  - i. Status – not started
- c. Problem Properties
  - i. Allocated additional funds to the inspectional services budget to assist with the MA Attorney General Foreclosure Program, Property Clean outs, and mental health services. Continued aggressive enforcement of existing by-laws to address resident complaints.
  - ii. Possible Next Steps
    - i. Revision to by-laws to address commonly found violations “Quality of Life” by-laws.
    - ii. Addition of a full time housing inspector.
- d. Additional Next Steps

**5. Maintain sound fiscal health and low taxes without overrides. Identify strategies to balance budget within constraints of inflation factor plus growth (or 2.5% if less)**

**2020 Key Actions as presented to the Board**

- a. Identify and Implement Strategies to Promote Fiscal Health
  - i. Use of technology and a paperless environment when possible reduces labor and expense.
  - ii. Implementing sound fiscal policy to assist with moving the town to a AAA rating.
  - iii. Paying into the OPEB trust.
  - iv. Maximizing interest returns from available funds.
  - v. Tax Title Efforts.
- b. Account Cleanup
  - i. Regular review of articles, bond authorizations, grants and other town funds ensures that these dollars are used in adherence with the town charter and before additional tax dollars are requested.
- c. Utilize Technology to Streamline Operations
  - i. Identify and implement technologies to allow for conducting town business as efficiently and effectively as possible.
- d. Additional Next Steps
  - i. Workshop Meeting with Town Administration and Town Finance Departments with the Finance Committee and the Board of Selectmen to identify key liabilities to the town over the next 5 years and identify and pursue funding strategies to address those liabilities.

**6. Clean water. Develop clean water strategy and implementation plan, following previously discussed plan to avoid additional property tax burden to residential taxpayers**

**2020 Key Actions as presented to the Board**

- a. Implement Stormwater Management Plan
  - i. Status – ongoing
- b. Water Division Study
  - i. Status – Expecting an August 2020 completion
- c. Parker’s River Bridge
  - i. Status – construction approximately 50% complete.
- d. Continue to Invest in Community Partnerships to Advance Initiatives
  - i. Status – on going. Fall 2020 Town Meeting Articles
- e. Next Steps
  - i. Route 28 DOT project
  - ii. Continued work with DHY
  - iii. Acquisition of land to support aquifer protection
  - iv. Additional next steps

**7. Provide exceptional customer service while looking for new opportunities to promote and expand dialogue with residents**

**2020 Key Actions as presented to the Board**

- a. Improve the Customer Experience
  - i. Status-the town continues to leverage technology to allow for customer convenient interaction. Covid – 19 response has tested this infrastructure and with a few exceptions it has facilitated a robust level of electronic public transactions.
  - ii. Cross Training continues as needed with staff transitions.
- b. Increase Ways to Share Information with Residents
  - i. Status – the town has recently undergone a significant renovation of the website to facilitate the dissemination of an enormous amount of information related to the Covid – 19 response. Additionally, the Covid – 19 response required the town to utilize an electronic platform (Zoom) for public meetings.
  - ii. The channel 18 operation recently was upgraded with state of the art technology to improve our transmission capability. Training of camera operators is underway.
  - iii. The town established a “You Tube” channel (which also provides a translation service) to further communicate with today’s public.
  - iv. Social media efforts have been increased and a dedicated staff assignment has been made in this area.
  - v. Next Steps
    - i. The budget provides for the retaining of a media consultant to assist with generating a more robust media capability.
    - ii. Consider a full time staff position for the media effort.
    - iii. Staff the IT Director position
    - iv. Covid – 19 Safe Reopening of Town Facilities
- c. Additional Next Steps

## 8. Develop a clear strategy to address opioid addiction & substance abuse

### 2020 Key Actions as presented to the Board

- a. In 2019, the board of selectmen was updated on the town response to the opioid addiction and substance abuse effort in town.
  - i. Status – with the Yarmouth Health Department taking the lead, various town departments including Community Services, Yarmouth Police and Fire and private sector support agencies along with our own Yarmouth Substance Abuse Committee (YSAC) and D-Y Schools provided the board with a presentation addressing the present status of the town's issue and our response.
  - ii. Next Steps
    - i. Consider a full time staff position to better coordinate the efforts to date. This effort would be responsible for better identification of the problem and provide proven strategies to improve the overall issue within the town.
    - ii. Additional full time staff could better coordinate a regional response that would assist in preventing the issue from being moved to one community to the other. Without a regional effort the problem cannot be effectively addressed.
    - iii. Additional Next Steps

**9. Improve energy quality and security for town residents by investigating alternative sustainable energy opportunities, and work toward reducing energy consumption town-wide**

**2020 Key Actions as presented to the Board**

- a. Cape Cod Energy Park
  - i. Recent lease agreement with CVEC will bring up to 700kw of power to be used to supply the Septage facility with electricity.
  - ii. MVP planning and engineering grant awarded (\$150,000) for the purpose of creating a resilient microgrid for the Septage facility, transfer station, YFD Station 3 and DPW new facility. This work is now complete, and a new application for construction has been submitted to MADEP.
  - iii. RFP for the lease of land for additional parcels at 50 Workshop Road has been advertised. This RFP could bring a solar/pv array or a brick and mortar facility.
  - iv. The AD project is progressing.
- b. Solar Installations
  - i. Recent CVEC installations include panels on YPD fire stations and 50 Workshop Road.
  - ii. MVP grant proposes additional solar panels for DPW, YFD #3, and 50 Workshop Rd location. Town meeting has approved groundmount leases that could include solar canopies.
- c. Energy Conservation
  - i. Recent work included the changing of lamping through town buildings.
  - ii. Recent work included the installation of programmable electronic controls at Town Hall.
  - iii. Additional Green Communities measures will continue to be installed as per the GC plan. Additionally the town, once this work is completed will be eligible to apply for an additional \$250,000 GC competitive grant.
- d. Yarmouth received a Solarize Grant from the Clean Energy Center to assist homeowners with the siting of pv panels on their homes.
- e. Additional Next Steps

## 10. Provide robust community programming for all residents

### 2020 Key Actions as presented to the Board

- a. Golf
  - i. The Golf Division had a successful FY 2020 season. At ATM 2020, the Division did not need a town subsidy.
  - ii. A new Golf Director was appointed.
  - iii. With Covid – 19 the Division faces some operational challenges and will need to address those.
  - iv. A new point of sale vendor has been selected and implementation will occur in 2020.
  - v. Condition of the courses is excellent.
  - vi. Next Steps
    - i. Wastewater impacts to Bass River will need to be addressed.
    - ii. Significant renovation needed to the Bayberry Clubhouse.
- b. Expand and Enhance Community Programming
  - i. COA Division
    - i. Covid – 19 has significantly impacted the COA. The facility remains closed to the public until further notice per state requirements.
    - ii. COA continues to roll out its IPAD at home program.
    - iii. Additional steps towards implementing a virtual senior center are underway that would connect seniors with the programming at the COA virtual.
    - iv. Additional age friendly planning activities for all generations are on going.
    - v. COA activities during the Covid – 19 pandemic consist mostly of checking in on the senior population, preparing and distributing hundreds of meals and mental health services.
    - vi. Next Steps
  - ii. Recreational Division
    - i. Recreation has been significantly impacted by the Covid – 19 pandemic and programming has been curtailed. However, planning and implementation for summer 2020 camps and programs are underway.
    - ii. The completion of the pickleball facility at Flax Pond has proven to be extremely popular.
    - iii. Additional programming and investment in recreational facilities most notably Sandy Pond and the Drive In site is ongoing.
    - iv. Next Steps
  - iii. Libraries Division
    - i. Covid – 19 has significantly impacted the Libraries Division. The two facilities plan on opening to the public on a limited occupancy once protective measures at public counters have been installed.
    - ii. Library programming is presently being done virtually on a limited basis and the curbside program has proven to be very popular.
    - iii. Next Steps
      - i. Continued planning for a new facility.
- c. Additional Next Steps
  - i. Community Engagement on cultural sensitive issues.
  - ii. Implement the 2020 Visioning process.

## **CHARGE FOR THE**

### **Mattacheese Middle School Re-Use Committee**

**GENERAL PURPOSE:** The Committee is charged with reviewing various uses to which the Mattacheese Middle School could be put for the benefit of the citizens of the Town of Yarmouth. The Committee shall serve until they have made their final report to Board of Selectmen and the report is adopted by the Board of Selectmen.

**SPECIFIC CHARGES:** The Committee will work with the Affordable Housing Committee, Recreation Commission and Director, the Library Board, Historical Commission, the neighborhood, and other interested citizens and committees, to develop a recommendation for the re-use of the Mattacheese Middle School. The exterior of the main building will remain as it is in order to preserve the historic nature of the building. The committee should look at singular uses as well as multiple uses for the existing structure.

**REPORT TO:** The Town of Yarmouth Board of Selectmen on a semi-annual basis as a minimum and more frequently as the need arises.

**DEPARTMENT/DIVISION ASSIGNMENT:** Board of Selectmen. Staff support, none available.

**MEMBERSHIP FREQUENCY OF MEETINGS:** Nine (9) members with (3) year terms who may serve until a final report has been submitted and adopted by the Board of Selectmen. Meeting to be called as needed with such meetings to be in a public place with appropriate posting under the open meeting law and the committee shall follow Robert Rules of Order.

**Date Adopted:** Selectmen policy dated ----

**TO:** BOARD OF SELECTMEN  
**FROM:** Mark Forest, Appointments Chairman   
**SUBJECT:** Reappointments – Community Preservation Committee  
**DATE:** June 23, 2020

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**OPENINGS:** 2 Regular positions (three-year terms)

**Number of Interviewers:**

\_\_\_\_\_ Selectmen

\_\_\_\_\_ Commission/Committee Members

**Numerical Evaluation of Candidates**

**\*\*Maximum Score = 20\*\***

<b>APPLICANT</b>	<b>COMMISSION RATING</b>	<b>SELECTMEN RATING</b>	<b>AVG. RATING</b>
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Gary Ellis

Tom Kelley

**RECOMMENDATION:** To reappoint Mr. Ellis and Mr. Kelley to the regular positions on the Community Preservation Committee. These appointments are for a three-year term and will run through July, 2023.

**TO:** BOARD OF SELECTMEN  
**FROM:** Mark Forest, Appointments Chairman   
**SUBJECT:** Appointments – Planning Board  
**DATE:** July 9, 2020

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**OPENINGS:** 2 Regular positions (three-year terms)

**Number of Interviewers:**

\_\_\_\_\_ Selectmen

\_\_\_\_\_ Commission/Committee Members

**Numerical Evaluation of Candidates**

**\*\*Maximum Score = 20\*\***

<b>APPLICANT</b>	<b>COMMISSION RATING</b>	<b>SELECTMEN RATING</b>	<b>AVG. RATING</b>
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Will Rubenstein

Susan Brita

**RECOMMENDATION:** To appoint Mr. Rubenstein and Ms. Brita as regular members on the Planning Board. These appointments are for a three-year term and will run through July, 2023.

**Barnes, Pam**

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**From:** noreply@civicplus.com  
**t:** Tuesday, May 1, 2018 3:52 PM  
**Subject:** Barnes, Pam  
Online Form Submittal: Interested in joining a Committee, Commission or Board?

## Interested in joining a Committee, Commission or Board?

The Board of Selectmen would like your experience and expertise to serve on a committee, board or special study group.

Please complete this form to enter your information into our database. You may also call 508-398-2231 ext. 270 with any questions.

### Contact Information

**First Name:** Will  
**Last Name:** Rubenstein  
**Street Address 1:** [REDACTED]  
**Street Address 2:** Field not completed.  
**City/Town:** Yarmouth Port  
**State:** MA  
**ZIP:** 02675  
**Phone Number:** [REDACTED]  
**Email:** [REDACTED]  
**Residency:** Full-time

**I Am Interested In Serving On The Following Board(s)** Board of Appeals, Board of Health, Conservation Commission, Finance Committee, Library Board, Open Space Committee, Planning Board, Recreation Commission

Please enter more detailed information about yourself

Finance Committee

Please enter more detailed information about yourself

Work Experience/Occupation:*	Co-Owner and Director of Camp Wingate*Kirkland in Yarmouth Port, 2004-present.
Educational Studies:*	1990 graduate Friends School of Baltimore Bachelor of Arts, Journalism, Ithaca College 1994
Community Service Record:*	Member of 2007 Yarmouth Citizens Police Academy President, Mass. Camping Association 2008-2010, member Laurel School Board of Trustees, 2008-present, member, Cape Leadership Institute (CLI) Board of
Personal History: (Optional)	I washed ashore here on Memorial Day Weekend 2004 to buy a business and help my wife deliver our first child at Cape Cod Hospital. Since then I have gotten involved in lots of community service projects on the Cape and look forward to working
State briefly why you are interested in serving the Town in the area(s) of government indicated:*	I am committed to living and working in Yarmouth for a long time and want to give back to my town! In addition, my other community service work has been Cape or state-wide, and would like to contribute to something much closer to home.

\* indicates required fields.

1/13/09 OK H Comm. Left message about 1/20/09 interview.

1/13/09 OK H Comm. Not interested @ this time; possibly Historical Comm.

The following form was submitted via your website: Interested in joining a Committee, Commission or Board?

8/11/09 Rec. Comm. left message about 8/18 intv.

First Name:: Will " " unavailable on 8/18 - avail. on 8/25.

Last Name:: Rubenstein 8/18/09 Rec. Comm. - left message to confirm 8/25

Street Address 1:: 20 Linnell Lane 9/15/09 Rec. Comm. aptd. to fill unexp. term thru 6:30 intv. 7/11; letter

Street Address 2:: 9/24/19 Library Bld. aptd. 2 yr. term thru 9/21. sent.

City/Town:: Yarmouth Port

State:: MA

ZIP:: 02675

**Barnes, Pam**

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**From:** noreply@civicplus.com  
**Sent:** Sunday, July 19, 2015 7:42 PM  
**To:** Barnes, Pam  
**Subject:** Online Form Submittal: Interested in joining a Committee, Commission or Board?

## Interested in joining a Committee, Commission or Board?

The Board of Selectmen would like your experience and expertise to serve on a committee, board or special study group.

Please complete this form to enter your information into our database. You may also call 508-398-2231 ext. 270 with any questions.

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### Contact Information

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First Name: Susan

Last Name: Brita

Street Address 1:



Street Address 2: *Field not completed.*

City/Town: West Yarmouth

State: Mass

ZIP: 02673

Phone Number:



Email: *Field not completed.*

Residency: Full-time

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I Am Interested In  
Serving On The  
Following Board(s)

Parker's River Marine Park Committee

Please enter more detailed  
information about  
yourself

Work  
Experience/Occupation:

32 years of experience in federal economic development, real estate, and planning

Educational Studies:

Bachelors degree - history and education Masters - public administration Ph.d- all course work completed

Community Service  
Record:

Board of directors / old town civic association. Alexandria VA

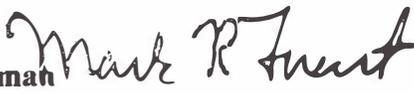
Personal History:  
(Optional)

*Field not completed.*

State briefly why you are  
interested in serving the  
Town in the area(s) of  
government indicated:

Responding to selectmen request for volunteers combined with my experience in the subject area

8/5/14 Pl. Bd. Not apptd; letter sent.  
9/14/16 Com Comm. Email about intv. 9/20  
5/14/2019 Rec Comm - apptd as Alt. thru 7/2020  
2/4/2020 Bd. of Appeals - apptd. as Alt. thru 1/31/2021.

**TO:** BOARD OF SELECTMEN  
**FROM:** Mark Forest, Appointments Chairman   
**SUBJECT:** Appointment – Land Disposition Committee  
**DATE:** July 9, 2020

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**OPENINGS:** 1 Member-at-Large position (three-year term)

**Number of Interviewers:**

\_\_\_\_\_ Selectmen

\_\_\_\_\_ Commission/Committee Members

**Numerical Evaluation of Candidates**

**\*\*Maximum Score = 20\*\***

<b>APPLICANT</b>	<b>COMMISSION RATING</b>	<b>SELECTMEN RATING</b>	<b>AVG. RATING</b>
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Jim Saben

**RECOMMENDATION:** To appoint Mr. Saben to the Member-at-Large position on the Land Disposition Committee. This appointment is for a three-year term and will run through July, 2023.

**TO:** BOARD OF SELECTMEN  
**FROM:** Mark Forest, Appointments Chairman   
**SUBJECT:** Appointment – Water Resources Advisory Committee  
**DATE:** July 9, 2020

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**OPENINGS:** 1 Representative position (three-year term)

**Number of Interviewers:**

\_\_\_\_\_ Selectmen

\_\_\_\_\_ Commission/Committee Members

**Numerical Evaluation of Candidates**

**\*\*Maximum Score = 20\*\***

<b>APPLICANT</b>	<b>COMMISSION RATING</b>	<b>SELECTMEN RATING</b>	<b>AVG. RATING</b>
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Lee Rowley

**RECOMMENDATION:** To appoint Mr. Rowley as the Yarmouth Port representative to the Water Resources Advisory Committee. This appointment is for a three-year term and will run through July, 2023.



# TOWN OF YARMOUTH BOARD OF SELECTMEN PROJECTED 2020 AGENDA ITEMS

MEETING DATE		BUDGET SCHEDULE DUE DATES	REGULAR BOS AGENDA ITEMS
JULY 14			<ul style="list-style-type: none"> <li>• REORGANIZATION OF BOARD OF SELECTMEN</li> <li>• BOARD OF SELECTMAN GOALS</li> <li>• AWARD OF SCHOLARSHIPS</li> <li>• MATTACHEESE BUILDING &amp; REUSE COMMITTEE</li> </ul>
JULY 21	<b>(DK-VAC.)</b>		<ul style="list-style-type: none"> <li>•</li> </ul>
JULY 28			<ul style="list-style-type: none"> <li>• WATER DEPARTMENT UPDATE</li> <li>• ROUTE 6A UPDATE (?)</li> <li>• FALL TOWN MEETING (?)</li> <li>• MEAL/ROOM TAX UPDATE – 4<sup>TH</sup> QUARTER FY2020 PAID OCTOBER 2020 (?)</li> <li>• LICENSE HEARING – AUTOMATIC AMUSEMENT LICENSE AMENDMENT (TO ADD 10 ELECTRONIC GAME MACHINES)</li> </ul>
AUGUST 11			<ul style="list-style-type: none"> <li>• RECRUITMENT REVIEW REGARDING MINORITY HIRING</li> </ul>
AUGUST 25			<ul style="list-style-type: none"> <li>• TAX CLASSIFICATION HEARING</li> <li>• BOS WORKSHOP WITH FINANCE COMMITTEE</li> </ul>
SEPTEMBER 15			<ul style="list-style-type: none"> <li>•</li> </ul>
SEPTEMBER 29			<ul style="list-style-type: none"> <li>•</li> </ul>

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|---|
| <ul style="list-style-type: none"> <li>• RENAMING POLICY</li> <li>• COMMITTEE REPORTS</li> <li>• DHY AGREEMENT</li> <li>• CLEAN WATER TRUST</li> <li>• FINANCE UPDATE ON INTERNAL CONTROLS</li> <li>• CAPE LIGHT COMPACT PRESENTATION - SEPTEMBER</li> <li>• <b>SEPTEMBER 1<sup>ST</sup> – SPECIAL ELECTION</b></li> <li>• CEDC GOALS AND SUPPORT OF WASTEWATER; AND SPECIAL EVENTS</li> <li>• LEGAL SERVICES REVIEW</li> <li>• CAPE COD COMMISSION UPDATE - SEPTEMBER</li> <li>• BARNSTABLE MUNICIPAL AIRPORT – AIRPORT MASTER PLAN – SEPTEMBER</li> </ul> |
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**CONSENT  
AGENDA  
ITEMS**



TOWN OF YARMOUTH
APPLICATION FOR USE OF TOWN-OWNED PROPERTY

CONSENT AGENDA

Applicant Friends of Bass River

Affiliation or Group Director

Telephone Number 617-407-9503

Mailing Address P.O. BOX 303

West Dennis, MA 02632

Email Address: rbishop@friendsofbassriver.org

Town Property to be used (Include specific area): Packet Landing Pavilion

Describe Use and purpose: Monthly Friends of Bass River Board of Directors Meeting

Beginning Date and Time of Event: 7am August 5 / September 2 / October 7

Ending Date and Time of Event: 8:15 am

Date and Time you need Location for Set Up: 6:45 am same day as meeting

Total Guests/Participants Expected: 8 Will alcohol be served? [ ] Yes [x] No

Will a fee be charged? [ ] Yes [x] No Amount(s): \$

Will an auction or raffle be held? [ ] Yes [ ] No Will signs/banners be posted? [ ] Yes [ ] No

Will Traffic Control be needed? [ ] Yes [ ] No Will music/amusement devices be at event? [ ] Yes [ ] No

Will tents be erected? [ ] Yes [ ] No Will sanitary facilities be provided? [ ] Yes [ ] No

Will food be served or sold? [ ] Yes [ ] No If Yes to food, please describe where food is being prepared and what is being served

\*\*\*IMPORTANT\*\*\*

Certificate of liability insurance must be submitted to cover the event prior to granting permission for use of Town property.

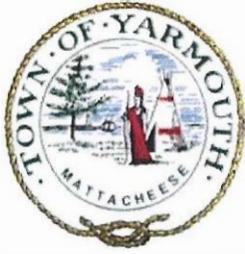
Action by Town Administrator:

Approved as submitted

Approved with the following condition(s):

Disapproved for the following reasons:

Town Administrator's Signature Date



TOWN OF YARMOUTH  
RECREATION DIVISION

424 Route 28, West Yarmouth, MA. 02673

Telephone (508) 398-2231 x-1520 Fax (508) 790-9152

Email: [recreation@yarmouth.ma.us](mailto:recreation@yarmouth.ma.us)

# CONSENT AGENDA

MEMORANDUM

TO: The Honorable Board of Selectmen  
FROM: Ruth D. Nee, Administrative Assistant  
DATE: July 9, 2020  
RE: Donations – Recreation Department

Please accept the following donations to the Town of Yarmouth Recreation Division.

The following donations will be used for the Gray's Beach Boardwalk:

1447	Stacey Harrison	\$150.00	1448	Kim Cloutier	\$150.00
1449	Michael Doron	\$150.00	1450	Krista Ziemba	\$150.00
1451	Christopher Gregory	\$150.00	1452	Frances Shemkus	\$150.00
1453	Sonja Fellman	\$150.00	1454	Noelle Forde	\$150.00
1455	Noelle Forde	\$150.00	1456	Anne Allison	\$150.00
1457	Stephanie Berard	\$150.00	1458	Rebecca Gigliello	\$150.00
1459	Jeannette Perkins	\$150.00	1460	Sherry Walsh	\$150.00
1461	Sherry Walsh	\$150.00	1462	Karen LeBlanc	\$150.00
1463	Donna Silva	\$150.00	1464	Ann Medeiros	\$150.00
1465	Albert Muldoon	\$150.00	1466	Brenda Flanigan	\$150.00
1467	Elizabeth Saunders	\$150.00	1468	Linda Downey	\$150.00
1469	Margaret Callahan	\$150.00	1470	Jane Eichmann	\$150.00
1471	Deirdre Flaherty	\$150.00	1472	Justin Richards	\$150.00
1473	Justin Richards	\$150.00	1474	Jeannine Maguire	\$150.00
1475	Patricia Proctor	\$150.00	1476	Chris Carr	\$150.00
1477	Janet Raulli	\$150.00	1478	Robert Chapalonis	\$150.00
1479	Mike Walker	\$150.00	1480	Ruth Coyle	\$150.00
1481	Judith Lorette	\$150.00	1482	Teresa Sarkisian	\$150.00

**Boardwalk Total** **\$5,400.00**

**TOTAL DONATIONS:** **\$5,400.00**